



PROMOTION, PARTNERSHIP & FINANCE COMMITTEE

Minutes of a Meeting of the Promotion, Partnership and Finance Committee
held at Newhaven Town Council Office, 18, Fort Road, Newhaven on **Tuesday 9th December 2025 at 8:20pm.**

PRESENT: Councillors Mark Wardle
James Harrison
Jessa Chapman
Julie Carr
Steve Saunders
Shaun Boniface

ALSO ATTENDING: Stephen Honey, Executive Officer
Alison Campbell, Responsible Finance Officer

PPF021/25 The Chair informed those present that this meeting will be recorded and then made publicly available on the Newhaven Town Council website for 28 days followed by its removal and deletion.

PPF022/25 **APOLOGIES FOR ABSENCE.**

Cllr. Macleod

PPF023/25 **DECLARATIONS OF INTEREST - DISCLOSURE BY COUNCILLORS OF PERSONAL INTERESTS IN MATTERS ON THE AGENDA, AND WHETHER THE COUNCILLOR REGARDS THEIR INTEREST AS PREJUDICIAL UNDER THE TERMS OF THE CODE OF CONDUCT.**

None declared.

PPF024/25 **TO CONSIDER WHETHER THE MINUTES OF THE MEETING OF THE PROMOTION, PARTNERSHIP & FINANCE COMMITTEE HELD ON TUESDAY 21st October 2025 ARE AN ACCURATE RECORD OF THE MEETING.**

RESOLVED: That these minutes be signed by the Chair as a true record of the proceedings.

PPF025/25 **PETITIONS/PUBLIC QUESTIONS.**

None.

PPF026/25 TO CONSIDER THE DRAFT 2026/27 BUDGET AND RECOMMEND THE SAME TO THE NEXT SCHEDULED FULL COUNCIL MEETING.

Following discussion, it was

PROPOSED by Cllr. Harrison that it be requested that any unused lines in the budget report be marked in red for Full Council to agree that they be removed and that 300.4084 (Councillor - Out of Pocket Expenses) be amended to £500.

This was,

SECONDED by Cllr. Boniface, and following a unanimous vote in favour, it was,

RESOLVED that it be requested that any unused lines in the budget report be marked in red for Full Council to agree that they be removed and that line 300.4084 (Councillor - Out of Pocket Expenses) be amended to £500.

PPF027/25 NEWHAVEN MATTERS PUBLICATION – DISCUSSION ITEM

The Executive Officer advised the Committee that he had received an offer from two local groups who have experience in producing the District News newsletter for Lewes District Council and running many events within Newhaven & Lewes. They suggested that they could produce the quarterly Newhaven Matters magazine, thereby freeing up the newly installed Communications & Events Officer to concentrate on new events for the Council. This could either be a one-off “trial” or an on-going basis.

Following discussion, it was

PROPOSED by Cllr Boniface that the Council should continue to produce the magazine in-house due to the cost implications of out-sourcing and the well-received proposals for Newhaven Matters from the Communications & Events officer.

This was,

SECONDED by Cllr. Carr and following a unanimous vote in favour, it was,

RESOLVED that the Council continue to produce the magazine in-house due to the cost implications of out-sourcing and the well-received proposals for Newhaven Matters from the Communications & Events officer.

PPF028/25 BUDGET REPORT TO OCTOBER 30th NOVEMBER 2025.

Noted.

There being no further business, the Meeting was closed at 21:26 HRS.

Date:

Chair:.....