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3<sup>rd</sup> December 2024

Dear Sir/Madam,

## **PROMOTION, PARTNERSHIP & FINANCE COMMITTEE.**

You are hereby summoned to attend a meeting of the Promotion, Partnership & Finance Committee to be held at Meeching Hall, Fort Road, Newhaven on **Tuesday December 10<sup>th</sup> 2024 at 7:15pm.**

**Meeting Link for public participation:-** [https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_OThIMWM0ZDctMTU5ZC00YTdkLWIyOTEtOTlhNmY4MWZhMGM5%40thread.v2/0?context=%7b%22tid%22%3a%221afd6a06-a9ac-45a1-9a6f-82629bb752bb%22%2c%22oid%22%3a%2257bc2912-6006-4595-a67c-a898670f9763%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_OThIMWM0ZDctMTU5ZC00YTdkLWIyOTEtOTlhNmY4MWZhMGM5%40thread.v2/0?context=%7b%22tid%22%3a%221afd6a06-a9ac-45a1-9a6f-82629bb752bb%22%2c%22oid%22%3a%2257bc2912-6006-4595-a67c-a898670f9763%22%7d)

### **Please Note:**

**This meeting will be recorded and then made publicly available on the Newhaven Town Council Website for 28 days, followed by its removal and deletion.**

Councillors Mark Wardle (Chair)  
Corina Watts (Vice Chair)  
Julie Carr  
Lesley Boniface  
Shaun Boniface  
Lindsey Macleod  
Steve Saunders

**Ken Dry**  
Town Clerk

# AGENDA

Chair to inform all in attendance that;

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1. Apologies for absence.
2. Declarations of Interest - disclosure by Councillors of personal interests in matters on the agenda, and whether the Councillor regards their interest as prejudicial under the terms of the Code of Conduct.
3. To consider whether the minutes of the meeting of the Promotion, Partnership & Finance Committee held on Tuesday 22<sup>nd</sup> October 2024 are an accurate record of the meeting.
4. Petitions/Public Questions.
5. To note the on-line approval of an Event Funding Application - Report by the Town Clerk.
6. To note and recommend a number of pertinent Policies. – Report by the Executive Officer.
7. To consider and approve a Hall Rental Fee in respect of Newhaven Sea Cadets – Report by the Responsible Finance Officer.
8. To consider and authorise the purchase of a replacement item of play equipment at Valley Road Play Area - Report by the Responsible Finance Officer.
9. To consider the proposed draft Budget for FY 2025/26 for its recommendation to the next Full Council meeting. – Report by the Town Clerk.
10. Noticeboards and Advertising – Discussion Item.
11. Development and inception of an Events Grant Application Policy – Discussion Item.
12. Budget report to 30<sup>th</sup> November 2024.

## **PLEASE NOTE:**

All members of the public are welcome to attend Meetings of the Town Council and its Committees either in person or on-line.

**Item 4** - a period of 15 minutes will be set aside for the receipt of petitions (minimum 10 signatures) and public questions relating to the published non-confidential business of the Meeting. Should you wish to present a petition or a specific question to the meeting, please submit this to [admin@newhaventowncouncil.gov.uk](mailto:admin@newhaventowncouncil.gov.uk) at least three days before the meeting.

It may be necessary to consider particular items in confidential session. Where this arises, these items will be considered at the end of the Agenda.