



Town Council Offices,
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Newhaven.
East Sussex.
BN9 9QE.

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Email admin@newhaventowncouncil.gov.uk

10th September 2024

TO ALL MEMBERS OF THE COUNCIL

Meeting Link for Members of the Public - https://teams.microsoft.com//meetup-join/19%3ameeting_NTUxZTNkNTctMTc0YS00ZmM0LWE0NzctYzRiZmY0NTI4YTM2%40thread.v2/0?context=%7b%22Tid%22%3a%221afd6a06-a9ac-45a1-9a6f-82629bb752bb%22%2c%22Oid%22%3a%2257bc2912-6006-4595-a67c-a898670f9763%22%7d

Dear Sir/Madam,

You are hereby summoned to attend the Meeting of the Newhaven Town Council to be held at Meeching Hall, Fort Road, Newhaven on **Tuesday 17th September 2024 at 7.15pm.**

Please Note:

This meeting will be recorded and then made publicly available on the Newhaven Town Council Website for 28 days, followed by its removal and deletion.

Yours faithfully,

Ken Dry
Town Clerk



AGENDA

Chair to inform all in attendance that;

This meeting will be recorded and then made publicly available on the Newhaven Town Council Website for 28 days, followed by its removal and deletion.

1. To elect a new Deputy Town Mayor for the ensuing year and to receive their Declaration of Acceptance of Office.
2. Apologies for absence.
3. Declarations of Interest - disclosure by Councillors of personal interests in matters on the agenda, and whether the Councillor regards their interest as prejudicial under the terms of the Code of Conduct.
4. To consider whether the Minutes of the Additional Meeting of the Town Council held on Tuesday 16th July 2024 are an accurate record of the meeting.
5. Petitions and Public Questions.
6. To meet and receive introductions from candidates for the role of Co-Opted Town Councillor in respect of the Casual Vacancy created by the resignation of Cllr. Brian Noon. (5 mins max per candidate).

Candidates:- a) Ms. Jessa Chapman
b) Mr. Christopher O'Connor

7. To note the acts and proceedings of the following committee meetings:

Planning & Development	25 th June 2024 30 th July 2024 27 th August 2024
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Regeneration & Strategic Development	27 th August 2024
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8. To receive reports from District and County Councillors.
9. Representatives on outside bodies – to receive updates from members who have attended meetings of outside bodies as representatives of the Town Council since the last meeting of the council on 11th June 2024.



10. To note a previous 'emergency decision' regarding an Event Application in support of Seahaven Pride 2024.
11. To consider and agree Fees & Charges for the Financial Year 2025-26.
12. Notice of Motion by Cllr. Shaun Boniface.

That the Council fully considers and notes the current provision of allotment gardens for its residents and determines whether this is sufficient or otherwise?

Where current provision is resolved as 'insufficient', that this council identifies sufficient funding from its reserves that would facilitate all expediency in purchasing available land either within or without the current Town boundaries.

13. To execute two Agreements concerning the role of the Town Council as 'Information Processor' in its partnership with Sussex Police and CCTV provision in the Town – Report by the Town Clerk.
14. To consider and authorise amendments to Financial Regulations and Standing Orders – Report by the Town Clerk.
15. To consider and agree a timetable for a review of the existing policy documents of the Town Council – Report by the Town Clerk.
16. Financial Reports;
 - Bank Reconciliation for 1st June to 31st August 2024
 - Lists of Payments made for 1st June to 31st August 2024
 - List of NTC Credit Card transactions for 1st June to 31st August 2024
 - Income and expenditure by committee headings up to 31st August 2024
17. Exclusion of press and public - to resolve that the press and public be excluded from the remainder of the meeting in accordance with the provisions of section 1(2) of the public bodies (admission to meetings) act, 1960, in view of the confidential nature of the matters to be discussed.
18. **CONFIDENTIAL** - To discuss and vote for one of the candidates for Co-Option to become a Town Councillor. (Previous Agenda Item 6)



PLEASE NOTE:

All members of the public are welcome to attend on-line and physical Meetings of the Town Council and its Committees.

Item 5 - a period of 15 minutes will be set aside for the receipt of petitions (minimum 10 signatures) and public questions relating to the published non-confidential business of the Meeting. Should you wish to present a petition or a specific question to the meeting, please submit this to admin@newhaventowncouncil.gov.uk at least three days before the meeting

*It may be necessary to consider particular items in confidential session.
Where this arises, these items will be considered at the end of the Agenda.*