



FULL COUNCIL MEETING

Minutes of the Additional Full Council Meeting of Newhaven Town Council
held at Newhaven Town Council Offices, 18 Fort Road, Newhaven
on **Tuesday February 11th, 2025, at 7.15pm**

PRESENT: Councillors: Pinky McLean-Knight (Chair & Town Mayor)
Kim Bishop (Vice Chair)
Mark Wardle
Shaun Boniface
Steve Saunders
Graham Amy
Jessa Chapman
Jan Woodling
Julie Carr
James Harrison
Madeleine Cook

ALSO ATTENDING: Stephen Honey, Executive Officer

C099/25 The Vice-Chair opened the meeting and stated that the meeting was being recorded and that the recording would be made publicly available on the Newhaven Town Council website for 28 days followed by its removal and deletion.

C100/25 **APOLOGIES FOR ABSENCE**

Cllrs, C. Watts, L. Macleod, & L. Boniface.

Absent: Cllrs C. Von Kurthy & L Thomas.

C101/25 **DECLARATIONS OF INTEREST - DISCLOSURE BY COUNCILLORS OF PERSONAL INTERESTS IN MATTERS ON THE AGENDA, AND WHETHER THE COUNCILLOR REGARDS THEIR INTEREST AS PREJUDICIAL UNDER THE TERMS OF THE CODE OF CONDUCT.**

None declared.

C102/25 **TO CONSIDER WHETHER THE MINUTES OF THE ADDITIONAL FULL COUNCIL HELD ON TUESDAY JANUARY 14TH 2025 ARE AN ACCURATE RECORD OF THE MEETING.**

RESOLVED:

That these minutes be signed by the Vice Chair as a true record of the proceedings.

C103/25 PETITIONS AND PUBLIC QUESTIONS.

None received.

C104/25 TO CONSIDER AND RESOLVE A BESTOWAL OF THE HONOUR OF THE HONORARY FREEDOM OF NEWHAVEN -REPORT BY THE TOWN CLERK.

In the absence of the Town Clerk, the Executive Office summarised the Town Clerk's report.

Cllr Wardle requested clarification as to how the process works. The Executive Officer advised that in a previous meeting a Councillor had suggested that Mrs Olsworth-Peter received the honour. Cllr S Saunders then spoke to Mrs Olsworth-Peter's contributions to the town of Newhaven.

RESOLVED

Following a unanimous vote, that the council bestows the honour of Honorary Freedom of Newhaven upon Mrs Olsworth-Peter and that she should receive a framed illuminated scroll at the Dieppe Raid Commemoration 2025 at a cost of £218 plus the cost (circa £65) of framing that would be borne by the council.

C105/25 TO EXECUTE A GRANT AGREEMENT FOR A CIL GRANT AWARD IN RESPECT OF DENTON PLAY AREA – REPORT BY THE TOWN CLERK.

In the absence of the Town Clerk, the Executive Office summarised the Town Clerk's report.

RESOLVED

Following a unanimous vote, it was agreed that the Chair and one other councillor execute this agreement by signature to release funding of £50,874.43

C106/25 TO RATIFY AND ADOPT A RANGE OF NEW AND REVIEWED COUNCIL POLICIES – REPORT BY THE EXECUTIVE OFFICER.

The Executive Officer summarised his report and indicated that the 'Sickness & Absence' Policy was the only new document (all others were re-formatted existing policies and procedures) as after it was presented to a previous committee, Cllr S. Boniface suggested some changes that have now been made to his satisfaction.

RESOLVED,

That all those listed Policies and Procedures appended to the report, be adopted by the Council.

There being no further business, the Meeting closed at 7:30pm.

Date:

Town Mayor