



ENVIRONMENT AND AMENITIES COMMITTEE

Minutes of a Meeting of the Environment and Amenities Committee held at Meeching Hall, Fort Road, Newhaven on **Tuesday 11th March 2025 at 7.15pm**

PRESENT: Councillors Lesley Boniface
Kim Bishop
Graham Amy
Krissy Taylor
Jan Woodling
Corina Watts
Lindsey Macleod

ALSO ATTENDING: Ken Dry, Town Clerk
Tracey Younghusband (D. Archer Associates)
X1 Member of the Public (on-line)

EA38/24 The Chair stated that this meeting will be recorded and then made publicly available on the Newhaven Town Council Website for 28 days, followed by its removal and deletion.

EA39/24 **APOLOGIES FOR ABSENCE**

None.

EA40/24 **DECLARATIONS OF INTEREST – DISCLOSURE BY COUNCILLORS OF PERSONAL INTERESTS IN MATTERS ON THE AGENDA, AND WHETHER THE COUNCILLOR REGARDS THEIR INTEREST AS PREJUDICIAL UNDER THE TERMS OF THE CODE OF CONDUCT.**

There were none.

EA41/24 **TO CONSIDER WHETHER THE MINUTES OF THE MEETING OF THE ENVIRONMENT & AMENITIES COMMITTEE HELD ON TUESDAY 17TH DECEMBER 2024 ARE AN ACCURATE RECORD OF THE MEETING.**

The Minutes of the Meeting held on Tuesday 17th December 2024 were considered for accuracy.

RESOLVED:

That these minutes be signed by the Chair as an accurate record of the proceedings.

EA42/24 **PETITIONS/PUBLIC QUESTION**

There were none.

EA43/24 **TO CONSIDER QUOTATIONS FROM D. ARCHER ASSOCIATES FOR AN ECOLOGY SURVEY FOR BOTH RIVERSIDE PARK AND THE OUSE ESTUARY NATURE RESERVE – REPORT BY THE TOWN CLERK.**

19:19Hrs – Cllr. Watts joins the meeting.

The meeting received a presentation regarding Meeching Down and Valley Ponds 5year Management Plans from Ms. Tracy Youngusband which was followed by a range of questions from the councillors present.

The Town Clerk then summarised his report, and following discussion it was

PROPOSED by Cllr. Amy that the committee authorises the engagement of D. Archer Associates to develop a 5year Management Plan for Riverside Park and the Ouse Estuary Nature Reserve at a total cost of **£5430.00 Ex VAT**. This was

SECONDED by Cllr Taylor, and following a unanimous vote, it was

RESOLVED that D. Archer Associates be engaged to develop a 5year Management Plan for Riverside Park and the Ouse Estuary Nature Reserve at a total cost of **£5430.00 Ex VAT**.

EA44/24 **TO CONSIDER AND AUTHORISE A 3YR MAINTENANCE PLAN QUOTATION FOR THE RECENT TREE CLEARANCE REPLANTING AT THE NORTHERN BOUNDARY OF NEWHAVEN CEMETERY - REPORT BY THE TOWN CLERK.**

The Town Clerk summarised his report, and following discussion and consideration it was unanimously,

RESOLVED that Bonny's Wood be engaged for this work at a total cost of **£2160.00 Ex VAT**.

EA45/24 **TO CONSIDER AND AUTHORISE QUOTATIONS FOR REPLACEMENT HEATERS AT MEECHING HALL - REPORT BY THE TOWN CLERK.**

The Town Clerk informed the meeting that a range of quotations had yet to be received for this work and therefore this matter could not be considered.

The committee noted this matter.

EA46/24 **BUDGET REPORT TO FEBRUARY 28TH 2025.**

The Town Clerk and RFO informed the meeting that;

- Receipt of CIL Grant funding of circa £52K was imminent and that this would mitigate the apparent 'overspend' regarding play equipment (Denton Play Area),
- There was an overspend regarding Allotments which was due to clearance works (for new tenants) and as part of the re-sizing and re-provisioning of allotments with new sheds and fences etc. Due to significant clearance costs

officers indicated that a 'deposit' of circa £200 should be implemented in the future to mitigate allotment clearances, and

- That the 'waiting list' for allotments contained circa 20 names in total and that this would reduce further in the coming months. Whilst acknowledging that the 'waiting list' was currently 'open', the Chair requested that this be publicised further.

The committee noted these points and the contents of the report.

There being no further business, the Meeting closed at 20:40Hrs.

Date: **Chairman.**

DRAFT