



Town Council Offices,
18 Fort Road,
Newhaven.
East Sussex.
BN9 9QE.

Tel 01273 516100

Email admin@newhaventowncouncil.gov.uk

9th September 2025.

TO ALL MEMBERS OF THE COUNCIL

Meeting Link for Members of the Public - https://teams.microsoft.com/join/19%3ameeting_NGMxYzdlODctYTBhZC00MmQ0LTgzYjUtOTY2YzJiMjBmMDRi%40thread.v2/0?context=%7b%22Tid%22%3a%221afd6a06-a9ac-45a1-9a6f-82629bb752bb%22%2c%22Oid%22%3a%2257bc2912-6006-4595-a67c-a898670f9763%22%7d

Dear Sir/Madam,

You are hereby summoned to attend the Full Council Meeting of Newhaven Town Council to be held at Meeching Hall, Fort Road, Newhaven on **Tuesday 16th September 2025 at 7.15pm.**

Please Note:

This meeting will be recorded and then made publicly available on the Newhaven Town Council Website for 28 days, followed by its removal and deletion.

Yours faithfully,

Ken Dry
Town Clerk



AGENDA

Chair to inform all in attendance that;

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1. Apologies for absence.
2. Declarations of Interest - disclosure by Councillors of personal interests in matters on the agenda, and whether the Councillor regards their interest as prejudicial under the terms of the Code of Conduct.
3. To consider whether the Minutes of the Full Council held on Tuesday 17th June 2025 are an accurate record of the meeting.
4. Petitions and Public Questions.
5. To consider and note an update from officers of Sussex Police.
6. To receive a presentation from Vanessa Rowlands, (Chair – South Downs National Park Authority) regarding the SDNPA Partnership Management Plan and the Local Plan.
7. To receive a presentation from Suzi McCaig (SCDA) regarding the strengthening of partnership working between the Town Council and SCDA.
8. To receive a presentation from Paula Woolven regarding transformative partnership working.
9. To note the acts and proceedings of the following committee meetings:

Planning & Development	24 th June 2025 29 th July 2025 26 th August 2025
Regeneration & Strategic Development	26 th August 2025
Promotion, Partnership & Finance	24 th June 2025
10. To consider and note the most recent update from the office of The Hon., James MacCleary MP.
11. To receive reports from District and County Councillors.
12. Representatives on outside bodies – to receive updates from members who have attended meetings of outside bodies as representatives of the Town Council since the last regular meeting of the council on 17th June 2025.



13. Mayoral Activities – update by The Mayor and Deputy Mayor.
14. To consider and ratify Fees & Charges for the Financial Year 2026/27 – Report by the RFO.
15. To ‘execute’ a Deed of Variation in respect of ‘match funding’ in favour of the Eastside Play Area project.
16. To note the Councils previous decision to accept the reasons of continued absence from council meetings of Cllr. Madeleine Cook.
17. To consider and accept reasons for continued absence from council meetings of Cllr. Pinky McLean-Knight for a period of 6 months.
18. To consider the following Event Applications from;
 - a) Meeching and District Bonfire Society - Newhaven Torchlit Procession, Bonfire and Fireworks: **£8000**
 - b) Newhaven & District Model Railway Club – Newhaven Model Railway Exhibition: **£1160**
19. Financial Reports;

Bank Reconciliations for 1st June to 31st August 2025
Lists of Payments made for 1st June to 31st August 2025
List of NTC Credit Card transactions for 1st June to 31st August 2025
Income and expenditure by committee headings up to 31st August 2025.

PLEASE NOTE:

All members of the public are welcome to attend on-line and physical Meetings of the Town Council and its Committees.

***Item 4** - a period of 15 minutes will be set aside for the receipt of petitions (minimum 10 signatures) and public questions relating to the published non-confidential business of the Meeting. Should you wish to present a petition or a specific question to the meeting, please submit this to admin@newhaventowncouncil.gov.uk at least three days before the meeting.*

*It may be necessary to consider particular items in confidential session.
Where this arises, these items will be considered at the end of the Agenda.*