



ENVIRONMENT AND AMENITIES COMMITTEE

Minutes of a Meeting of the Environment and Amenities Committee held at Meeching Hall, Fort Road, Newhaven on **Tuesday 28th May 2024 at 8.00pm**

PRESENT: Councillors Kim Bishop
Graham Amy
Krissy Taylor
Jan Woodling
Corina Watts

ALSO ATTENDING: Ken Dry, Town Clerk

EA01/24 The Chair stated that this meeting will be recorded and then made publicly available on the Newhaven Town Council Website for 28 days, followed by its removal and deletion.

EA02/24 In the absence of the Chair, the meeting unanimously agreed that Cllr Bishop should act as Chair for the remainder of this meeting of the Environment & Amenities Committee.

EA03/24 **APOLOGIES FOR ABSENCE**

Cllrs L. Boniface and L. Macleod.

EA04/24 **TO ELECT A VICE CHAIR OF THIS ENVIRONMENT & AMENITIES COMMITTEE FOR THE ENSUING YEAR.**

Cllr. Amy

PROPOSED that Cllr. Bishop be elected to this role,

SECONDED by Cllr. Watts

RESOLVED unanimously that Cllr Bishop take the role of Vice Chair of this Environment & Amenities Committee for the ensuing Civic Year

EA05/24 **DECLARATIONS OF INTEREST – DISCLOSURE BY COUNCILLORS OF PERSONAL INTERESTS IN MATTERS ON THE AGENDA, AND WHETHER THE COUNCILLOR REGARDS THEIR INTEREST AS PREJUDICIAL UNDER THE TERMS OF THE CODE OF CONDUCT.**

There were none.

EA06/24 TO CONSIDER WHETHER THE MINUTES OF THE MEETING OF THE ENVIRONMENT & AMENITIES COMMITTEE HELD ON TUESDAY 12th MARCH 2024 ARE AN ACCURATE RECORD OF THE MEETING.

The Minutes of the Meeting held on Tuesday 12th March 2024 were considered for accuracy.

RESOLVED:

That these minutes be signed by the Chair as an accurate record of the proceedings.

(Note for the Clerk: - on writing of this set of minutes it was seen that the minutes of the 12th arch 2024 stated the incorrect date of "Tuesday 12th March 2025". The hard copy minutes signed by the Chair have therefore been amended to Tuesday 12th March 2024

EA07/24 PETITIONS/PUBLIC QUESTION

There were none.

EA08/24 TO CONSIDER AND AUTHORISE THE RELOCATION OF THE EXISTING FLAGPOLES AT MEMORIAL GREEN WITHIN THE SAME SITE. - REPORT BY THE TOWN CLERK.

The Town Clerk summarised his report and following discussion, it was unanimously

RESOLVED,

That the Clerk instigates these works ideally in time for the Dieppe Raid commemoration service in August 2024.

EA09/24 TO CONSIDER AND AUTHORISE SURFACING REPAIRS TO BAY VUE PLAYGROUND. - REPORT BY THE TOWN CLERK.

The Town Clerk summarised his report and following discussion, it was,

RESOLVED,

That COSMO be commissioned for their wet-pour methodology both at Bay Vue and Lewes Road Recreation Ground play areas at a total cost of **£5270+VAT.**

EA10/24 TO CONSIDER AND AUTHORISE THE COMMISSIONING OF AN ECOLOGICAL CONSULTANT IN RESPECT OF VALLEY PONDS AND MEECHING DOWN. - REPORT BY THE DEPUTY TOWN CLERK.

The Town clerk summarised the report and following discussion, it was unanimously,

RESOLVED,

That David Archer Associates be commissioned to undertake initial species surveys at Valley Ponds and Meeching Down and develop a 5 year Conservation Management Plan for each at a Total Cost of **£3230+VAT.**

EA11/24 TO DISCUSS AND AGREE KEY ELEMENTS OF POLICY REGARDING THE COUNCIL ALLOTMENT AREAS.

The Town clerk summarised the report and following discussion, it was unanimously

RESOLVED that the current Tenancy terms and conditions and resultant Policy should provide inter alia, that;

- A) The council should actively require vacation/return of an allotment when a tenant moves outside of the Town Boundaries (even if this is to a residence in South Heighton Parish).
- B) That the council should not at this point in time charge Tenants for water supplied to any of its allotments and likewise commercial waste removal.
- C) That from this point forward Tenants will be limited to a single standard size (6'x4') shed and/or a similar size greenhouse. No decking, outdoor BBQ burner or other structures will be permitted.
- D) Those people on current allotment waiting lists must only be bona fide Newhaven Residents (as determined by the Electoral Roll) and these same people cannot have their names/addresses on both lists at any one time.
- E) Tenants must not use pesticides and/or weedkiller on their allotment garden.
- F) That staying overnight or using the allotment in any form of temporary or permanent residence or accommodation is not permitted.

EA12/24 BUDGET REPORTS TO 21st MAY 2024.

Noted.

There being no further business, the Meeting closed at 8:54pm.

Date: **Chairman**

