



PROMOTION, PARTNERSHIP & FINANCE COMMITTEE

Minutes of a Meeting of the Promotion, Partnership and Finance Committee held at Meeching Hall, Fort Road, Newhaven on **Tuesday 26th March 2024** at **8:00pm**.

PRESENT: Councillors Julie Carr (Chair)
Krissy Taylor (Sub for Mark Wardle)
Lesley Boniface
Shaun Boniface (Sub for Linda Thomas)
Lindsey Macleod (Sub for Sean Macleod)
Corina Watts
Pinky McLean-Knight

ALSO ATTENDING: Ken Dry, Town Clerk
Alison Campbell, RFO

PPF032/24 The Chair informed those present that this meeting will be recorded and then made publicly available on the Newhaven Town Council website for 28 days followed by its removal and deletion.

PPF033/24 **APOLOGIES FOR ABSENCE**

Received from Cllrs. S Macleod, Cllr. Wardle and (Cllr. Thomas extended period of absence).

PPF034/24 **DECLARATIONS OF INTEREST - DISCLOSURE BY COUNCILLORS OF PERSONAL INTERESTS IN MATTERS ON THE AGENDA, AND WHETHER THE COUNCILLOR REGARDS THEIR INTEREST AS PREJUDICIAL UNDER THE TERMS OF THE CODE OF CONDUCT.**

None declared.

PPF035/24 **TO CONSIDER WHETHER THE MINUTES OF THE MEETING OF THE PROMOTION, PARTNERSHIP & FINANCE COMMITTEE HELD ON TUESDAY 27TH FEBRUARY 2024 ARE AN ACCURATE RECORD OF THE MEETING.**

The minutes of the meeting of the committee held on Tuesday 27th February 2024 were considered.

Cllr. McLean-Knight informed the meeting that under Minute PP030/24 where her departure from the meeting was recorded was incorrect.

RESOLVED:

That other than the matter identified by Cllr. McLean-Knight the minutes be considered accurate and that the Town Clerk check the meeting recording and re-present the amended minutes at the next committee meeting for signature by the Chairman.

PPF036/24 PETITIONS/PUBLIC QUESTIONS.

None received.

PPF037/24 TO CONSIDER AND APPROVE EVENT FUNDING APPLICATIONS – REPORT BY THE TOWN CLERK

The Town Clerk indicated that he had nothing further to add to his report other than a typographical error at paragraph 6 (Finance), where ‘...FY2023/24...’ should read ‘...FY2024/25...’

Culture Connect Project CIC ‘Celebrating our Differences.’

During discussion members commented that this application was very well written and felt that such an event had an excellent objective.

Cllr. L. Boniface then,

PROPOSED that the £3500 applied for be awarded in full, this was then,

SECONDED by Cllr. McLean-Knight, and following a unanimous vote in favour, it was,

RESOLVED that application from Culture Connect Project CIC ‘Celebrating our Differences, be awarded **£3500.**

Lewes District Council ‘Brewhaven’

Following discussion, it was then,

PROPOSED by Cllr. L. Boniface that £5000 be awarded to Lewes District Council for this event with the caveat that the Town Council did not receive an application for this event in 2025.

SECONDED by Cllr. L. Macleod

The committee then voted on this proposal, with 5 members in favour and 2 against with no abstentions. It was therefore,

RESOLVED that Lewes District Council be awarded **£5000** for their ‘Brewhaven’ Event.

PPF038/24 DISCRETIONARY GRANT APPLICATION POLICY (DGAP) – DISCUSSION ITEM.

The Town Clerk informed the meeting that following the recent Discretionary Grant Application window he had been contacted by Citizens Advice Lewes and CTLA who had expressed their disappointment that their respective applications had been unsuccessful.

The Clerk indicated that their applications like a few others also submitted were deemed ineligible for consideration by virtue of para., 2.2, bullet point 5 of the Discretionary Grant Application Policy (DGAP) which stated;

'Grants will not be made to directly or indirectly cover an organisations operating costs such as, but not limited to, premises rental, utilities expenditure or building maintenance etc.'

Following discussion, it was,

RESOLVED that,

1. provision (DGAP 2.2 Bullet Point 5) be retained, though slightly amended to provide the committee/council the opportunity to consider 'new start' groups/organisations which required 'set-up' costs as a 'one-off' year 1 requirement. Town Clerk to circulate the suitably amended text to committee members prior to the next PP&F Committee meeting,
2. That the scoring system and text be reviewed to check for clarity for the applicant, and
3. That a committee member also be involved in the scoring of applications in order to mitigate any risk of subjectivity.

PP039/24 BUDGET REPORT TO 19TH MARCH 2024.

The contents of the report were noted.

The Meeting was closed at 21:00HRS.

Date: **Chairman**.....

