



Town Council Offices,
18 Fort Road,
Newhaven.
East Sussex.
BN9 9QE.

Tel 01273 516100

Email admin@newhaventowncouncil.gov.uk

10th December 2025

Dear Sir/Madam,

ENVIRONMENT AND AMENITIES COMMITTEE

Meeting Link for Members of the Public:- https://teams.microsoft.com/l/meetup-join/19%3ameeting_NWNjNWU2NGUtM2FkMC00Yjc2LTlkNjgtYzdwOTQ3ZDVjZWl2%40thead.v2/0?context=%7b%22Tid%22%3a%221afd6a06-a9ac-45a1-9a6f-82629bb752bb%22%2c%22Oid%22%3a%2257bc2912-6006-4595-a67c-a898670f9763%22%7d

You are hereby summoned to attend a Meeting of the Environment and Amenities Committee to be held at The Council Offices, 18 Fort Road, Newhaven, on **Tuesday 16th December 2025 at 7:15pm.**

Please Note:

This meeting will be recorded and then made publicly available on the Newhaven Town Council Website for 28 days, followed by its removal and deletion.

Councillors: Lesley Boniface (Chair)
Kim Bishop (Vice Chair)
Graham Amy
Krissy Taylor
Lindsey Macleod
Jo Pettit
Jan Woodling

Ken Dry
Town Clerk

A G E N D A

Chair to inform all in attendance that;

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1. Apologies for absence.
2. Declarations of Interest - disclosure by Councillors of personal interests in matters on the agenda, and whether the Councillor regards their interest as prejudicial under the terms of the Code of Conduct.
3. To consider whether the Minutes of the Meeting of the Environment & Amenities Committee held on Tuesday 11th March 2025 are an accurate record of the meeting.
4. Petitions/Public questions.
5. To receive presentations from the following contractors in support of their quotations for Grounds Maintenance services.
 - Southern Land Services
 - Grasstex
 - John O'Conner
6. To consider the purchase and installation of replacement benches at East Side Recreation Ground.
7. Budget report to November 30th 2025.
8. **Exclusion of Press and Public** - to resolve that the press and public be excluded from the remainder of the meeting in accordance with the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960, in view of the commercially sensitive nature of the matters to be discussed.
9. **CONFIDENTIAL** – To consider the quotations for Grounds Maintenance Services at hand and recommend a preferred quotation to the next scheduled Full Council meeting for approval.

PLEASE NOTE:

All members of the public are welcome to attend on-line and physical Meetings of the Town Council and its Committees.

Item 4 - a period of 15 minutes will be set aside for the receipt of petitions (minimum 10 signatures) and public questions relating to the published non-confidential business of the Meeting. Should you wish to present a petition or a specific question to the meeting, please submit this to admin@newhaventowncouncil.gov.uk at least three days before the meeting

It may be necessary to consider particular items in confidential session.
Where this arises, these items will be considered at the end of the Agenda.