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9<sup>th</sup> January 2024

## TO ALL MEMBERS OF THE COUNCIL

**Meeting Link for Members of the Public** - [https://teams.microsoft.com//meetup-join/19%3ameeting\\_ZmU3MjE5OWltNDBiNi00YzQzLWJjMzgtNzk5OTkzNWZhNmRI%40thread.v2/0?context=%7b%22Tid%22%3a%221afd6a06-a9ac-45a1-9a6f-82629bb752bb%22%2c%22Oid%22%3a%2257bc2912-6006-4595-a67c-a898670f9763%22%7d](https://teams.microsoft.com//meetup-join/19%3ameeting_ZmU3MjE5OWltNDBiNi00YzQzLWJjMzgtNzk5OTkzNWZhNmRI%40thread.v2/0?context=%7b%22Tid%22%3a%221afd6a06-a9ac-45a1-9a6f-82629bb752bb%22%2c%22Oid%22%3a%2257bc2912-6006-4595-a67c-a898670f9763%22%7d)

Dear Sir/Madam,

You are hereby summoned to attend the Meeting of the Newhaven Town Council to be held at Meeching Hall, Fort Road, Newhaven on **Tuesday 16<sup>th</sup> January 2024 at 7.15pm.**

**Please Note:**

**This meeting will be recorded and then made publicly available on the Newhaven Town Council Website for 28 days, followed by its removal and deletion.**

Yours faithfully,

Ken Dry  
Town Clerk



## AGENDA

**Chair to inform all in attendance that;**

**This meeting will be recorded and then made publicly available on the Newhaven Town Council Website for 28 days, followed by its removal and deletion.**

**In Memory of**

**The Late Dr. Tony Bradbury and his service to the Town of Newhaven.**

1. Apologies for absence.
2. Declarations of Interest - disclosure by Councillors of personal interests in matters on the agenda, and whether the Councillor regards their interest as prejudicial under the terms of the Code of Conduct.
3. To consider and accept a request a temporary Leave of Absence from Cllrs. Lucas and Cook.
4. To consider whether the Minutes of the Meeting of the Town Council held on Tuesday 14<sup>th</sup> November 2023 are an accurate record of the meeting.
5. Petitions and Public Questions.
6. To receive a presentation from Inspector Kayley Forrest of Sussex Police regarding 'Operation Spine'.
7. To receive a presentation from Rob Baker regarding the Estate & Assets Strategy developed by Clear Futures.
8. To note the acts and proceedings of the following committee meetings:
9. Planning & Development 28<sup>th</sup> November 2023  
19<sup>th</sup> December 2023  
Regeneration & Strategic Development 28<sup>th</sup> November 2023  
Environment & Amenities 19<sup>th</sup> December 2023  
Promotion, Partnership & Finance 12<sup>th</sup> December 2023  
Personnel 4<sup>th</sup> December 2023



10. To receive reports from District and County Councillors.
11. Representatives on outside bodies – to receive updates from members who have attended meetings of outside bodies as representatives of the Town Council since the last meeting of the council on 14<sup>th</sup> November 2023.
12. To consider the findings of the Estates & Assets Strategy report by Clear Futures – Report by the Town Clerk.
13. To consider and authorise the submission of an ‘Expression of Interest’ regarding Office Space within the Marine Workshop – Report by the Town Clerk.
14. To re-consider and authorise the commissioning of a ‘Re-Visioning Exercise’ (Deferred Decision) – Report by the Town Clerk.
15. To consider and adopt the Town Council Budget & Precept for 2024-25 – Report by the Town Clerk.
16. To consider and authorise a Bid to the LDC CIL fund in respect of Denton Playground – Report by the Town Clerk.
17. To ratify the Highways Verges Contract for 2024-25 – Report by the Town Clerk.
18. To consider and note Audit Reports – Report by the Town Clerk.
19. Financial Reports;
  - Bank Reconciliation for 1<sup>st</sup> November to 31<sup>st</sup> December 2023
  - Lists of Payments made for 1st November to 31st December 2023
  - List of NTC Credit Card transactions for 1st November to 31st December 2023
  - Income and expenditure by committee headings up to 31<sup>st</sup> December 2023

**PLEASE NOTE:**

*All members of the public are welcome to attend on-line and physical Meetings of the Town Council and its Committees.*

***Item 5** - a period of 15 minutes will be set aside for the receipt of petitions (minimum 10 signatures) and public questions relating to the published non-confidential business of the Meeting. Should you wish to present a petition or a specific question to the meeting, please submit this to [admin@newhaventowncouncil.gov.uk](mailto:admin@newhaventowncouncil.gov.uk) at least three days before the meeting*

*It may be necessary to consider particular items in confidential session.  
Where this arises, these items will be considered at the end of the Agenda.*