



# REGENERATION AND STRATEGIC DEVELOPMENT COMMITTEE

Minutes of a Meeting of the Regeneration & Strategic Development Committee held at Meeching Hall, Fort Road, Newhaven on **Tuesday 27<sup>th</sup> August 2024 at 8:20pm.**

**PRESENT:** Councillors: Shaun Boniface (Vice Chair)  
Lesley Boniface  
Mark Wardle  
Krissy Taylor  
Kim Bishop  
Jan Woodling

**ALSO ATTENDING:** Ken Dry, Town Clerk

**RSD0001/24** The Chair stated that this meeting will be recorded and then made publicly available on the Newhaven Town Council Website for 28 days, followed by its removal and deletion.

**RSD0002/24** **APOLOGIES FOR ABSENCE**

None.

**RSD0003/24** **TO CONSIDER WHETHER THE MINUTES OF THE MEETING OF THE REGENERATION AND STRATEGIC DEVELOPMENT COMMITTEE HELD ON TUESDAY 30<sup>TH</sup> JANUARY ARE AN ACCURATE RECORD OF THE MEETING.**

The Minutes of the Meeting held on Tuesday 30<sup>th</sup> January 2024 were considered.

**RESOLVED:**

That the Minutes be signed by the Chair to be a true record of the proceedings.

**RSD0004/24** **DECLARATIONS OF INTEREST**

None declared.

**RSD0005/24** **PETITIONS/PUBLIC QUESTIONS**

None received

**RSD0006/24** **TOWNS DEAL PROJECT UPDATE – ORAL REPORT BY THE TOWN CLERK.**

The Town Clerk informed the meeting that the Eastside Allotments Project was now physically complete with all 14 allotments having been allocated to tenants.

With a retention payment of circa £12K yet to be made in May 2025, the project had come in £14K under budget with those unspent monies returning to the Town Deal Board budget subject to the financing of signage for the site.

Members indicated their satisfaction with the delivery of the project and the overall visual improvements that have been achieved through its completion.

**RSD0007/24 DENTON PLAYGROUND INSTALLATION – ORAL REPORT BY THE TOWN CLERK.**

The Town Clerk informed the meeting that;

- He had recently had on-line and site meetings with HAGs representatives regarding the project and that the works were anticipated to commence in mid-October 2024 and take 4-6 weeks to complete.
- The only potential risks at this point are thought to be those of the weather in that the wet-pour surfacing had to be installed in totally dry conditions for it to work and adhere. If wet weather did delay this the subcontractor employed for this would make the project a priority on their works list when there was dry weather.
- A separate contractor has been sourced and instructed to provide recessed football goals, new basketball hoops and boards and court marking for the MUGA at a cost of £13,750 and that installation of these would be circa mid-September 2024 lasting 1 week and before HAGs arrived on site for the main play area works.
- The original CIL 'expression of interest' application was for £150K (on a 50:50 match funded basis - £75k:£75k) and was predicated upon the first quotation received which indicated a total cost for the play area (excluding the MUGA) works of £137K. Since then, two further quotations were sought, and with Full Councils selection of HAGs and a request for additional 'sensory' play equipment, the actual cost will be circa £100K.
- LDC CIL have since indicated that the CIL award which has been agreed by LDC Cabinet will only be for £50-52K (as the MUGA was not stipulated on the EOI or primary CIL Application) which means that NTC will be committed to the MUGA improvements and the CIL match funding, totaling circa £65,750. This is within the EMR commitment of £75K already agreed by Full Council for this project.

**RSD0008/24 MARKING OF VE (VICTORY IN EUROPE) AND VJ (VICTORY OVER JAPAN) DAYS – DISCUSSION ITEM.**

The Town Clerk informed the meeting that;

- 2025 was the 80<sup>th</sup> Anniversary of both historic events.
- VE day would be on May 8<sup>th</sup> 2025 with VJ day being August 15<sup>th</sup> 2025.
- Buckingham Palace, through its Pageant Masters website indicated that VE Day 2025 would be marked as a special day, encouraging Beacon Lighting and other commemorative activities. However, and possibly because there is still 12 months to run, there were no indications regarding the marking of VJ

day at this point in time through Buckingham Palace or the Royal British Legion.

Notwithstanding the continued vacancy of a Communications & Events Officer, the committee requested that arrangements be initiated for Beacon Lighting involving the Deputy Lieutenant of East Sussex.

**RSD0009/24 TO AUTHORISE THE INSTALLATION OF METAL FABRICATED STEPS AT THE REAR YARD OF THE COUNCIL OFFICES – REPORT BY THE TOWN CLERK**

The committee unanimously,

**RESOLVED**, that contractor Don Burtenshaw be engaged to supply and install prefabricated steps at the rear yard on the council offices at 18 Fort Road at a cost of **£3035+VAT**.

**RSD0010/24 NEWHAVEN CEMETERY TOILETS – DISCUSSION ITEM**

The Town Clerk informed the meeting that he had attended a number of meetings with Architects at the cemetery in order to secure quotations to draw up plans and make Planning Applications for the following items of work;

- Widening the main gate access and providing new gates at the main entrance of the cemetery,
- Resurfacing the cemetery entrance/courtyard with solid road surface and reinstatement of the 'bull-nose' kerbs to this, and
- Renovation or replacement of the existing cemetery toilets.

In these discussions the Town Clerk was informed that in respect of the cemetery toilets, it would likely be cheaper to renovate and augment the existing structure than demolished and replace the existing with a containerised/modular toilet block/unit.

Once more information and plan drawings were at hand the Town Clerk would update the committee.

**RSD0011/24 ADVERTISING AT 'THE SIDINGS' (CLLR. S. BONIFACE) – DISCUSSION ITEM**

The Vice Chair informed the Town Clerk that this agenda item only concerned 'The Sidings' and was nothing to do with advertising there.

The Vice Chair and Cllr. L. Boniface informed the meeting that there were indications that LDC were looking to potentially rent/lease 'The Sidings' for the provision of various events and that this was an excellent opportunity for the council to take the lead and start running events for the benefit of the residents at this increasingly popular venue.

**RESOLVED**, that the Town Clerk establish contact with LDC officers regarding the same.

**RSD0012/24 TOWN NOTICEBOARDS AND PAID ADVERTISING (CLLR. S. BONIFACE) – DISCUSSION ITEM**

The Vice Chair informed the meeting Peacehaven TC is currently charging for 'advertising' on its noticeboards and that perhaps NTC should also.

Following discussion of this, the committee,

**RESOLVED**, that advertising and printing/photocopying by the council office on behalf of third parties should be incorporated in a Fees & Charges Report for Full Council consideration and that the Town Clerk seek quotations for new Town Noticeboards designed to accommodate advertising as well as statutory notices.

**RSD0013/24 INCOME & EXPENDITURE REPORT TO AUGUST 19<sup>TH</sup> 2024.**

The Town Clerk informed the meeting of what each expenditure/income line concerned and that in the forthcoming budget development process for FY 24/25 suggested provisions would be made that would address the councils' events aspirations.

The committee noted the report.

There being no further business, the meeting closed at 9:36pm.

Date: .....

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**Chairman**

**DRAFT**