



Town Council Offices,
18 Fort Road,
Newhaven.
East Sussex.
BN9 9QE.

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Email admin@newhaventowncouncil.gov.uk

7th January 2025

TO ALL MEMBERS OF THE COUNCIL

Meeting Link for Members of the Public - https://teams.microsoft.com/l/meetup-join/19%3ameeting_Mjl0OGRjMmQtNTBjNi00YTRhLTk3ZTkzMzYyNGRhMDJIN2E2%40thread.v2/0?context=%7b%22Tid%22%3a%221afd6a06-a9ac-45a1-9a6f-82629bb752bb%22%2c%22Oid%22%3a%2257bc2912-6006-4595-a67c-a898670f9763%22%7d

Dear Sir/Madam,

You are hereby summoned to attend a Meeting of the Newhaven Town Council, to be held at Meeching Hall, 2 Fort Road, Newhaven, on **Tuesday 14th January 2025 at 7.15pm.**

Please Note:

This meeting will be recorded and then made publicly available on the Newhaven Town Council Website for 28 days, followed by its removal and deletion.

Yours faithfully,

Ken Dry
Town Clerk.



AGENDA

Chair to inform all in attendance that;

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1. Apologies for absence.
2. Declarations of Interest - disclosure by Councillors of personal interests in matters on the agenda, and whether the Councillor regards their interest as prejudicial under the terms of the Code of Conduct.
3. To consider whether the Minutes of the Additional Meeting of the Town Council held on Tuesday 13th November 2024 are an accurate record of the meeting.
4. Petitions and Public Questions.
5. To receive an oral report/update from officers of Sussex Police.
6. To receive a presentation from Ms. Georgina Cutler on behalf of 'Plastic Free'.
7. To note the acts and proceedings of the following committee meetings:

Planning & Development	24 th September 2024 22 nd October 2024 26 th November 2024 17 th December 2024
Environment & Amenities	24 th September 2024 17 th December 2024
Promotion, Partnership & Finance	22 nd October 2024 10 th December 2024
Regeneration & Strategic Development	26 th November 2024
Personnel	10 th December 2024
8. To receive a report from the office of The Rt. Hon., James MacCleary MP.
9. To receive reports from District and County Councillors.
10. Representatives on outside bodies – to receive updates from members who have attended meetings of outside bodies as representatives of the Town Council since the last regular meeting of the council on 17th September 2024.



11. To consider the councils ongoing relationship with the Vietnamese Embassy – Discussion Item (Covering Report by the Town Clerk).
12. To confirm a Town Councillors vacation of office by failure to attend meetings.
13. Recruitment of a Town Crier – oral update by the Executive Officer.
14. Notice of Motion by Cllr. L. Boniface; That Newhaven Town Council
 - a) Supports Plastic Free Coastlines by committing to plastic free alternatives and supporting plastic free initiatives within the Town of Newhaven, and
 - b) Appoints a Councillor representative on the Plastic Free Newhaven Steering Group.
15. Draft Events Strategy – Events & Communications Officer.
16. Authorisation of Expenditure over £7500 – maintenance of Highways Verges and Reed Management at Valley Ponds, and recommended Tree Maintenance – Report by The Town Clerk.
17. To consider and adopt the Town Council Budget & Precept for 2024-25 – Report by the Town Clerk.
18. To ratify and adopt a range of new and reviewed Council Policies – Report by the Executive Officer.
19. To consider additional proposals from ES Highways regarding Bus Shelters.
20. Financial Reports;
 - a. Bank Reconciliation for 1st September to 31st December 2024
 - b. Lists of Payments made for 1st September to 31st December 2024
 - c. List of NTC Credit Card transactions for 1st September to 31st December 2024
 - d. Income and expenditure by committee headings up to 31st December 2024

PLEASE NOTE:

All members of the public are welcome to attend on-line and physical Meetings of the Town Council and its Committees.

***Item 4** - a period of 15 minutes will be set aside for the receipt of petitions (minimum 10 signatures) and public questions relating to the published non-confidential business of the Meeting. Should you wish to present a petition or a specific question to the meeting, please submit this to admin@newhaventowncouncil.gov.uk at least three days before the meeting*

It may be necessary to consider particular items in confidential session. Where this arises, these items will be considered at the end of the Agenda.