



PROMOTION, PARTNERSHIP & FINANCE COMMITTEE

Minutes of a Meeting of the Promotion, Partnership and Finance Committee held at Meeching Hall, Fort Road, Newhaven on **Tuesday 25th February 2025** at **7:15pm**.

PRESENT: Councillors Mark Wardle (Chair)
Lesley Boniface
Shaun Boniface
Julie Carr
James Harrison

ALSO ATTENDING: Stephen Honey, Executive Officer
Alison Campbell, RFO

PPF066/25 The Chair informed those present that this meeting will be recorded and then made publicly available on the Newhaven Town Council website for 28 days followed by its removal and deletion.

PPF067/25 **APOLOGIES FOR ABSENCE.**

Cllr S Saunders
Cllr C Watts (Substituted by Cllr J Harrison)
Cllr L Macleod

PPF068/25 **DECLARATIONS OF INTEREST - DISCLOSURE BY COUNCILLORS OF PERSONAL INTERESTS IN MATTERS ON THE AGENDA, AND WHETHER THE COUNCILLOR REGARDS THEIR INTEREST AS PREJUDICIAL UNDER THE TERMS OF THE CODE OF CONDUCT.**

None.

PPF069/25 **TO CONSIDER WHETHER THE MINUTES OF THE MEETING OF THE PROMOTION, PARTNERSHIP & FINANCE COMMITTEE HELD ON TUESDAY 10TH DECEMBER 2024 ARE AN ACCURATE RECORD OF THE MEETING.**

RESOLVED: That these minutes be signed by the Chair as a true record of the proceedings.

PPF070/25 PETITIONS/PUBLIC QUESTIONS.

None.

PPF071/25 TO CONSIDER AND APPROVE A NUMBER OF SMALL AND LARGE DISCRETIONARY FUNDING APPLICATIONS – REPORT BY THE TOWN CLERK

The Executive Officer summarised the Town Clerk’s report and following discussion, the committee:

RESOLVED that the following grants be awarded as per officer’s recommendations following scoring per the DGAP and make payments with immediate effect:

Newhaven Bowling Club	£100 ineligible as for building maintenance Awarded £400
Newhaven Photographers Collective	Ineligible due to funding for Venue hire & Operational expense.
Inroads Productions	Awarded £1680
Havens Community Hub	Awarded £2100

PPF072/25 TO CONSIDER AND APPROVE A NUMBER OF COMMUNITY PARTNERSHIP FUNDING APPLICATIONS – REPORT BY THE TOWN CLERK

The Executive Officer summarised the Town Clerk’s report and following discussion, the committee:

RESOLVED that the following grants be rejected as per officer’s recommendations following scoring per the DGAP and members review of the applications:

Homelink	Ineligible as not a Newhaven based organisation.
Family Support Work	Ineligible as not a Newhaven based organisation & funds to be used as operating costs.
Mencap	Ineligible as funds to be used for building maintenance.
Develop Outdoors CIC	application scored 20 which was sufficient to secure a partial Community Partnership Grant award. However, members considered the application to be unclear and following further discussion of this matter, it was unanimously

RESOLVED that no award be made to Develop Outdoors CIC. Members requested that should they wish to apply during the next grant window that they do so with more clarity on how and where in Newhaven they would be sited and how Newhaven residents would benefit.

Cllr J Carr also requested that Officers should advise HomeLink, Family Support and Mencap that whilst they could not approve an award, they do support their aims.

PPF073/25 TO CONSIDER AND APPROVE AN EVENT FUNDING APPLICATION

The Executive Officer summarised the Town Clerk’s report and also advised members that it was difficult to ascertain the exact status of Denton Community Challenge (charity or otherwise), and that the applicant requested that should an award be approved, the monies be paid to an organisation different from the applicant (James Daniels Memorial Fund).

Following discussion, the committee unanimously

RESOLVED that the grant be approved in full i.e.: **£500** but that Denton Community Challenge would need to clarify their status for any future applications and that the grant could only be paid to the applicant, in this case Denton Community Challenge.

PPF074/25 TO CONSIDER AND ADOPT A DRAFT EVENTS APPLICATION POLICY – REPORT BY THE TOWN CLERK.

The Executive Officer summarised the Town Clerk’s report and following discussion, the committee unanimously:

RESOLVED to make an alteration to clause 1.6 by removing, “...within the boundaries of Newhaven Town.” Members also requested that the Town Clerk ensure that this change did not affect/alter the meaning of any other clause.

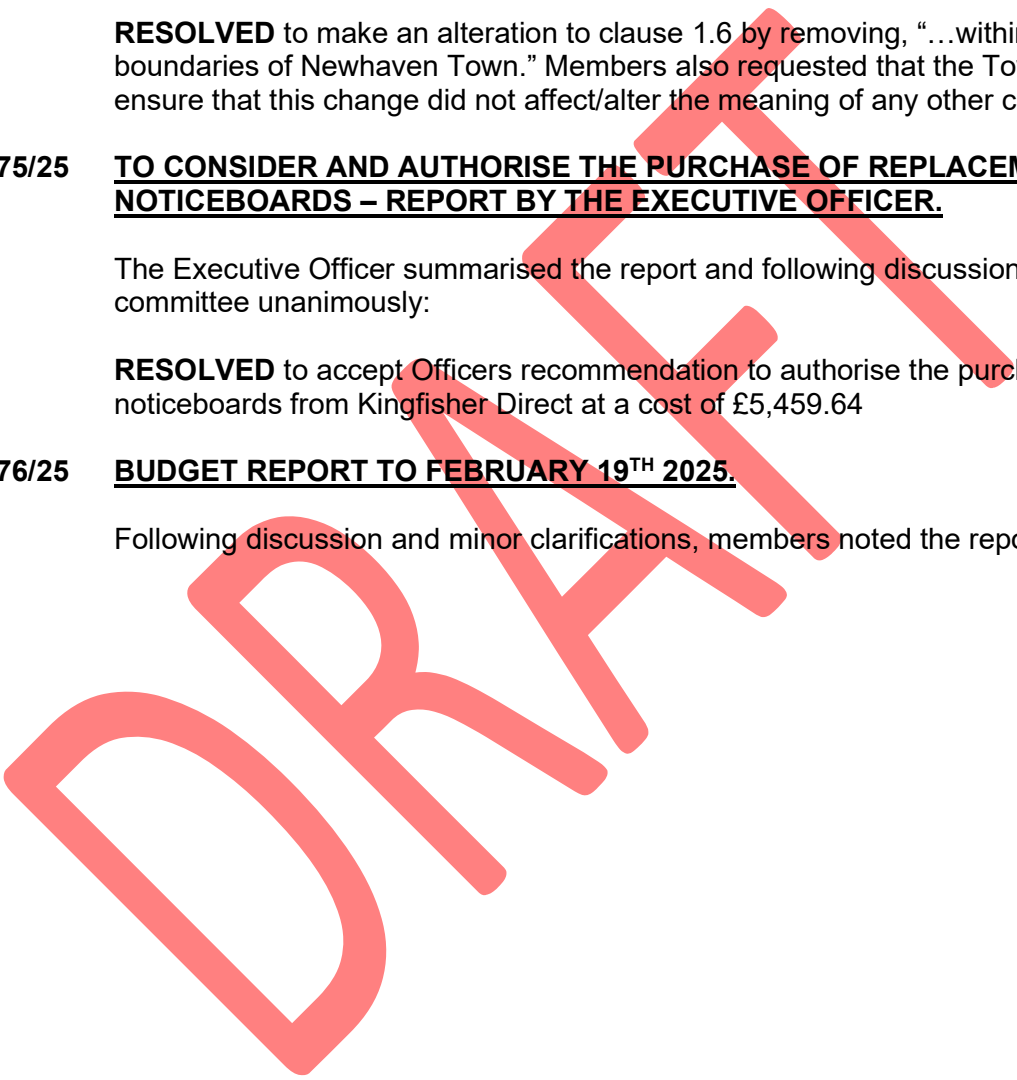
PPF075/25 TO CONSIDER AND AUTHORISE THE PURCHASE OF REPLACEMENT NOTICEBOARDS – REPORT BY THE EXECUTIVE OFFICER.

The Executive Officer summarised the report and following discussion, the committee unanimously:

RESOLVED to accept Officers recommendation to authorise the purchase of 9 new noticeboards from Kingfisher Direct at a cost of £5,459.64

PPF076/25 BUDGET REPORT TO FEBRUARY 19TH 2025.

Following discussion and minor clarifications, members noted the report.



There being no further business, the Meeting was closed at 21:08 HRS.

Date: **Chair**.....