Newhaven Town Council

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9th October 2019

TO ALL MEMBERS OF THE COUNCIL

Dear Sir or Madam,

You are hereby summoned to attend a Meeting of the Newhaven Town Council to be held at Meeching Hall, Fort Road, Newhaven, on **Tuesday 15th October 2019** at **7.45pm**.

Should you be unable to attend the meeting please convey your apology to the Clerk.

Yours faithfully,

Ken Dry
Clerk to the Council

AGENDA

REMINDER – it has been agreed that councillors should stand when speaking

1) Apologies for absence.

2) Declarations of Interest - disclosure by Councillors of personal interests in matters on the agenda, and whether the Councillor regards their interest as prejudicial under the terms of the Code of Conduct.

3) To consider whether the minutes of the Meeting of the Town Council held on Tuesday 23rd July 2019 are an accurate record of the meeting.

4) Petitions and Public Questions relating to matters on the agenda. Public questions may also be asked on matters which are not on the agenda, provided that notice has been given to the Clerk at least three working days before the date of the meeting.

5) To note the acts and proceedings of the following Committee meetings:

Regeneration & Strategic Development	13th August 2019
Environment & Amenities	24th September 2019
Planning & Development	13th August 2019 10th September 2019 24th September 2019

QUALITY TOWN COUNCIL

6) An opportunity for the Young Mayor to report to the town council about any issues he wishes to raise.

7) To receive reports from District and County Councillors.

8) Representatives on outside bodies – to receive updates from members who have attended meetings of outside bodies as representatives of the town council since the last meeting of the council.

9) Lewes Road Community Garden Licence – Presentation by SCDA representative and report by the Clerk.

10) Financial matters – to consider and adopt:

- Lists of Payments made during July, August and September 2019 (attached).
- Detailed income and expenditure by committee headings up until 30th September 2019 (six months of current budget – attached).

11) Review of Financial Regulations – report by the Clerk.

12) Fees & Charges for the ensuing Financial Year (2020-2021) – reports by the RFO concerning:

a) Newhaven Cemetery,
b) Allotments, and
c) Social Centres

13) Mechanism for Review of Council Policies & Procedures – report by the Clerk.

14) Newhaven Neighbourhood Plan – verbal update on referendum decision and next steps.

PLEASE NOTE:

All members of the public are welcome to attend Meetings of the Town Council and its Committees.
Item 4 - a period of 15 minutes will be set aside for the receipt of petitions (minimum 10 signatures) and public questions relating to the published non-confidential business of the Meeting.

It may be necessary to consider particular items in confidential session.
Where this arises, these items will be considered at the end of the Agenda.