

# Newhaven Town Council



## Platinum Jubilee Grant Guidelines



Newhaven Town Council has a small amount of funding available to help residents of the town fund street parties or other community events to celebrate the Queen's Platinum Jubilee which culminates in a four-day UK bank holiday weekend from Thursday 2nd to Sunday 5th June 2022.

Grants up to £500 available to individuals and small community groups.

### Criteria for Grants:

- The street party or other event must be to celebrate the 70<sup>th</sup> Anniversary of the Coronation and be celebrated between the 2<sup>nd</sup> – 5<sup>th</sup> June 2022
- The street party or other event must take place in Newhaven and be attended by residents of Newhaven
- Applicants must be Newhaven residents and be over 18 years old
- Grants available for individuals or small community groups only. Please note that we will not accept applications from medium to large charities
- Evidence will be required to prove that you have applied for the appropriate licenses (street closure, alcohol, events etc)
- If the event is taking place on private property, we will require evidence that you have permission from the owners of the land/property
- In order to apply for a grant, you must complete an application form

**If you wish to apply for a grant, please complete the application form and return it to:**

**Newhaven Town Council Jubilee Grant,  
Newhaven Town Council Offices,  
18 Fort Road, Newhaven, East Sussex BN9 9QE  
by **Friday 25<sup>th</sup> March****

**Should you require further information, please contact us on 01273 516100.**

### Street Closures:

If you are hosting your party in the street, you will need to apply to Lewes District Council for a street closure. Applications for street closures should be completed a **minimum of eight weeks prior to the event**.

However, if your application may raise Public Order concerns, you need to allow an extra four weeks for your application to be processed. This makes the consultation period twelve weeks.

Apply online at Lewes District Council website at <https://www.lewes-eastbourne.gov.uk/streets-parking-and-travel/street-closures-and-street-closure-event-register/#>

### Eden Project Communities: The Big Jubilee Lunch Free Packs!

In 2022, The Big Jubilee Lunch will be the official community celebration for The Queen's Platinum Jubilee weekend.

[Sign up for your free pack](#) to help you get started.

More information can be found here: <https://www.edenprojectcommunities.com/the-big-jubilee-lunch>

## Other Useful Information:

If you are planning a street party to celebrate the Queen's Platinum Jubilee you may wish to look at the following web pages for further guidance

- [Queen's Platinum Jubilee Celebrations Guidance](#)
- [Queen's Platinum Jubilee Celebrations Support](#)
- [Queen's Platinum Jubilee Celebrations Street Party Support](#)
- [Queen's Platinum Jubilee Celebrations Website](#)

## Platinum Jubilee Emblem

The official emblem for The Queen's Platinum Jubilee will be used for all official merchandise and across digital and social media.

It is available for download, free of charge, for use for all activities associated with the Platinum Jubilee celebrations including community and national events, publications, social media, retail and merchandising.

A set of guidelines for its use is also available.

- [Emblem Usage Guidelines](#)
- [Guidelines for the production of souvenirs to mark The Queen's Platinum Jubilee](#)