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20<sup>th</sup> February 2024

Dear Sir/Madam,

## **PROMOTION, PARTNERSHIP & FINANCE COMMITTEE.**

You are hereby summoned to attend a meeting of the Promotion, Partnership & Finance Committee to be held at Meeching Hall, Fort Road, Newhaven, on **Tuesday 27<sup>th</sup> February 2024** at **7:00pm**.

**Meeting Link for public participation** - [https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_ZWViNGJIN2YtNzdjYy00YjcwLWFmOGItYTk0OWRmM2YyZTU1%40thread.v2/0?context=%7b%22id%22%3a%221afd6a06-a9ac-45a1-9a6f-82629bb752bb%22%2c%22oid%22%3a%2257bc2912-6006-4595-a67c-a898670f9763%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZWViNGJIN2YtNzdjYy00YjcwLWFmOGItYTk0OWRmM2YyZTU1%40thread.v2/0?context=%7b%22id%22%3a%221afd6a06-a9ac-45a1-9a6f-82629bb752bb%22%2c%22oid%22%3a%2257bc2912-6006-4595-a67c-a898670f9763%22%7d)

**Please Note:**

**This meeting will be recorded and then made publicly available on the Newhaven Town Council Website for 28 days, followed by its removal and deletion.**

Councillors Julie Carr (Chair)  
Mark Wardle (Vice Chair)  
Lesley Boniface  
Sean Macleod  
Linda Thomas  
Corina Watts  
Pinky McLean-Knight

**Ken Dry**  
Town Clerk

## AGENDA

**Chair to inform all in attendance that;**

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1. Apologies for absence.
2. Declarations of Interest - disclosure by Councillors of personal interests in matters on the agenda, and whether the Councillor regards their interest as prejudicial under the terms of the Code of Conduct.
3. To consider whether the minutes of the meeting of the Promotion, Partnership & Finance Committee held on Tuesday 12<sup>th</sup> December 2023 are an accurate record of the meeting.
4. Petitions/Public Questions.
5. To consider and approve Small & Large Discretionary Grant Applications – Report by the Town Clerk
6. To consider & approve, Discretionary Community Partnership Grant Applications - Report by the Town Clerk
7. To consider and approve an Event Application - Report by the Town Clerk
8. To consider & Recommend for Approval, the following policies - Report by the Town Clerk
  - i) Civic Protocol
  - ii) Hospitality Policy, and
  - iii) Reserves Policy
9. Budget report to 20<sup>th</sup> February 2024.

### **PLEASE NOTE:**

All members of the public are welcome to attend Meetings of the Town Council and its Committees either in person or on-line.

**Item 5** - a period of 15 minutes will be set aside for the receipt of petitions (minimum 10 signatures) and public questions relating to the published non-confidential business of the Meeting. Should you wish to present a petition or a specific question to the meeting, please submit this to [admin@newhaventowncouncil.gov.uk](mailto:admin@newhaventowncouncil.gov.uk) at least three days before the meeting.

It may be necessary to consider particular items in confidential session. Where this arises, these items will be considered at the end of the Agenda.