



ADDITIONAL FULL COUNCIL MEETING

Minutes of the Additional Full Council Meeting of Newhaven Town Council
held at Meeching Hall, 2 Fort Road, Newhaven
on **Wednesday 19th November 2025**, at **7.15pm**

PRESENT: Councillors: Mark Wardle (Vice Chair)
James Harrison
Michael Young
Shaun Boniface
Lesley Boniface
Jan Woodling
Graham Amy
Steve Saunders
Corina Watts
Julie Carr

ALSO ATTENDING: Ken Dry (Town Clerk)
Ms. Susan Carroll (Chair of Lifeboat Management Group)
X2 Member of Public (On-Line)

C073/25 The Vice Chair opened the meeting and stated that the meeting was being recorded and that the recording would be made publicly available on the Newhaven Town Council website for 28 days followed by its removal and deletion.

C074/25 **APOLOGIES FOR ABSENCE.**

Cllrs. Bishop, Cook, McLean-Knight, Chapman, Macleod, Pettitt, Taylor and Hale

C075/25 **DECLARATIONS OF INTEREST - DISCLOSURE BY COUNCILLORS OF PERSONAL INTERESTS IN MATTERS ON THE AGENDA, AND WHETHER THE COUNCILLOR REGARDS THEIR INTEREST AS PREJUDICIAL UNDER THE TERMS OF THE CODE OF CONDUCT.**

None declared.

C076/25 **TO CONSIDER WHETHER THE MINUTES OF THE FULL COUNCIL MEETING HELD ON TUESDAY SEPTEMBER 24TH 2025 ARE AN ACCURATE RECORD OF THE MEETING.**

RESOLVED:

That these minutes be signed by the Vice Chair as a true record of the proceedings.

C077/25 **PETITIONS AND PUBLIC QUESTIONS.**

None received.

C078/25 TO CONSIDER THE FOLLOWING NOMINATIONS FOR THE BESTOWAL OF FREEMAN OF NEWHAVEN;

- A) MR. LEE ROBINSON, FOOTBALLER/COACH WITH NEWHAVEN TOWN FC,**
- B) MR. ROGER COHEN MBE, LIFEBOAT OPERATIONS MANAGER, RNLI**

The Town Clerk read out further supporting information received in regards to the nomination of Mr. Robinson.

The Vice Chair then invited Ms. Carroll to speak in support of the nomination regarding Mr. Cohen.

During discussion, Cllr. Saunders expressed his unease that the Council did not have a specific Policy or set of criteria regarding Freemanship and that Council could well end up receiving numerous nominations for the honour, which could reduce its perceived gravity and uniqueness.

The Town Clerk informed the meeting that he was already researching this matter and anticipated producing a draft policy and criteria at the next scheduled Full Council in January 2026 for the council's consideration.

Following discussion of both nominations,

Cllr Amy **PROPOSED** that Mr. Brian Cohen MBE receive the honour of Freeman of Newhaven, this was then

SECONDED by Cllr. L. Boniface, and following a unanimous vote of those present, it was,

RESOLVED that Mr. Brian Cohen MBE, receive the honour of Freeman of Newhaven.

The Vice Chair then enquired if anyone wished to propose Mr. Robinson for the honour of Freeman of Newhaven.

No proposition for Mr. Robinson was made.

Given the information at hand, Cllr. Amy then **PROPOSED** that a Mayors Special Award be made to Mr. Lee Robinson in recognition of his work associated with Newhaven FC, this was then,

SECONDED by Cllr. Saunders, and following a unanimous vote of those present, it was,

RESOLVED that Mr. Lee Robinson receive a Mayors Special Award in recognition of his work associated with Newhaven FC.

There being no further business, the Meeting closed at 7:37pm.

Date:

Town Mayor



PLANNING & DEVELOPMENT COMMITTEE

Minutes of the Planning & Development Committee meeting
held at Meeching Hall, Fort Road, Newhaven
on Tuesday 23rd September 2025 at 7:30pm.

PRESENT: Councillors Steve Saunders (Chair)
Krissy Taylor (Vice Chair)
Jessa Chapman
Kim Bishop
Graham Amy

ALSO ATTENDING: Ken Dry, Town Clerk

P031/25 The Chair stated that this meeting will be recorded and then made publicly available on the Newhaven Town Council Website for 28 days, followed by its removal and deletion.

P032/25 **APOLOGIES FOR ABSENCE**

Cllrs Pinky McLean-Knight and L. Boniface

P033/25 **DECLARATIONS OF INTEREST - DISCLOSURE BY COUNCILLORS OF PERSONAL INTERESTS IN MATTERS ON THE AGENDA, AND WHETHER THE COUNCILLOR REGARDS THEIR INTEREST AS PREJUDICIAL UNDER THE TERMS OF THE CODE OF CONDUCT.**

The Chair declared that all committee members had an interest in Application SDNP/25/03072/FUL as this concerned a Town Council owned property.

P034/25 **TO CONSIDER WHETHER THE MINUTES OF THE MEETING OF THE PLANNING AND DEVELOPMENT COMMITTEE HELD ON TUESDAY 26th AUGUST 2025 ARE AN ACCURATE RECORD OF THE MEETING.**

RESOLVED: That these minutes be signed by the Chair as a true record of the proceedings.

P035/25 **PETITIONS/PUBLIC QUESTIONS**

The Town Clerk confirmed that no Petitions or Public Questions had been received.

P036/25 **TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS.**

LW/25/0471

17 Denton Rise Newhaven
Permission in principle for 1No. dwelling.

Following discussion, the committee unanimously,

RESOLVED that they were unable to make any consideration or comment due to the lack of any plans or additional information.

LW/25/0449

1 Rectory Road Denton

Loft conversion.

Following discussion, the committee unanimously,

RESOLVED that they had no objection to this application.

LW/25/0440

29 Rose Walk Close Newhaven

Removal of existing double garage with construction of a new two-story extension, including eco-retrofitting of the existing dormers and external walls to facilitate installation of heat pump.

Following discussion, the committee unanimously,

RESOLVED that they had no objection, and supported this application.

LW/25/0489

Platinum Health and Fitness Unit 31B Avis Way

Single storey first floor extension to gym.

Following discussion, the committee unanimously,

RESOLVED that they had no objection to this application.

LW/25/0458

Fort Road Recreation Ground Fort Road

Variation of condition 1 (Approved Plans) relating to approval LW/24/0620 - Alternative cladding to Shakespeare Hall, adjustments to fenestration, retain existing roofs.

Following discussion, the committee unanimously,

RESOLVED that they objected to this application, for the following reasons;

- It is too 'industrial looking' in appearance and colour, and as such does not blend in with the surroundings,
- The originally proposed colour scheme was much more suitable.

LW/25/0520

41 Valley Close Newhaven

Demolition of rear conservatory and replace with single storey extension.

Following discussion, the committee unanimously,

RESOLVED that they had no objection and supported this application.

LW/25/0522

24 Lee Way Newhaven

Front and rear dormer loft conversion and single storey rear extension.

Following discussion, the committee unanimously,

RESOLVED that they had no objection to this application.

SDNP/25/02709/FUL

Land to The North of The Crescent, Newhaven

Retrospective use of land as a private Gypsy/Traveller site.

Following discussion, the committee unanimously,

RESOLVED that they strongly objected to this application for the following reasons and insist that action is taken to see the site restored to its previous setting;

- Despite previous enforcement notices, the applicant appears to have continued to remove the topsoil at this location which is located within the South Downs National Park,
- The site appears to be in 'dual ownership' and there is no evidence of consent from the landowner for this development,
- This location is totally unsuited for accommodation as it is without water/drainage and other utility infrastructure supply, and
- Vehicle and even general access to the site is highly limited, particularly for emergency services.

SDNP/25/03072/FUL

Lewes Road Cemetery, Lewes Road

Conversion of former mortuary building into two-bedroom dwelling.

Following discussion, the committee unanimously,

RESOLVED that whilst an 'objection' from the Environment Agency (EA) has been raised on a technical matter, they hoped that the Planning Committee would likewise support this application. The Town Councils Architects and

Drainage Consultants are currently in dialogue with the EA to address any issues.

P037/25 TO CONSIDER AND NOTE A REPORT ON RECENT PLANNING DECISIONS MADE BY LEWES DISTRICT COUNCIL.

Noted.

There being no further business, the Meeting closed at 20:28Hrs.

Date:

Chair



PLANNING & DEVELOPMENT COMMITTEE

Minutes of the Planning & Development Committee meeting
held at Meeching Hall, Fort Road, Newhaven
on Tuesday 21st October 2025 at 8:29pm.

PRESENT: Councillors Steve Saunders (Chair)
Krissy Taylor (Vice Chair)
Jessa Chapman
Kim Bishop

ALSO ATTENDING: Ken Dry, Town Clerk

P038/25 The Chair stated that this meeting will be recorded and then made publicly available on the Newhaven Town Council Website for 28 days, followed by its removal and deletion.

P039/25 **APOLOGIES FOR ABSENCE**

Cllr. Amy

P040/25 **DECLARATIONS OF INTEREST - DISCLOSURE BY COUNCILLORS OF PERSONAL INTERESTS IN MATTERS ON THE AGENDA, AND WHETHER THE COUNCILLOR REGARDS THEIR INTEREST AS PREJUDICIAL UNDER THE TERMS OF THE CODE OF CONDUCT.**

None declared.

P041/25 **TO CONSIDER WHETHER THE MINUTES OF THE MEETING OF THE PLANNING AND DEVELOPMENT COMMITTEE HELD ON TUESDAY 23RD SEPTEMBER 2025 ARE AN ACCURATE RECORD OF THE MEETING.**

RESOLVED: That these minutes be signed by the Chair as a true record of the proceedings.

P042/25 **PETITIONS/PUBLIC QUESTIONS**

The Town Clerk confirmed that no Petitions or Public Questions had been received.

P043/25 **TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS.**

LW/25/0525

Flat 27 Bridge Court Bridge Street
Conversion of internal car port to single storey infill extension.

Following discussion, the committee, unanimously,

RESOLVED that they had no objection to this application.

LW/25/0529

National Coastwatch Institution (Newhaven Lookout)

Replacement 29m high galvanised steel lattice radio mast upon which 7 folded dipole antennas and 2 x 0.6m diameter dish antennas will be mounted.

Following discussion, the committee, unanimously,

RESOLVED that they had no objection and supported this application.

LW/25/0472

Robinson Road Depot Robinson Road Newhaven

Demolition of existing welfare facilities, office space, maintenance workshop, vacant storage sheds and former dairy building, partial demolition and extension of the existing vehicle repair workshop, repair and replacement of retaining walls and boundary fencing and erection of new welfare and office building. The site will also see changes in parking layout and the new EV charging points - AMENDED PROPOSAL.

Following discussion, the committee, unanimously,

RESOLVED that they had no objection to this application.

LW/25/0586

45 Claremont Road Newhaven

Erection of a detached side garage in the garden.

Following discussion, the committee, unanimously,

RESOLVED that they had no objection to this application, however they would like planning officers to ascertain if this is indeed a standalone Garage or an Outbuilding as the submitted drawings were entitled differently to each other.

LW/25/0557

Land Adjacent to Barley Cottage Ringmer Road

Outline application with all matters reserved, except Access for erection of 2.no self-build dwellings.

Following discussion, the committee, unanimously,

RESOLVED That the committee strongly objected to this application for the following reasons;

1. The Ecological Survey supporting this application follows a significant vegetation clearance of the site under consideration.
2. This site and all land north of The Highway is cited as Article IV land, and on 7/10/1976 the Lewes District Council Legal Department stated inter alia "...the Council feels the area forms an essential green break between the two intensively developed towns of Peacehaven and Newhaven and it has been designated as being of great landscape value..." As such, this designation removes any Class II and/or Class VI development rights, so that "...complete control should be exercisable over all forms of activity likely to give rise to the enclosure of the land or the erection of buildings upon it in view of the importance of keeping this area as an open amenity feature."
3. The application is contrary to the Newhaven Neighbourhood Plan (Policy H1) being outside of the Planning Boundary and not meeting a necessary local-community facility need.
4. The topography and apparent soil make-up of the area make it wholly unsuitable for any form of development and are likely to exacerbate both surface water and potentially foul water/sewage run-off.
5. The site is accessed via a single track unadopted road which is increasingly utilised by local schoolchildren and would serve as the only route for any construction traffic.
6. It is noted that previous planning applications for this same location (LW/22/0635, LW/23/0834) list variations of the same address each time.

TW/25/0096/TCA

62 Denton Road Newhaven

T1 - Cherry Tree - fell to ground level - interfering with overhead cables and blocking light.

Following discussion, the committee, unanimously,

RESOLVED that in light of no documentation being available regarding this application, any decision should be taken by the Principal Authority's Arboriculturist.

P044/25

TO CONSIDER AND NOTE A REPORT ON RECENT PLANNING DECISIONS MADE BY LEWES DISTRICT COUNCIL.

Noted.

There being no further business, the Meeting closed at 20:55Hrs.

Date:

Chair



PLANNING & DEVELOPMENT COMMITTEE

Minutes of the Planning & Development Committee meeting
held at Meeching Hall, Fort Road, Newhaven
on Tuesday 25th November 2025 at 8:17pm.

PRESENT: Councillors Steve Saunders (Chair)
Krissy Taylor (Vice Chair)
Lesley Boniface
Jessa Chapman

ALSO ATTENDING: Ken Dry, Town Clerk
Stephen Honey, Executive Officer

P045/25 The Chair stated that this meeting will be recorded and then made publicly available on the Newhaven Town Council Website for 28 days, followed by its removal and deletion.

P046/25 **APOLOGIES FOR ABSENCE**

Cllrs Bishop and McLean-Knight

P047/25 **DECLARATIONS OF INTEREST - DISCLOSURE BY COUNCILLORS OF PERSONAL INTERESTS IN MATTERS ON THE AGENDA, AND WHETHER THE COUNCILLOR REGARDS THEIR INTEREST AS PREJUDICIAL UNDER THE TERMS OF THE CODE OF CONDUCT.**

None declared.

P048/25 **TO CONSIDER WHETHER THE MINUTES OF THE MEETING OF THE PLANNING AND DEVELOPMENT COMMITTEE HELD ON TUESDAY 21ST OCTOBER 2025 ARE AN ACCURATE RECORD OF THE MEETING.**

RESOLVED: That these minutes be signed by the Chair as a true record of the proceedings.

P049/25 **PETITIONS/PUBLIC QUESTIONS**

The Town Clerk confirmed that no Petitions or Public Questions had been received.

P050/25 **TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS.**

LW/25/0599 **Railway Approach Newhaven**

Erection of gateway structures which highlight key public amenities including Newhaven Town Station, the Bus Interchange, the Ferry Port, entrances to The Sidings and Marine Workshops.
Following discussion, the committee unanimously

RESOLVED that they had no objection to this application.

LW/25/0554

1 Kings Avenue Denton

Erection of a detached two-bedroom bungalow.

Following discussion, the committee unanimously

RESOLVED that they objected to this application for the following reasons;

- Significant over development,
- Surface water drainage, and
- Further pressure on existing on-street parking.

LW/25/0567

Street Record Newhaven Square

Proposed installation of 1no. BT Street Hub and removal of associated existing BT payphone(s) with two digital 75-inch LCD display screens, one on each side of the Street Hub unit.

Following discussion, the committee unanimously

RESOLVED that they had no objection to this application, though expressed concerns of the potential loss of the ATM (Cash Machine) at this location and the likelihood of criminal damage to the Street Hub unit.

LW/25/0568

Street Record Newhaven Square

Two digital 75-inch LCD display screens, one on each side of the Street Hub unit.

Following discussion, the committee unanimously

RESOLVED that they had no objection to this application, though expressed concerns of the potential loss of the ATM (Cash Machine) at this location and the likelihood of criminal damage to the Street Hub unit.

LW/25/0530

Community Centre Denton Road Newhaven

Additional floor to provide office accommodation and internal remodelling to create new cafe and improved toilets.

Following discussion, the committee unanimously

RESOLVED that they would hope for an appreciate a favourable view of this application by the Planning Authority.

LW/25/0579

Homestead Brighton Road Newhaven

Retrospective log cabin use as a residential dwelling.

Following discussion, the committee unanimously

RESOLVED that they recommend that this application be refused in line with the many previous refusals for the same.

LW/25/0601

Newhaven Eastside The Drove

Erection of commercial development for mixed use classes E(g)(all classes), B2 and B8 use, using existing access from McKinlay Way with associated external works.

Following discussion, the committee unanimously

RESOLVED that they had no objection to this application, and whilst they welcomed the employment potential this development would bring to the Town they had some concern regarding traffic volume in and around the area.

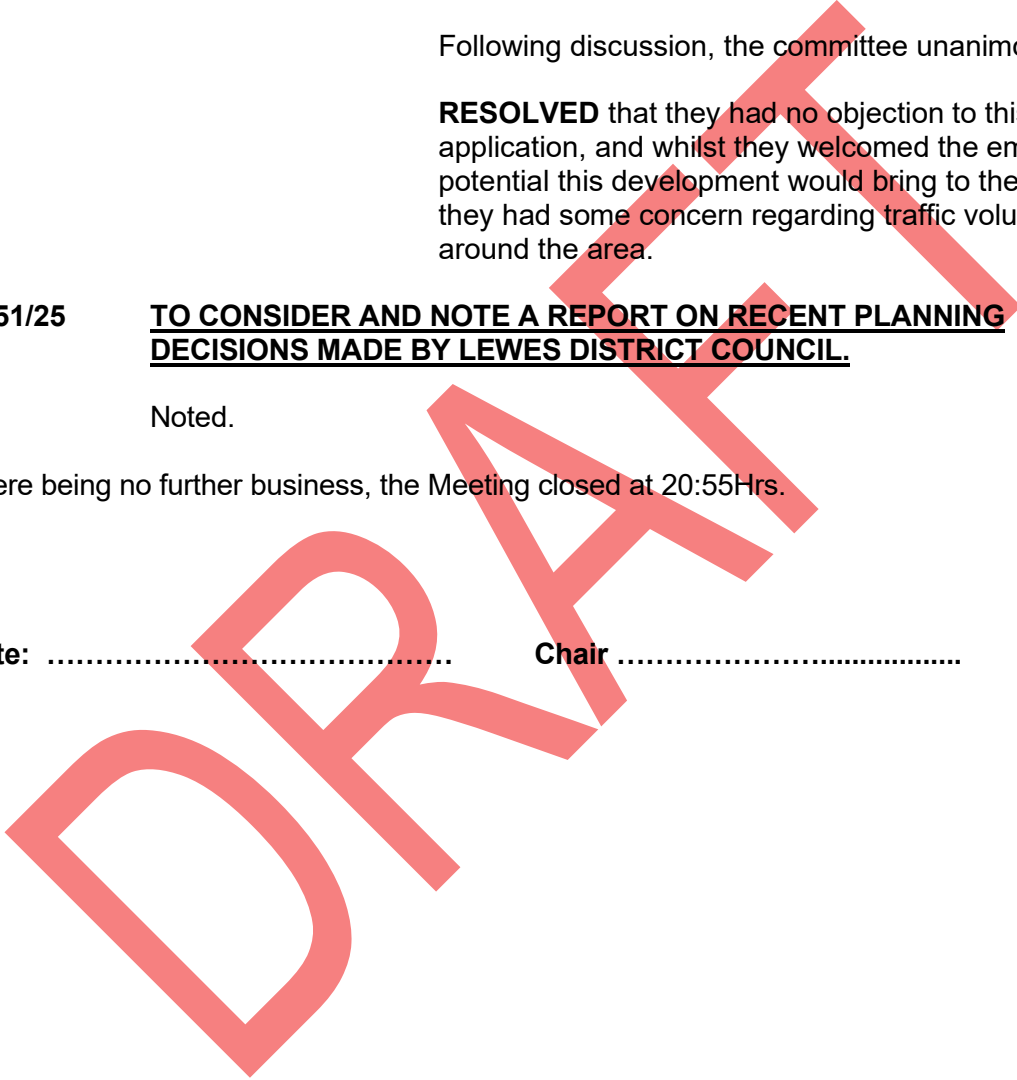
P051/25

TO CONSIDER AND NOTE A REPORT ON RECENT PLANNING DECISIONS MADE BY LEWES DISTRICT COUNCIL.

Noted.

There being no further business, the Meeting closed at 20:55Hrs.

Date: **Chair**





REGENERATION AND STRATEGIC DEVELOPMENT COMMITTEE

Minutes of a Meeting of the Regeneration & Strategic Development Committee held at Meeching Hall, Fort Road, Newhaven on **Tuesday 25th November 2025** at **7:15pm**.

PRESENT: Councillors: Shaun Boniface (Chair)
James Harrison (Vice Chair)
Lesley Boniface
Krissy Taylor
Jan Woodling

ALSO ATTENDING: Cllrs., Amy & Saunders
Ken Dry, Town Clerk
Stephen Honey, Executive Officer
Guy McQueen (Regeneration Project Manager, LDC)

RSD021/25 The Chair stated that this meeting will be recorded and then made publicly available on the Newhaven Town Council Website for 28 days, followed by its removal and deletion.

RSD022/25 **APOLOGIES FOR ABSENCE**

Cllrs. Bishop and Wardle.

RSD023/25 **DECLARATIONS OF INTEREST**

None made.

RSD024/25 **TO CONSIDER WHETHER THE MINUTES OF THE MEETING OF THE REGENERATION AND STRATEGIC DEVELOPMENT COMMITTEE HELD ON TUESDAY 26TH AUGUST 2025 ARE AN ACCURATE RECORD OF THE MEETING.**

The Minutes of the Meeting held on Tuesday 26th August were considered.

RESOLVED:

That the Minutes be signed by the Chair to be a true record of the proceedings.

RSD025/25 **PETITIONS/PUBLIC QUESTIONS**

None received

RSD026/25 TO RECEIVE A PRESENTATION FROM MR. GUY MCQUEEN (REGENERATION PROJECT MANAGER – LEWES & EASTBOURNE BOROUGH COUNCILS) CONCERNING THE TOWN CENTRE AND STATION DEVELOPMENTS.

Mr. McQueen provided a comprehensive progress update regarding these projects indicating anticipated works timelines and style/design pallets.

Following a number of questions from committee members, the Chair thanked Guy for his update.

RSD027/25 CHRISTMAS MARKET 2025 EVENT - ORAL PROGRESS UPDATE. – TOWN CLERK & EXECUTIVE OFFICER.

The Executive Officer informed the meeting that all necessary arrangements are in place regarding stalls and fun fair provision.

Cllr. L. Boniface sought clarification regarding the 'Market Licence' for the event to which officers stated that given the multi-party approach to organising and providing the event, the Licence had been granted to Newhaven Chamber of Commerce for this and other events throughout the ensuing 12 months and that this had been confirmed in writing. The event would therefore fall under the auspices of the Newhaven Chamber of Commerce in this regard.

The Executive Officer indicated that on the day of the event, any and all help from Councillors would be very much appreciated. Cllr. L. Boniface requested that a council wide email be sent seeking councillor volunteers and detailing the respective tasks/works required.

RSD028/25 EASTER 2026 EVENT(S) AT THE BANDSTAND – DISCUSSION ITEM.

Discussion took place regarding the committee's desire for this event and the following indicative aspects were agreed as a starting point in preparation for the Communications & Events Officer starting on December 1st 2026;

1. Event to take place on Saturday 4th April 2026, starting at 2pm and finishing at 5pm,
2. A marquee would be required with perhaps a small stage area for an 'open mic' event within,
3. Performance by local Morris Dancers,
4. An Easter Egg hunt around the Band Stand Area,
5. That various environmental groups be involved to provide a 'seed exchange' and a 'wild gardening' demonstration, and
6. Provision of portable toilets for the event.

RSD029/25 INCOME & EXPENDITURE REPORT TO NOVEMBER 18TH 2025.

The financial position was noted. The Town Clerk then stated that £50K had been provided within the draft 26/27 budget for council events and reminded the meeting that should Ice Rink provision be a committee desire, that there were sufficient unallocated general reserves to mitigate the costs of this.

RSD030/25 **EXCLUSION OF PRESS AND PUBLIC - TO RESOLVE THAT THE PRESS AND PUBLIC BE EXCLUDED FROM THE REMAINDER OF THE MEETING IN ACCORDANCE WITH THE PROVISIONS OF SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, 1960, IN VIEW OF THE CONFIDENTIAL NATURE OF THE MATTERS TO BE DISCUSSED.**

RESOLVED.

RSD031/25 **CONFIDENTIAL - BUILDING ASSET STRATEGY – ORAL UPDATE. – TOWN CLERK**

The Town Clerk and Executive Officer provided progress updates on the various aspects of the Strategy and reiterated the overall financial interdependency of each discreet aspect leading to the final objective.

Clr. L. Boniface requested that all councillors receive prior notice to key aspects of any work before they enter the public domain. The Town Clerk agreed and indicated that the new Communications & Events Officer would be tasked to deal with this accordingly.

There being no further business, the meeting closed at 20:15Hrs.

Date:

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Chair

DRAFT



PROMOTION, PARTNERSHIP & FINANCE COMMITTEE

Minutes of a Meeting of the Promotion, Partnership and Finance Committee held at Newhaven Town Council Office, 18, Fort Road, Newhaven on **Tuesday 9th December 2025 at 8:20pm.**

PRESENT: Councillors Mark Wardle
James Harrison
Jessa Chapman
Julie Carr
Steve Saunders
Shaun Boniface

ALSO ATTENDING: Stephen Honey, Executive Officer
Alison Campbell, Responsible Finance Officer

PPF021/25 The Chair informed those present that this meeting will be recorded and then made publicly available on the Newhaven Town Council website for 28 days followed by its removal and deletion.

PPF022/25 **APOLOGIES FOR ABSENCE.**

Cllr. Macleod

PPF023/25 **DECLARATIONS OF INTEREST - DISCLOSURE BY COUNCILLORS OF PERSONAL INTERESTS IN MATTERS ON THE AGENDA, AND WHETHER THE COUNCILLOR REGARDS THEIR INTEREST AS PREJUDICIAL UNDER THE TERMS OF THE CODE OF CONDUCT.**

None declared.

PPF024/25 **TO CONSIDER WHETHER THE MINUTES OF THE MEETING OF THE PROMOTION, PARTNERSHIP & FINANCE COMMITTEE HELD ON TUESDAY 21st October 2025 ARE AN ACCURATE RECORD OF THE MEETING.**

RESOLVED: That these minutes be signed by the Chair as a true record of the proceedings.

PPF025/25 **PETITIONS/PUBLIC QUESTIONS.**

None.

PPF026/25 TO CONSIDER THE DRAFT 2026/27 BUDGET AND RECOMMEND THE SAME TO THE NEXT SCHEDULED FULL COUNCIL MEETING.

Following discussion, it was

PROPOSED by Cllr. Harrison that it be requested that any unused lines in the budget report be marked in red for Full Council to agree that they be removed and that 300.4084 (Councillor - Out of Pocket Expenses) be amended to £500.

This was,

SECONDED by Cllr. Boniface, and following a unanimous vote in favour, it was,

RESOLVED that it be requested that any unused lines in the budget report be marked in red for Full Council to agree that they be removed and that line 300.4084 (Councillor - Out of Pocket Expenses) be amended to £500.

PPF027/25 NEWHAVEN MATTERS PUBLICATION – DISCUSSION ITEM

The Executive Officer advised the Committee that he had received an offer from two local groups who have experience in producing the District News newsletter for Lewes District Council and running many events within Newhaven & Lewes. They suggested that they could produce the quarterly Newhaven Matters magazine, thereby freeing up the newly installed Communications & Events Officer to concentrate on new events for the Council. This could either be a one-off “trial” or an on-going basis.

Following discussion, it was

PROPOSED by Cllr Boniface that the Council should continue to produce the magazine in-house due to the cost implications of out-sourcing and the well-received proposals for Newhaven Matters from the Communications & Events officer.

This was,

SECONDED by Cllr. Carr and following a unanimous vote in favour, it was,

RESOLVED that the Council continue to produce the magazine in-house due to the cost implications of out-sourcing and the well-received proposals for Newhaven Matters from the Communications & Events officer.

PPF028/25 BUDGET REPORT TO OCTOBER 30th NOVEMBER 2025.

Noted.

There being no further business, the Meeting was closed at 21:26 HRS.

Date:

Chair.....



PROMOTION, PARTNERSHIP & FINANCE COMMITTEE

Minutes of a Meeting of the Promotion, Partnership and Finance Committee held at Meeching Hall, Fort Road, Newhaven on **Tuesday 21st October 2025 at 7:15pm.**

PRESENT: Councillors Mark Wardle
James Harrison
Jessa Chapman
Julie Carr
Steve Saunders

ALSO ATTENDING: Cllrs L. Boniface
Bishop
Taylor
Woodling
Hale

Ken Dry, Town Clerk
Stephen Honey, Executive Officer
Mrs. P. Shimmin (CEO) SCDA
Ms. J. Reese SCDA

PPF011/25 The Chair informed those present that this meeting will be recorded and then made publicly available on the Newhaven Town Council website for 28 days followed by its removal and deletion.

PPF012/25 **APOLOGIES FOR ABSENCE.**

Cllr. S. Boniface

PPF013/25 **DECLARATIONS OF INTEREST - DISCLOSURE BY COUNCILLORS OF PERSONAL INTERESTS IN MATTERS ON THE AGENDA, AND WHETHER THE COUNCILLOR REGARDS THEIR INTEREST AS PREJUDICIAL UNDER THE TERMS OF THE CODE OF CONDUCT.**

None declared.

PPF014/25 **TO CONSIDER WHETHER THE MINUTES OF THE MEETING OF THE PROMOTION, PARTNERSHIP & FINANCE COMMITTEE HELD ON TUESDAY 24TH JUNE 2025 ARE AN ACCURATE RECORD OF THE MEETING.**

RESOLVED: That these minutes be signed by the Chair as a true record of the proceedings.

PPF015/25 PETITIONS/PUBLIC QUESTIONS.

None.

PPF016/25 TO RECEIVE A PRESENTATION FROM MRS. PENNY SHIMMIN (CEO SCDA) REGARDING SCDA FINANCES.

Mrs. Shimmin, assisted by Ms. Reese provided a comprehensive explanation of the financial operations of the Sussex Community Development Association, and specifically their Reserves, explaining the legislative requirements surrounding this aspect as a Charity. In this same context an explanation was provided concerning 'cash flow' and the need of the reserves to assist this due to the practical disconnect between having monthly operational costs but receiving quarterly income in arrears.

Both committee members and attending councillors asked a range of questions which Mrs Shimmin answered. As a result of this, and following Mrs. Shimmin's suggestion, the committee,

RESOLVED that a councillor should be chosen to take the role of 'associate' to the SCDA in order to maintain a clear line of communication.

PP017/25 DISCRETIONARY GRANT APPLICATIONS – REPORT BY THE TOWN CLERK

The Town Clerk summarised his report and following discussion, it was unanimously,

RESOLVED, that all applicants be invited to resubmit their applications in the next round of Discretionary Grant applications (Jan/Feb 2026) and that the RFO contact them to elicit the key documentary evidence that was missing from their recent applications.

PPF018/25 TO CONSIDER A REVIEW OF THE CURRENT COUNCIL EVENT GRANT APPLICATION POLICY AND RATIFY AGREED REVISIONS – REPORT BY THE TOWN CLERK.

The Town Clerk summarised his report and its salient points. Following discussion, it was,

PROPOSED by Cllr. Saunders that the maximum Event Grant that can be achieved should be £6000 and that para 5.1iii) be amended to "...*funding applied for is less than 60% of the total cost.*", and that Event Applications can be considered by either this Committee or Full Council throughout each year.

This was,

SECONDED by Cllr. Chapman, and following a majority vote in favour (with one abstention) it was,

RESOLVED that the maximum Event Grant that can be achieved should be £6000 and that para 5.1iii) be amended to "...*funding applied for is less than 60% of the total cost.*" and that Event Applications can be considered by either this Committee or Full Council throughout each year.

PPF019/25 SUGGESTIONS FOR THE FY 2026/27 BUDGET – DISCUSSION ITEM.

Following discussion, it was unanimously,

RESOLVED that this matter be considered at the next scheduled meeting of this committee.

PPF020/25 BUDGET REPORT TO OCTOBER 10TH 2025.

Noted.

There being no further business, the Meeting was closed at 20:20 HRS.

Date: **Chair**.....



PERSONNEL COMMITTEE

Minutes of a Meeting of the Personnel Committee
held at Newhaven Town Council Offices, 18, Fort Road, Newhaven on **Tuesday 9th December 2025** at 7:20pm.

PRESENT: Councillors Shaun Boniface (Vice Chair)
Steve Saunders
Corina Watts
Julie Carr

ALSO ATTENDING: Stephen Honey, Executive Officer

PE10/25 The Chair informed those present that this meeting will be recorded and then made publicly available on the Newhaven Town Council website for 28 days followed by its removal and deletion.

PE11/25 **APOLOGIES FOR ABSENCE.**

Cllr. Macleod
Cllr. Pettitt

PE12/25 **DECLARATIONS OF INTEREST - DISCLOSURE BY COUNCILLORS OF PERSONAL INTERESTS IN MATTERS ON THE AGENDA, AND WHETHER THE COUNCILLOR REGARDS THEIR INTEREST AS PREJUDICIAL UNDER THE TERMS OF THE CODE OF CONDUCT.**

None declared.

PE13/25 **TO CONSIDER WHETHER THE MINUTES OF THE MEETING OF THE PERSONNEL COMMITTEE HELD ON TUESDAY 27th MAY 2025 ARE AN ACCURATE RECORD OF THE MEETING.**

RESOLVED: That these minutes be signed by the Chair as a true record of the proceedings.

PE14/25 **PETITIONS/PUBLIC QUESTIONS.**

None.

PE15/25 TO CONSIDER A STAFF TIME KEEPING/FLEXI SOFTWARE SUITE

The Executive Officer summarised his report and following discussion, it was

RESOLVED unanimously,

To accept the Executive Officers recommendation that the Council start to use:

- The Jibble timekeeping software from 2nd January 2026 for all Officers.
- The Peoplesafe software from 1st April 2026 (after cancellation of existing Orbis contract) with the addition of the eSim add-on for the Amenities team.

PE16/25 NEW ROLE OF ‘RANGER’ – DISCUSSION ITEM

Following discussion, it was agreed that:

- Officers may need to look at a higher salary than anticipated to ensure the Council employed an experienced person in the position.
- Officers should investigate the possibility of engaging with adjacent towns to discuss the possibility of a “shared” ranger to start.
- Officers should investigate the possibility of a Full-Time ranger once there is enough work and the possibility of an apprentice

PE17/25 EXCLUSION OF PRESS AND PUBLIC - TO RESOLVE THAT THE PRESS AND PUBLIC BE EXCLUDED FROM THE REMAINDER OF THE MEETING IN ACCORDANCE WITH THE PROVISIONS OF SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, 1960, IN VIEW OF THE CONFIDENTIAL NATURE OF THE PERSONNEL MATTERS TO BE DISCUSSED.

RESOLVED

PE18/25 CONFIDENTIAL – TO CONSIDER AND NOTE STAFF SALARY IMPLICATIONS FOR THE FINANCIAL YEAR 2026-27

Noted

Following discussion, the committee would like to be able to have sight of any KPI's and appraisals in the future.

There being no further business, the Meeting was closed at 19:50 HRS.

Date:

Chair.....

James MacCleary MP report December 2025

Local Government Reorganisation

The government is now consulting on the proposed unitary options for Sussex with a decision on the new unitary authorities due in January, to then allow for the relevant legislation to be laid in Parliament. You can access [the consultation online](#) at the [gov.uk](#) website.

I have been clear from the outset that I do not believe this reorganisation will deliver the change that our residents and local councils need, but as the process is being done regardless, I once again urge our local town and parish councils to engage with the consultation.

East Sussex County Council submitted a proposal that would keep the existing boundaries of the county, abolishing all 5 current district and borough councils amalgamating them into one East Sussex unitary. Brighton & Hove City Council have proposed a 5 unitary mode for Sussex, which I do not believe has been well thought through. Whilst they have backed off from their initial proposals that would have absorbed Newhaven, Kingston and villages along the C7 into the city, their new proposal would see an expansion up to Peacehaven and Falmer - carving up the rest of Sussex as they see fit, from Hove Town Hall.

This includes the separation of South Highton from Newhaven into different authorities; Newhaven and Seaford being decoupled from their historic links to Lewes and essentially segregating our towns and villages in rural Sussex from our coastline ones. I do not believe this will be financially viable, nor does it meet the government's own criteria.

Separately to the reorganisation of councils, the new Mayor of Sussex election has now been postponed until 2028.

The Budget

This must have been one of the most chaotic budget's, with ideas and plans consistently leaked to the press and then withdrawn or changed all the way up to its delivery, leaving the country to speculate for months.

Ahead of the budget I wrote to the chancellor, calling for the treasury to unlock road funding for the South East. Last year's budget included only one reference to investment in the South East, and that was the Lower Thames Crossing scheme with the same scheme repeated this year!

We urgently need investment in the Bishopstone junction and the A259. It is not fair that we are always lumped in with London, when our communities' needs for investment are incredibly different. I also called for a 5% VAT cut for our hospitality businesses; a reversal to the damaging NIC increases and scrapping the family farm tax that impacts many of our communities.

Summer Tour 2026

Last year it was a pleasure and privilege to visit so many of our wonderful villages and hear directly from you. My team will begin planning 2026's tour of our towns and parishes in the new year and would welcome any suggestions or ideas for a visit to your area to meet your councillors and residents. Please contact Helen at helen.spearman@parliament.uk if you would like to register interest or host an event.

Christmas and New Years

On a final note, I'd like to thank you all for the incredible dedication and commitment to our area that you have made in 2025. I wish you all a Merry Christmas and a Happy New year!



NEWHAVEN TOWN COUNCIL

Ken Dry
Town Clerk

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To: Full Council **Agenda Item 11.**

Date: 13th January 2026

Report contact: Town Clerk

Subject: **Dispensation for non-attendance at Meetings.**

1. The purpose of this report is to seek consideration and a resolution regarding the current Dispensations for non-attendance at meetings granted to

Cllr. Madeleine Cook for review prior to 11th February 2026.

Cllr. Pinky McLean-Knight for review prior to 6th March 2026.
2. Under the LGA 1972 s85(1) & (2) a councillor automatically ceases to be a member of that council if they have failed to attend a council meeting for six consecutive months since their last attendance, unless (inter alia) this failure is due to a reason(s) approved by the council before the end of that six-month period.
3. On November 19th 2025 the Town Clerk contacted both Cllrs by email to inform them that he would be taking a report to this Full Council (13/1/26) concerning their respective dispensations and asking each of them to supply him any existing or new (non-personal/medical) information regarding their ongoing positions.
4. Cllr. McLean-Knight replied on November 28th that she intended to return to Committee & Council meetings in late January 2026. Cllr. Cook replied on November 27th asking to be appraised of the outcome of the resolution of this meeting.
5. Moving forward, should Full Council resolve NOT to renew the existing dispensations, then the 'six-month clock' starts again on 13th January 2026, with six months expiring on July 13th 2026. However, should either individual attend a meeting of a committee for which they're a member (or Full Council or an official external group) during this period then the situation is wholly normalised and effectively re-set.
6. Recommendation.

That the Council resolves either to extend the existing dispensations for both councillors or not, dependent upon the individuals stated circumstances.



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To: Full Council **Agenda Item 12.**

Date: 13th January 2026

Report contact: Town Clerk

Subject: **Draft Budget and Precept 2026-27**

1. The purpose of this report is to present a draft budget for the FY2026-27 recommended by the Promotion Partnership & Finance Committee at its meeting of December 9th 2025 and seek member consideration for its recommendation for approval to the next scheduled Full Council (13/1/26).
2. The recommended Budget for 2026/27 can be seen at Appendix A.
3. Councillors will already be acutely aware of the current economic situation within the UK over the past 4-5 years and the pressures being felt by residents, community groups, and local businesses, of which the Town Council is effectively one.
4. Inflation is the measure of how quickly prices have risen over the past year. It was over 11% in the autumn of 2022, fell to 1.7% in September 2024 but is now currently 3.6% (October 2025)¹. Recent high inflation in the UK was driven primarily by higher costs in the form of Covid-induced supply shortages, the invasion of Ukraine and lack of workers post pandemic leading to 'cost-push'² inflation.
5. The Office of Budget Responsibility forecasts that inflation will fall to 2.1% in Q4 2026/27.
6. Whilst prices overall are very likely to go up more slowly than they have done in recent years, lower inflation does not mean prices will fall. Therefore, most things will still cost a lot more than they did prior to 2021.
7. With this in mind officers have developed a budget that is prudent and reflects the recent and current economic pressures. In developing this draft Budget/Precept of **£853,474** (Appendix A), the following approach has been adopted and incorporated within the various expenditure and income lines;

¹ <https://www.ons.gov.uk/economy/inflationandpriceindices/bulletins/consumerpriceinflation/october2025>

² When there is a fall in supply of a product or service, raising the cost of production and therefore the price.

- Actual expenditure for the previous FY, expenditure for FY2025-26 to date, together with forecast expenditure to 31 March 2026 has been actively considered and adjusted accordingly,
 - Staffing Costs have been calculated to reflect no vacancies, plus an additional monetary provision for a 'Ranger' type role. Employers National Insurance Contributions remain unchanged as of last year, and an assumed National Pay Agreement award of 3.5%, as well as individual incremental progression where appropriate.
 - Cemetery Fees for 2026/27 that have been previously agreed by Full Council (Sept 2025) and have been used to calculate forecast income for the next FY (26/27) and are based upon historical burial figures of the preceding 12 months,
 - Hall Rental Rates for 2026/27, (effective 1st April 2026) which were increased by differing rates at the Full Council meeting of Sept 2025 have also been incorporated based upon historical throughput,
 - Grant Aid (360.4215) and Partnership Cont/Event Support (360.4218) provisions remain unchanged from FY25/26 £20K, £10K and £20K respectively,
 - Community Partnership Grants (360.4226) provision has been reduced from £35K to £20K, and
 - No 'Carry forwards' have been used this year.
8. The Council Tax Base (CTB) figure for Newhaven 2026/27 has been confirmed by Lewes District Council, as 3973.70 and this has been factored into the spreadsheet at Appendix A.

(LDC has indicated that it is likely to continue with the system of 'special expenses'³ for the FY 2026/27 so that the cost of each open space which LDC owns and maintains is charged only to the Council taxpayers in that part of the district in which the open space is located).

9. To find the effect on a Band D Council Taxpayer, the Precept is divided by the Council Tax Base (3973.70 as at 8 above) which produces a Council Tax Band D annual charge for Newhaven Town Council of £214.78 for the FY26/27. This and the proposed 26/27 budget results in a £35.27 (19.6%) increase on the 2025/26 amount (£179.51) for Newhaven Town Council as part of the annual Council Tax payable by a Band D council taxpayer.

10. Recommendation.

That the Council resolves to adopt this Budget/Precept of **£853,474** for the Financial Year 2026/27.

³ (Special Expenses have no impact on Town or Parish Council precepts or Council Tax amounts but are an addition to Lewes District Council's Council Tax where applicable).

1010	Hall Hire Charges	9,442	8,844	9,732	4,711	10,024	3%	
	Total Income	9,442	8,844	9,732	4,711	10,024	3%	
4012	Rates	1,407	1,248	1,327	1,248	1,285	-3%	
4014	Utilities - Elec/Water/Sew/Fire	2,893	5,411	3,077	2,773	5,642	83%	
4015	Repairs & Maintenance	1,900	10,753	2,000	2,633	2,500	25%	
4150	Consumables		191		15	250		
	Overhead Expenditure	6,200	17,603	6,404	6,669	9,677	51%	
	Movement to/from General Reserve	3,242	8,759	3,328	1,958	347	-90%	
203	Lewes Road Social Centre							
1010	Hall Hire Charges	2,600	6,853	2,600	1,940	3,760	45%	
	Total Income	2,600	6,853	2,600	1,940	3,760	45%	
4012	Rates	1,089	873	929	873	900	-3%	
4014	Utilities - Elec/Water/Sew/Fire	4,160	3,224	3,795	1,515	3,316	-13%	Lower usage now - No Regular School
4015	Repairs & Maintenance	1,850	5,533	2,000	472	2,000	0%	
4150	Consumables	260	224	250	266	250	0%	
	Overhead Expenditure	7,359	9,854	6,974	3,126	6,466	-7%	
	Movement to/from General Reserve	- 4,759	3,001	- 4,374	1,186	2,706	-38%	
204	Meeching Hall							
1010	Hall Hire Charges	9,418	14,072	14,011	7,421	15,215	9%	
	Total Income	9,418	14,072	14,011	7,421	15,215	9%	
4012	Rates	2,433	2,046	2,176	2,046	2,110	-3%	
4014	Utilities - Elec/Water/Sew/Fire	8,751	9,273	5,910	2,921	5,916	0%	Heating costs lower due to no Yoga classes now
4015	Repairs & Maintenance	4,000	4,750	4,000	1,582	4,000	0%	
4021	Communications	750					0%	
4150	Consumables	260	269	250	141	250	0%	
4151	Fire Precautions	-	-	-	-	-		
4160	Building Improvements	-	-	-	-	-		
	Overhead Expenditure	16,194	16,338	12,336	6,690	12,276	0%	
	Movement to/from General Reserve	- 6,776	2,266	1,675	731	2,939	75%	
301	Community Services							
1151	Memorial Slat on Bench	2,300	508	915		400	-56%	Since cost increase, no sales
1160	Allotment Income Cemetery	1,638	1,948	1,732	107	1,784	3%	
1161	Allotment Income East Side	-	-	385		397	100%	
1175	Grass Verge Income	3,200	-	3,210		4,200	31%	From ESCC
1178	Misc Income	-	1,000	-	1,000	-		
	Quayside Banners					1,000	100%	
	Total Income	7,138	3,456	6,242	1,107	7,781	25%	
4014	Utilities, Elec/Water/Se/Fire	-	2,265	2,965	798	2,000	-33%	
4015	Repairs and Maintenance				42			
4029	Eastside Changing Rooms					1,000	100%	
4200	CCTV Maintenance/Operating	5,500	1,859	3,030	1,254	5,000	65%	Increase in Cameras with High Street
4201	Bins & Dog Bins/Emptying	1,000	-				0%	14 x 0.85 per bin 52 weeks per year
4202	Defibrillator Elec/Pads	2,100	490	2,100	943	1,476	-30%	
4210	Christmas Lights	25,000	18,187	25,000	13,610	25,000	0%	Contract started 10/12/22 - Ends 2026=Year 5
4211	Reed Clearance	-	-	-	-	8,000	100%	
4213	Grass Verge Expenditure	16,931	14,854	17,454	9,938		-100%	Included in New Contract for Grounds Maintenance
4230	Play Areas	7,000	130,473	10,000	141,848	15,000	50%	
4234	Environmental Enhancements	10,000	12,857	10,000		10,000	0%	
4235	Amenity Areas	19,000	18,760	19,000	5,276	19,000	0%	
4236	Allotments	7,000	18,763	7,000	25,778	14,000	100%	Increased for improvements
4241	Town Centre Planters	6,900					0%	
4248	Business Asset Management		44,486		12,500			
4500	Professional Fees	2,000	4,130	2,000	15,113		-100%	
4510	Tree Work	9,000	12,716	14,000	2,375	14,000	0%	
4511	Tree Wardens	3,600	2,470	3,600	1,150	3,600	0%	
4512	Banners on West Quay	5,500	2,695	5,500	3,614	3,725	-32%	
4517	Devolution	-	-	-	-	30,000	100%	
4521	Riverside Park	-	-	-	-	-		
4522	Ouse Estuary Nature Reserve	-	-	-	-	-		
4523	Avis Road Rec (Opp Tates Garage)	-	-	-	-	-		
4524	Drove Park Community Group	-	-	-	-	-		
4029	East Side Changing Rooms							
	Overhead Expenditure	120,531	285,005	121,649	234,239	151,801	25%	
	Movement to/from General Reserve	- 113,393	281,549	- 115,407	233,132	144,020	25%	
PERSONNEL								
102	Staff Costs							
4000	Salaries	180,767	194,746	230,446	133,078	271,281	18%	Salaries incl any increments + 3.5% Salary Award assumption & New Position of a Ranger
4001	National Insurance & Pension	56,670	57,947	79,093	42,875	93,289	18%	New NI Thresholds
4002	Staff Overtime	10,000	72	1,000		1,000	0%	
4007	Subsistence	200	-	200		200	0%	
4008	Travel	2,000	1,377	500	533	500	0%	
4006	NTC Van	4,800	10,868	6,588	2,875	6,588	0%	Lease Ends April 2028 or 24k Miles
4009	Payroll Costs	876	800	900	467	900	0%	
4010	Training Staff & Councillors	3,000	2,034	3,000	2,306	3,000	0%	
4013	Employment Law & Health & Safety	7,300	5,893	7,500	7,175	7,500	0%	Orbis + Worknest
4153	PPE	-	688	500	495	500	0.00%	
	Overhead Expenditure	265,613	274,425	329,727	189,804	384,758	17%	
	Movement to/from General Reserve	- 265,613	274,425	- 329,727	189,804	384,758	17%	
FULL COUNCIL								
800	Full Council							
1172	CIL Income	-	90,937	-	3,932	-		
1181	Town Deal Fund	-	231,520	-	-	-		
	Total Income	-	322,457	-	3,932	-		
4097	Eastside Rec - Town Deal	-	302,099	-	-	-		
	Overhead Expenditure	-	302,099	-	-	-		
	Net Income over Expenditure	-	20,358	-	3,932	-		
6000	Plus Transfer from EMR		137,511					
6001	Less Transfer to EMR		38,750					
	Movement to/from General Reserve	-	119,119	-	-	-		
901	Earmarked Reserves							
9034	Towns Deal - East Side		13,189					
9035	Towns Deal - 1st Flr Library							
9036	Fireworks							
	Gateway Project							
	Overhead Expenditure	-	13,189	-	-	-		
	Movement to/from General Reserve	-	13,189	-	-	-		
	Total Budget Income	800,417	1,133,119	831,770	846,596	131,633		
	Expenditure	800,417	1,220,071	831,770	626,812	985,107	18.44%	
		0	86,952	-	219,784	853,474		
			CTB					
		853,474	divided by	3,973.70	=	£ 214.78	Potential Band D Council Tax for 2026/27	
			(CTB 2025/26)	4033	=	£ 179.51	Actual Band D Council Tax for 2025/26	
					=	£ 35.27	Annual monetary Increase for a Council Tax Band D per Household	
					=	19.6%	Potential percentage increase in Band D Council Tax	



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To: Full Council **Agenda Item 14.**

Date: 13th January 2026

Report contact: Town Clerk

Subject: **Freedom of the Town, and Out of Pocket Expenses for Town Councillors**

1. The purpose of this report is to present the following draft policies for the council to consider and adopt where suitable.
 - Freedom of Newhaven, and
 - Out of Pocket Expenses for Town Councillors
2. Policies regarding the above have not existed within Newhaven Town Council and following anecdotal commentary and matters arising from discussions at committee level, the Town Clerk has carried out research across other Town & Parish Councils in terms of their provision of each.
3. Draft policies for Freedom of Newhaven, and Out of Pocket Expenses for Town Councillors can be seen at Appendices 1 and 2 respectively.
4. Councillors are asked to consider each and discuss any suggested changes.

5. Recommendation.

That the Council considers and adopts each of these policies, they being implemented from 13th January 2026.



NEWHAVEN TOWN COUNCIL

HONORARY FREEDOM POLICY

1. POLICY STATEMENT

Section 249 of the Local Government Act 1972 (the 1972 Act) as amended by Section 27 of the Local Democracy, Economic Development and Construction Act 2009 (the 2009 Act) confers power on (inter alia) a parish council to admit to be honorary freemen or honorary freewomen of its area persons of distinction and persons who have, in the opinion of the parish council, rendered eminent service to that place or area.

For the purposes of this Policy the `parish council` shall mean Newhaven Town Council (the Council).

Section 249(9) of the 1972 Act (as amended) enables the Council to spend such reasonable sums of money as it thinks fit for the purpose of presenting an address or a casket containing it to a person on whom it has conferred the title of honorary freeman or freewoman.

The terms `honorary freeman` and `honorary freewoman` are the titles stated in the 1972 Act and given the express powers given by the 2009 Act it is not possible for the Council to confer other titles.

2. ELIGIBILITY

- a. For the purpose of this policy the word `Newhaven` means the Town of Newhaven as being the place or area within the meaning of section 249(5) of the 1972 Act (as amended).
- b. Individuals from all walks of life and all sections of the community who have made a contribution to Newhaven are eligible to be nominated as an Honorary Freeman/Freewoman.
- c. In keeping with the special nature of the award, it shall be strictly limited to those who have made a very significant contribution to Newhaven and who have demonstrated "service above self" or a significant national contribution relative to Newhaven.
- d. The honour shall be awarded for the individual nominee's lifetime and cannot be awarded as a hereditary award.
- e. The number of honorary freemen/freewomen at any one time is not restricted.

- f. Any current serving Newhaven Town Councillor of Newhaven Town Council or Officer of the Town Council may not be nominated.
- g. If the nomination is that for a former Newhaven Town Councillor, it would be expected that the nominee will have given extensive and distinguished service to the community which transcends local government service i.e. service to other organisations, voluntary and community groups in a largely voluntary capacity and not for long service on the Town Council.
- h. The nominee must have made an outstanding contribution to Newhaven and must involve one or more of the following factors:
 - i. A significant allocation of the nominee's time in serving members of the community for the improvement of their wellbeing.
 - ii. The promotion, achievement and/or delivery of community services in which a real personal contribution has been made.
 - iii. Whilst difficult to define, the contribution must be outstanding in that it can be seen to stand above the contributions of most other people.

3. NOMINATION PROCEDURE

- a. A nomination must be made in the strictest confidence without the nominee's knowledge. Any resident or elector of Newhaven may make a nomination, but it must be seconded by a Newhaven Town Councillor.
- b. A nomination must be made in writing to the Town Clerk. The submission should be evidence-based by outlining the voluntary service provided by the individual to the community and any other examples of 'community spirit' to justify the honour. On receipt of a nomination, it will be circulated to all Councillors for confidential consideration.
- c. Nomination of an Honorary Freeman/Freewoman is to be treated in the strictest confidence. The nominee must not be informed that they have been nominated as it is not fair to raise expectations in case they are not met. It is imperative that submissions are not discussed with any other people, save with fellow Councillors. Any disclosure will make the application invalid.
- d. All Councillors will be summoned to a meeting which is specially convened for the purpose and where notice of the object of the meeting has been given to discuss a nomination for the admission of an honorary freeman/freewoman. The Council may request further information from the proposer to be presented, if required, at an Extra-Ordinary meeting of Full Council.
- e. No fewer than two-thirds of the Town Councillors voting must agree the nomination.
- f. The decision of the Council on the nomination (whether affirmative or negative) is final.
- g. If the nomination is unsuccessful, then the nominee cannot be renominated within the current council's term of office.

- h. If the Councillors agree that the nominee should be made an honorary freeman/freewoman of the Newhaven, the nominee will be invited in writing by the Town Clerk to accept the honour.
- i. If accepted, the nominee must notify the Town Clerk, in writing, of such acceptance, within (21) days of the date of the posting of the letter of invitation. In the event the nominee fails to give such notification the nomination shall be deemed withdrawn and the decision of the Council null and void.

4. ENTITLEMENTS

- a. Any person declared an honorary freeman/freewoman of Newhaven may designate themselves “Honorary Freeman/Freewoman of the Town of Newhaven.”
- b. The recipient will be awarded a certificate to commemorate receiving the award.
- c. Newhaven Town Council reserves the right to rescind the award of Honorary Freeman of Newhaven Town at its absolute discretion.

Date of policy & procedure:

Approving committee: Full Council

Date of committee meeting:

Supersedes (name of old policy and reference): N/A

Policy version reference:

Policy adopted by Full Council on:

Date for next review: May 2029



Freedom of Newhaven Town - Nomination Form

Name of Nominee		
Proposers Details		
Name		
Address		
Email		
Telephone number		
Are you related to the nominee	Yes / No	
How long have you known the nominee		
Name of the Town Councillor seconding this proposal		
Nominee's Details		
Address		
Email		
Telephone number		

Explain why you believe the nominee should be awarded the Freedom of the Town (add continuation sheets if required).

DRAFT

Signature of Proposer

Date:

Signature of Seconder

Date:



Newhaven Town Council Councillor Out of Pocket Expenses Policy

1. Purpose. This policy outlines the procedures for claiming and reimbursing expenses incurred by Town Councillors in the performance of their duties. The aim is to ensure transparency, accountability, and fairness in the reimbursement process.

2. Scope. This policy applies to all elected and co-opted Parish Councillors and covers legitimate expenses incurred solely in the execution of Council-related duties.

3. Principles. Expenses will be reimbursed only when:

- They are necessary and reasonable.
- They are directly related to the Councillors' role and responsibilities.
- They are supported by valid receipts and/or evidence of expenditure.

4. Eligible Expenses The following types of expenses may be claimed:

4.1 Travel Expenses

For travel outside of the Town Boundaries,

- Mileage allowance for using a personal vehicle for approved Council business, calculated at HMRC-approved rates.
- Public transport costs (e.g., bus, train) for attending approved meetings or events.
- Taxi fares where public transport is not available or practical (with prior approval).

4.2 Subsistence

- Reasonable costs for meals and non-alcoholic beverages when attending meetings or events outside the Town Boundaries, provided these are not otherwise provided.

4.3 Training and Development

- Fees for attending training courses, conferences, or seminars approved by the Council.
- Travel and accommodation expenses associated with approved training (with prior approval).

4.4 Stationery and Office Supplies

- Reimbursement for items purchased specifically for Council duties (e.g., envelopes and/or paper) where Council-provided resources are unavailable.

4.5 Communication Costs

- Reimbursement for postage or phone calls related to Council business.

5. Ineligible Expenses The following expenses are not eligible for reimbursement:

- Personal expenses not directly related to Council duties.
- Fines, penalties, or parking tickets. Alcoholic beverages or entertainment costs.
- Costs already covered by other bodies or allowances.

6. Claiming Process

- a) Councillors must complete an Expense Claim Form, detailing:
 - Date of the expense.
 - Nature and purpose of the expense.
 - Amount claimed.
- b) Claims must be submitted within 45 days of the expense being incurred.
- c) Valid receipts or evidence of expenditure must accompany all claims.
- d) Claims will be reviewed by the Responsible Finance Officer and approved by the Council Chairman (or Vice-Chairman if the claim is from the Chairman).

7. Payment Process

- Approved claims will be reimbursed via bank transfer.
- A record of all expenses claims and payments will be maintained by the Responsible Finance Officer and made available for Internal Audit.

8. Monitoring and Review

- This policy will be reviewed annually by the Town Council, and any amendments must be approved at a Full Council meeting.

9. Breaches of Policy

Any fraudulent claims or misuse of the expenses process may result in disciplinary action, via referral to the Monitoring Officer.

10. Contact Information

For further clarification on this policy, please contact the Town Clerk.

Date of policy & procedure:

Approving committee: Full Council

Date of committee meeting:

Supersedes (name of old policy and reference): N/A

Policy version reference:

Policy adopted by Full Council on:

Date for next review: May 2027



Newhaven Town Council - Expenses Claim Form

Claims must be supported by receipts (receipts not required if claiming petrol by mileage)

Date of Claim			
Name:			
For Bank Transfer:		Acct Name:	
		Sort Code:	
		Account No.:	

Date of Expense	Description of Expense	Amount	Receipt y/n
TOTAL		£	

Declaration I declare that the expenses claimed are accurate and were incurred solely in connection with my duties as a Newhaven Town Councillor in accordance with the Council's Out of Pocket Councillor Expenses Policy.

Councillor Signature: _____ Date: _____

Approval (For Office Use Only)

- Reviewed By (RFO): _____ Signature: _____
- Date: _____
- Approved By (Chairman/Vice-Chairman): _____ Signature: _____
- Date: _____

Payment Details

- Payment Reference: _____
- Date of Payment: _____



NEWHAVEN TOWN COUNCIL

Ken Dry
Town Clerk

TOWN COUNCIL OFFICES
18 FORT ROAD
NEWHAVEN
EAST SUSSEX
BN9 9QE

Tel: (01273) 516100
Email: admin@newhaventowncouncil.gov.uk

To: Full Council **Agenda Item 15.**

Date: 13th January 20226

Report contact: Town Clerk

Subject: **Vacancies on NTC Committees & External Representatives.**

1. The purpose of this report is to seek councillor agreement as to which of their colleagues should fill the current crop of Standing Committees and External Representative vacancies.
2. At each Annual Full Council Meeting councillors have the opportunity to put themselves forward and/or be nominated to one of more of the Councils Standing Committees as well as Council Representatives on external/3rd Party local and district organisation/boards for the ensuing Civic Year.
3. Each Standing Committee normally elects its Chair and Vice Chair as the first items of business at their first meeting of the Civic Year.
4. As per the current Committee Terms of Reference, the Chair of the Council (The Mayor), nor the Chairs of any of the Standing Committees can be a member of the Audit Committee.
5. Throughout the Civic Year vacancies on Standing Committees (and External Reps) can arise for a number of reasons and to re-plenish these vacancies requires the resolution of a Full Council meeting and to provide transparency of opportunity for all councillors.
6. The table below shows the current vacancies within the Standing Committees.

2025-26							
	Member	Member	Member	Member	Member	Member	Member
Environment & Amenities	(c) Cllr. L. Boniface	(vc) Cllr. K Bishop	Cllr. K Taylor	Cllr. G. Amy	Cllr. L. Macleod	Cllr. Jb Pettitt	Cllr. J Woodling
Promotion Partnership & Finance	(c) Cllr. M. Wardle	Cllr. S. Boniface	Cllr. J Carr	Cllr. J Chapman	(vc) Cllr. J Harrison	Cllr. S. Saunders	Cllr. L. Macleod
Strategy & Regeneration	(c) Cllr. S. Boniface	Cllr. M. Wardle	Cllr. L. Boniface	Cllr. K Taylor	Cllr. K Bishop	(vc) Cllr. J Harrison	Cllr. J Woodling
Audit	Cllr. Watts	Cllr. McLean Knight.	Cllr. G. Amy	Cllr. J Chapman	VACANT		
Personnel	(c) Cllr. L. Macleod	Cllr. S. Saunders	Cllr. C. Watts	Cllr. J Carr	(vc) Cllr. S. Boniface	Cllr. Jb Pettitt	VACANT
Planning & Development	Cllr. McLean-Knight	(c) Cllr. S. Saunders	(vc) Cllr. K Taylor	Cllr. L. Boniface	Cllr. K Bishop	Cllr. G. Amy	Cllr. J Chapman

7. The following table shows the current vacancies for NTC Representatives on external groups/bodies, with an additional vacancy for an 'advocate' in support of the Sussex Community Development Association (SCDA).

2025-26	
External Bodies	2025-26
Access in Seaford & Newhaven Committee	Cllr Chapman
West Quay Day Centre (formerly Age Concern)	Cllr. Bishop
Lewes District Citizens Advice	Cllr. Woodling
South East Community Rail Partnership	Vacant
CTLA	Cllr. Saunders & McLean-Knight
East Sussex Association of Local Councils	Cllr. J Carr
	plus 1 Vacant
Egrets Way Committee	Cllr. L Boniface
Friends of Riverside Park	Cllr. Jb. Pettitt
Joint Action Group	Cllr. K Bishop
Lewes District Association of Local Councils	x2 Vacant
Newhaven Chamber of Commerce	Rota
Parishes of the Lower Ouse	Cllr. Harrison
Newhaven Historical Society	Cllr. Harrison
Hillcrest Centre	Cllr. Woodling

8. A full complement of Councillors on Standing Committees is always preferred, particularly with that of the Audit Committee, where in its current position, 2 sets of apologies can make any meeting inquorate.
9. Likewise, NTC representation on external local groups raises the Town Council profile, makes an easy information exchange and provides support for those groups.

10. Recommendation.

That the council agrees which of their colleague councillors would be effective Standing Committee members or External Representatives for the vacancies at hand (including the SCDA 'Advocate' role).



NEWHAVEN TOWN COUNCIL

Ken Dry
Town Clerk

TOWN COUNCIL OFFICES
18 FORT ROAD
NEWHAVEN
EAST SUSSEX
BN9 9QE

Tel: (01273) 516100

Email: admin@newhaventowncouncil.gov.uk

To: Full Council **Agenda Item 16.**

Date: 13th January 2026

Report contact: Town Clerk

Subject: **Interim Internal Audit Report**

1. The purpose of this report is to present the council with the Interim Internal Audit Report prepared by Mulberry Local Authority Services LTD., dated October 24th 2025 for consideration and noting.
2. A full copy of the report can be read at Appendix A to this report.
3. The Executive Summary of their report states;

“Following completion of our interim internal audit on 24 October 2025 we enclose our report for your kind attention and presentation to the council. The audit was conducted in accordance with current practices and guidelines, and testing was risk based. Whilst we have not tested all transactions, our samples have where appropriate covered the entire year to date.

*Our report is presented in the same order as the assertions on the internal auditor report within the published Annual Governance and Accountability Return (AGAR). The start of each section details the nature of the assertion to be verified. Testing requirements follow those detailed in the audit plan previously sent to the council, a copy of which is available on request. The report concludes with an opinion as to whether each assertion has been met or not at this point in the year. **Recommendations for action are shown in bold text and are summarised in the table at the end of the report.***

Our sample testing did not uncover any errors or misstatements that require reporting to the external auditor at this time, nor did we identify any significant weaknesses in the internal controls such that public money would be put at risk.

It is clear the council takes governance, policies and procedures seriously and I am pleased to report that overall, the systems and procedures you have in place are fit for purpose and whilst my report may contain recommendations to change these are not indicative of any significant failings, but rather are pointers to improving upon an already well-ordered system.

It is therefore our opinion that the systems and internal procedures at Newhaven Town Council are well established and followed.”

4. The table of report findings is as follows;

Audit Point	Interim Audit Findings	Council comments
<p>B. FINANCIAL REGULATIONS, GOVERNANCE AND PAYMENTS</p>	<p>I recommend that the form is amended to include formal acceptance to receive information by electronic means in the form <i>"As per Schedule 12 of the Local Government Act 1972, I consent to the receipt of all council meeting papers by electronic methods. I understand I may withdraw this consent at any time."</i></p> <p>I recommend the Financial Regulations are updated using the current NALC model to ensure that all the statutory requirements are included.</p>	

The first paragraph in the table above refers to the Councillors Declaration and Acceptance of office form which every Councillor signs on taking up office. This will be immediately updated to include the suggested text.

The second paragraph refers to our Financial Regulations. The NALC Model Financial Regulations is effectively a template that attempts to legislate for all Town/Parish Councils regardless of size and mode of operation and therefore Councils decide which aspects (with the exception of Statutory Requirements) they wish to utilise.

In March 2025, NALC published its updated Model Financial Regulations, and prior to the Annual Meeting of this Full Council, the NTC Financial Regulations were comparatively reviewed against that new NALC Model. The Town Clerk will make another comparative review (as is normal) in the coming months ready for the Full Council Annual Meeting on May 5th 2026.

5. Recommendation.

That the Council notes the contents of the report and the resultant actions for officers.



Mrs A Campbell
Newhaven Town Council
18 Fort Road
Newhaven
East Sussex
BN9 9QE

24 October 2025

Dear Alison

Re: Newhaven Town Council
Internal Audit for Financial Year Ended 31 March 2026 – Interim Audit report

Executive summary

Following completion of our interim internal audit on 24 October 2025 we enclose our report for your kind attention and presentation to the council. The audit was conducted in accordance with current practices and guidelines, and testing was risk based. Whilst we have not tested all transactions, our samples have where appropriate covered the entire year to date.

Our report is presented in the same order as the assertions on the internal auditor report within the published Annual Governance and Accountability Return (AGAR). The start of each section details the nature of the assertion to be verified. Testing requirements follow those detailed in the audit plan previously sent to the council, a copy of which is available on request. The report concludes with an opinion as to whether each assertion has been met or not at this point in the year. **Recommendations for action are shown in bold text and are summarised in the table at the end of the report.**

Our sample testing did not uncover any errors or misstatements that require reporting to the external auditor at this time, nor did we identify any significant weaknesses in the internal controls such that public money would be put at risk.

It is clear the council takes governance, policies and procedures seriously and I am pleased to report that overall, the systems and procedures you have in place are fit for purpose and whilst my report may contain recommendations to change these are not indicative of any significant failings, but rather are pointers to improving upon an already well-ordered system.

It is therefore our opinion that the systems and internal procedures at Newhaven Town Council are well established and followed.

Regulation

The Accounts and Audit Regulations 2015 require smaller authorities, each financial year, to conduct a review of the effectiveness of the system of internal control and prepare an annual governance statement in accordance with proper practices in relation to accounts. In addition to this, a smaller authority is required by Regulation 5(1) of the Accounts and Audit Regulations 2015 to “undertake an effective internal audit to evaluate the effectiveness of its risk management, control and governance processes, taking into account public sector internal auditing standards or guidance.”

Internal auditing is an independent, objective assurance activity designed to improve an organisation’s operations. It helps an organisation accomplish its objectives by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of risk management, control and governance processes. The purpose of internal audit is to review and report to the authority on whether its systems of financial and other internal controls over its activities and operating procedures are effective.

Internal audit’s function is to test and report to the authority on whether its specific system of internal control is adequate and working satisfactorily. The internal audit reports should therefore be made available to all Members to support and inform them when they considering the authority’s approval of the annual governance statement.

Independence and competence

Your audit was conducted by Andy Beams of Mulberry Local Authority Services Ltd, who has over 35 years’ experience in the financial sector with the last 15 years specialising in local government.

Your auditor is independent from the management of the financial controls and procedures of the council and has no conflicts of interest with the audit client, nor do they provide any management or financial assistance to the client.

Engagement Letter and inherent risk assessment

An engagement letter was previously issued to the council covering the 2025/26 internal audit assignment, which includes the scope and plan of works and fee structure. Copies of this document are available on request from anna@mulberrylas.co.uk

In summary, our work will address each of the internal control objectives as stated on the Annual Internal Audit Report of the AGAR.

It is our opinion that the inherent risk of error or misstatement is low, and the controls of the council can be relied upon and as such substantive testing of individual transactions is not required. Testing to be carried out will be “walk through testing” on sample data to encompass the period of the council year under review.

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A. BOOKS OF ACCOUNT

Internal audit requirement

Appropriate accounting records have been kept properly during the year.

Audit findings

The audit was conducted on site with the council's Responsible Financial Officer (RFO). The RFO had prepared the information advised in advance of the visit, and overall, I have the impression that accounting records are neatly maintained and easily accessible. Other information was reviewed through discussion with the RFO and a review of the council website www.newhaventowncouncil.gov.uk

The council uses the Rialtas Business Solutions (RBS) accounting package for recording the council's finances. This is an industry specific accounting package. The accounting package is updated regularly and used to produce management information reports for review at council meetings.

The system requires the population of key data fields to enable the user to record a transaction. This is a clear and easy to follow system and a review of the cashbook shows that all data fields are being entered with sufficient narrative detail to identify the source and purpose of each transaction.

I reviewed the nominal ledger entries for the period 1 April to 31 March to ensure items were posted to the correct heading and that there were no instances of netting off and the expenditure was correctly posted to the headings to which the line item related. This has confirmed that the accounting package is being properly used.

B. FINANCE REGULATIONS, GOVERNANCE AND PAYMENTS

Internal audit requirement

This authority complied with its Finance Regulations, payments were supported by invoices, all expenditure was approved, and VAT was appropriately accounted for.

Audit findings

Check the publication and minuting of the prior year audited AGAR and notice of conclusion of audit

The External Auditor's Report for 2024/25 was not qualified and has been published on the council website along with the Notice of Conclusion of Audit and will be reported to the council meeting scheduled for January 2026.

Confirm by sample testing that councillors sign statutory office forms

I confirmed by sample testing that councillors sign "Acceptance of Office" forms. **I recommend that the form is amended to include formal acceptance to receive information by electronic means in the form "As per Schedule 12 of the Local Government Act 1972, I consent to the receipt of all council meeting papers by electronic methods. I understand I may withdraw this consent at any time."**

The council website includes a page where the individual Register of Members' Interests forms are published.

Confirm that the council is compliant with GDPR

The council is fully aware of GDPR and has undergone training. It was noted the council has established common email addresses for all councillors. This is recommended because it gives a natural segregation between work and personal lives, making it clear beyond doubt in what capacity a councillor is acting. In addition to this it gives control to the council, adds a degree of professionalism and in the event of a FOI request limits access to personal computers.

The Smaller Authorities Proper Practices Panel (SAPPP) Practitioner's Guide (March 2025) contains updated guidance on the matter as below, including details of the new Governance Assertion to be included in the 2025/26 AGAR:

Assertion 10 - Digital and data compliance

To warrant a positive response to this assertion, the authority needs to have taken the following actions:

1.47 *Email management - Every authority must have a generic email account hosted on an authority owned domain, for example clerk@abcparishcouncil.gov.uk or clerk@abcparishcouncil.org.uk rather than abcparishclerk@gmail.com or abcparishclerk@outlook.com for example.*

1.48 *All smaller authorities (excluding parish meetings) must meet legal requirements for all existing websites regardless of what domain is being used.*

1.49 *All websites must meet the [Web Content Accessibility Guidelines 2.2 AA](#) and the [Public Sector Bodies \(Websites and Mobile Applications\) \(No. 2\) Accessibility Regulations 2018](#) (where applicable).*

1.50 *All websites must include published documentation as specified in the [Freedom of Information Act 2000](#) and the [Transparency Code for Smaller Authorities](#) (where applicable).*

1.51 *All smaller authorities, including parish meetings, must follow both the [General Data Protection Regulation \(GDPR\) 2016](#) and the [Data Protection Act \(DPA\) 2018](#).*

1.52 *All smaller authorities, including parish meetings, must process personal data with care and in line with the principles of data protection.*

1.53 *The [DPA 2018](#) supplements the [GDPR](#) and classifies an authority as both a Data Controller and a Data Processor.*

1.54 *All smaller authorities (excluding parish meetings) must also have an IT policy. This explains how everyone - clerks, members and other staff - should conduct authority business in a secure and legal way when using IT equipment and software. This relates to the use of authority-owned and personal equipment.*

The council has a Privacy Notice, Website Accessibility Statement and FOI Publication Scheme published on the council website. I could not find an IT Policy on the council website, although the RFO was able to evidence the council has an IT and Cyber Policy in place and this needs to be added before 31 March 2026 for the council to meet the requirements of Governance Assertion 10.

Confirm that the council is compliant with the relevant transparency code

As the council's income and expenditure exceeds £25,000, it is not a statutory requirement to follow the requirements of the Local Government Transparency Code, although it is recommended best practice to do so.

Confirm that the council meets regularly throughout the year

In addition to full council, the council has a committee structure in place with terms of reference published on the council website, along with details of committee membership.

A diary of future meeting dates is also published on the council website, along with historic agendas and minutes for council and committee meetings.

Check that agendas for meetings are published giving 3 clear days' notice

I was able to confirm that at least 3 clear days' notice is given on agendas. Whilst we have not tested every single committee and council meeting there was no evidence of non-compliance in giving three clear days' notice of the meeting.

I note the council publishes a report alongside the agenda for each meeting which contains the non-confidential supporting documents in accordance with the requirements of the Information Commissioner's Office.

Check the draft minutes of the last meeting(s) are on the council's website

Minutes are uploaded to the council website and clearly annotated as draft where applicable.

Confirm that the Parish Council's Standing Orders have been reviewed within the last 12 months

The Standing Orders are based on the current NALC model and were most recently reviewed and adopted by council on 13 May 2025 (minute ref C019/25).

Confirm that the Parish Council has adopted and recently reviewed Financial Regulations

Financial Regulations are based on the previous NALC model and were last reviewed and adopted by council on 13 May 2025 (minute ref C019/25). The regulations contain provisions for the approval of spending, setting of budgets, reconciliation of the bank and reporting to council. **I recommend the Financial Regulations are updated using the current NALC model to ensure that all the statutory requirements are included.**

Check that the council's Financial Regulations are being routinely followed

The council has thresholds in place at which authorisations to spend must be obtained as below:

FR 4.1 Expenditure on revenue items may be authorised up to the amounts included for that class of expenditure in the approved budget. This authority is to be determined by:

- *the council for all items over £7,500 NET;*
- *a duly delegated committee of the council for items over £2,000 NET; or*
- *the Town Clerk, for any items valued at £2,000 NET and below.*

Such authority is to be evidenced by a minute or by an authorisation slip duly signed by the Town Clerk. Contracts may not be disaggregated to avoid controls imposed by these regulations.

FR 4.5 In cases of extreme risk to the delivery of council services, the Town Clerk may authorise revenue expenditure on behalf of the council which in the Town Clerk's judgement it is necessary to carry out. Such expenditure includes repair, replacement or other work, whether or not there is any budgetary provision for the expenditure, subject to a limit of £3,500. The Town Clerk (or Executive Officer in the absence of the Town Clerk), shall in the first instance advise the Chairman and/or the relevant Committee Chair of such an action and subsequently report this to the council as soon as practicable thereafter.

Based on the level of financial activity of the council, and through discussion with the RFO, these authorisation thresholds appear appropriate.

The council has in place a system to segregate duties in terms of the setting up and subsequent release of payments made via online banking in accordance with the council's adopted Financial Regulations.

Confirm the council has adopted the General Power of Competence (GPC) and met the eligibility criteria at the time of adoption, or if GPC not adopted, confirm all section 137 expenditure meets the guidelines and does not exceed the annual per elector limit of £11.10 per elector

The council confirmed its eligibility and adopted the General Power of Competence (GPC) at the annual council meeting in May 2023, and the section 137 threshold does not apply.

Check receipt of VAT refund matches last submitted VAT return

The council submits its VAT return on a quarterly basis. I reviewed the submission for the period ending 30 September 2025 which showed a refund amount due of £8,896.50 and was fully supported by the required details. I was able to confirm receipt of this amount to the council's bank account on 23 October 2025. The council is up to date with its VAT submissions.

Confirm that checks of the accounts are made by a councillor

The system noted above details internal review takes place and I am under no doubt that council properly approves expenditure.

C. RISK MANAGEMENT AND INSURANCE

Internal audit requirement

This authority assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.

Audit findings

The council has a Risk Management Strategy and Governance and Risk Management Register in place, which was last reviewed and approved by council in May 2025. I reviewed the risk assessment record, which includes an outline of each risk, the impact, likelihood and severity of occurrence, the control measures in place, the review frequency, an overall risk score and any additional mitigation needed and by whom.

This is a comprehensive approach and includes analysis of all risks typically associated with a council of this size with its range of services and facilities.

I confirmed that the council has a valid insurance policy in place with Aviva Insurance through James Hallam Insurance Brokers which covers the year under review. The policy includes Public Liability cover of £10 million, Employers Liability cover of £10 million and an Internal Crime (Fidelity Guarantee) level of £1.5 million which is sufficient for a council of this size, although the council is advised to keep this figure under review to ensure it covers the maximum balance held.

D. BUDGET, PRECEPT AND RESERVES

Internal audit requirement

The precept or rates requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored; and reserves were appropriate.

Audit findings

The council set a precept of £723,962 for 2025/26. With a tax base of 4,032.97, this equates to a band D equivalent of £179.51 (compared to the average in England of £92.92).

The Clerk confirmed that the 2026/27 budget setting process is underway with the planned final budget and precept due to be approved at the council meeting in January 2026.

The RFO confirmed that budget reports are reviewed at every meeting, with specific committee reports at those meetings and the entire budget at council meetings. A review of the year-to-date position shows income and expenditure is in line with expectations.

The council currently holds circa £550,000 in earmarked reserves, spread across a range of clearly identifiable projects, including amounts received from Community Infrastructure Levy (CIL) which are identified separately. I checked the purpose of these earmarked reserves with the RFO and am satisfied they are all for legitimate future planned projects of the council.

The Smaller Authorities Proper Practices Panel (SAPPP) Practitioner's guide provides updated guidance on the appropriate level of general reserves that councils should retain as below:

5.33 The general reserve of an authority comprises its cash flow and contingency funds to cover unexpected inflation, unforeseen events and unusual circumstances.

5.34 The generally accepted recommendation with regard to the appropriate minimum level of a smaller authority's general reserve is that this should be maintained at between three and twelve months of net revenue expenditure.

5.35 The reason for the wide range is to cater for the large variation in activity level between individual authorities. The smaller the authority, the closer the figure may be to 12 months expenditure, the larger the authority, the nearer to 3 months. In practice, any authority with income and expenditure in excess of £200,000 should plan towards 3 months equivalent general reserve.

5.36 In all of this it is important that each authority adopt, as a general reserve policy, the level appropriate to their size, situation, risks and plan their budget so as to ensure that the adopted level is maintained. Consideration of the minimum level of reserves requires not only consideration of level of income and expenditure but also the risks to that income.

5.37 Authorities with significant self-generated income (other than the precept or levy) should take into account situations that may lead to a loss in revenue as well as increased costs and adapt their general reserve accordingly.

A review of the general reserve balance will be conducted at the final internal audit and the council is advised to follow the above guidance in determining an appropriate level.

E. INCOME

Internal audit requirement

Expected income was fully received, based on correct prices, properly recorded and promptly banked; and VAT was appropriately accounted for.

Audit findings

Apart from the precept, the council receives income from hall hires, cemetery income, allotments, advertising in the newsletter, grants, CIL, bank interest and VAT refunds.

From a review of the accounting records, income appears to be recorded with sufficient narrative detail to identify the source and allocated to the most appropriate nominal code. I tested a sample of invoices issued

for each aspect of the council's operations and was able to confirm rates charged were consistent with the council's published charging schedule.

FR 9.2 states '*Particulars of all charges to be made for work done, services rendered, or goods supplied shall be agreed annually by the council, notified to the RFO and the RFO shall be responsible for the collection of all accounts due to the council.*'

The fees were most recently agreed in September 2025 as the initial party of the budget setting process, with the new fees taking effect from 1 April 2026.

I reviewed the outstanding balances on the sales ledger and found there are minimal amounts overdue, and in each instance, the RFO knew the reasons and confirmed that no amounts are at risk. This demonstrates the council has good credit control measures in place.

F. PETTY CASH

Internal audit requirement

Petty cash payments were properly supported by receipts; all petty cash expenditure was approved and VAT appropriately accounted for.

Audit findings

The council maintains a small petty cash float used for incidental expenditure. The petty cash is locked in a safe under the control of the RFO and petty cash vouchers are completed for each transaction. The petty cash is checked and balanced by the RFO on a monthly basis and the petty cash records are maintained within the accounting package.

A review of the vouchers shows that all petty cash items are genuine and other arrangements for payment would not have been appropriate.

I am satisfied that the council has in place appropriate measures for the safe management of petty cash.

G. PAYROLL

Internal audit requirement

Salaries to employees and allowances to members were paid in accordance with the authority's approvals, and PAYE and NI requirements were properly applied.

Audit findings

The council has seven employees on the payroll. All staff members have a signed contract of employment, based on the NALC template, and the council is a member of the Local Government Pension Scheme (LGPS).

Payroll is processed is outsourced to a third party, who complete all the PAYE calculations and provide the information to the Clerk each month. I reviewed the payroll summary for the previous month, and the payroll deductions appear correct. I was able to confirm that HMRC and pensions payments are up to date and that the council is correctly not claiming the employment allowance for national insurance contributions.

There are no councillor allowances, although I reminded the RFO that if paid to eligible (elected) members, these must be processed through payroll and assessed for tax and national insurance.

H. ASSETS AND INVESTMENTS

Internal audit requirement

Asset and investments registers were complete and accurate and properly maintained.

Audit findings

The Smaller Authorities Proper Practices Panel (SAPPP) Practitioner's guide provides updated guidance on assets and asset registers as below:

5.58 The asset register should contain in its most simple form the date of acquisition, cost of acquisition, useful life estimate and location along with value held for investments; however, it is desirable for the register to contain other such supplementary information to enable the user to better understand the nature and scope of the use of the fixed asset. It is therefore recommended to show insurance value, replacement value, custodian, date last physically vouched.

5.59 Each authority may choose an appropriate minimum value for deciding between fixed assets and general consumables. The limit chosen will relate to expected useful life, whether the item would be included on an insurance claim and whether it is included in the risk assessment of the authority in any way. This minimum level is to be minuted and reviewed at least annually. The rationale and methodology should be recorded in the minutes.

5.60 One item or group of similar items shall be regarded for inclusion in the fixed asset register.

5.61 Assets should be first recorded in the asset register at their actual purchase cost.

5.62 Assets that are either under construction or have not been brought into use should be included on the asset register only once complete and they benefit the community.

5.63 Obsolete assets that are no longer in use or are awaiting disposal should be clearly recorded as such.

5.64 Where an authority receives an asset as a gift at zero cost, for example by community asset transfer, it should be included with a nominal one-pound (£1) value as a proxy for the zero cost.

5.65 Assets that do not have a functional purpose or any intrinsic resale value (for example, a village pond or war memorial) are often referred to as 'community assets'. Authorities should record community assets in the asset register in the same way as gifted assets.

5.66 The particular method of asset valuation is not specified in proper practices so authorities may use any reasonable approach to be applied consistently from year to year. The method of asset valuation adopted should be set out in a policy approved by the authority and recorded in the authority's minutes and in the asset register.

5.67 For authorities covered by this guide, the most appropriate and commonly used method of fixed asset valuation for first registration on the asset register is at acquisition cost. This means that the recorded value of the asset will not change from year to year, unless it is materially enhanced.

5.68 Commercial concepts of depreciation, impairment adjustments, and revaluation are not required nor appropriate for this method of asset valuation.

5.69 The total value of an authority's assets recorded on the asset register as at 31 March each year is reported at Line 9 on the authority's AGAR. Authorities should be able to track and explain fully any changes in the asset register from year to year.

The council has a fixed asset register in place, maintained in an Excel format, which includes details of asset location, date of acquisition and original purchase price. Assets are correctly listed at cost/proxy cost, or where gifted/donated, given a nominal £1 value for the purpose of the asset register.

I confirmed by sample testing of the invoices that items added during the year has been accurately recorded as the original net purchase price.

The Smaller Authorities Proper Practices Panel (SAPPP) Practitioner's guide provides updated guidance on investments, and defines a long-term investment as below:

2.23 Short-term investments, which mainly include deposit and savings accounts typically provided by banks, are those that display the following characteristics:

- a. are denominated in pounds Sterling;*
- b. be realisable at full value on demand or have a maturity end date of not more than 12 months;*
- c. the whole of the original sum invested can, from the time that the investment is made, be accessed for use by the authority without any reduction; and*
- d. the authority has assessed the counterparty and is satisfied that the original sum invested is not subject to unreasonable risk.*

2.26 A long-term investment arises where the authority invests money in anything other than a short-term investment.

1.11 Arrangements need to be in place to ensure that the authority's funds are managed properly and that any amounts surplus to requirements is invested appropriately, in accordance with an approved strategy which needs to have regard to the government's [Statutory Guidance on Local Government Investments](#). If total investments are to exceed the threshold specified in the statutory guidance at any time during a financial year, the authority needs to produce and approve an annual Investment Strategy in accordance with the guidance.

The council has long-term investments and has adopted an Investment Strategy to support its future decision making on placement of funds in accordance with the statutory guide. The council currently has no long-term investments.

The council has borrowing through the Public Works Loan Board (PWLB) and confirmation of the figures for in year payments (box 5) and year-end balance (box 10) will be completed at the final internal audit against the PWLB statement and remittance advices.

I. BANK AND CASH

Internal audit requirement

Periodic bank account reconciliations were properly carried out during the year.

Audit findings

Financial Regulation 2.2 states ‘On regular basis, at least once in each quarter, and at each financial year end, a member other than the Chairman or a member cheque/account signatory, shall verify bank reconciliations and credit card statements (for all accounts) produced by the RFO. The member shall sign the reconciliations, the original bank statements and the month-end Trial Balance as evidence of verification and additionally physically check and verify the Petty Cash held at that time This activity shall on conclusion be reported, including any exceptions, to and noted by the council.’

Bank reconciliations are completed monthly. I reviewed the latest bank reconciliation for all accounts and was able to confirm the balances to the bank statements and found no errors.

I was able to confirm that the bank reconciliations have been verified in accordance with Financial Regulations, and evidence of this activity taking place is recorded within the minutes of meetings.

As the council’s annual budget exceeds the €500,000 (£430,950 as of 3 July comparative date) threshold, it is not protected by the Financial Services Compensation Scheme (FSCS).

The council currently holds accounts with Barclays and Unity Trust to mitigate the risk.

J. YEAR END ACCOUNTS

Internal audit requirement

Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments or income and expenditure), supported by an adequate audit trail from underlying records and, where appropriate, debtors and creditors were properly recorded.

Audit findings

To be tested at the final internal audit.

K. LIMITED ASSURANCE REVIEW

Internal audit requirement

IF the authority certified itself as exempt from a limited assurance review in the previous year, it met the exemption criteria and correctly declared itself exempt.

Audit findings

The council did not certify itself exempt in 2024/25 due to exceeding the income and expenditure limits and this test does not apply.

L: PUBLICATION OF INFORMATION**Internal audit requirement**

The authority publishes information on a free to access website/webpage, up to date at the time of the internal audit in accordance with relevant legislation

Audit findings

The council is reminded that the following requirements apply.

For councils with a turnover over £25,000, it is recommended best practice to follow the Local Government Transparency Code 2015, but not a statutory requirement and therefore not subject to verification during the internal audit.

All councils are required to follow The Accounts and Audit Regulations which include the following requirements:

13(1) An authority must publish (which must include publication on that authority's website)

- (a) the Statement of Accounts together with any certificate or opinion entered by the local auditor in accordance with section 20(2) of the Act; and
- (b) the Annual Governance Statement approved in accordance with regulation 6(3)

13(2) Where documents are published under paragraph (1), the authority must

- (a) keep copies of those documents for purchase by any person on payment of a reasonable sum; and
- (b) ensure that those documents remain available for public access for a period of not less than five years beginning with the date on which those documents were first published in accordance with that paragraph.

Testing for publication to meet this requirement will be completed at the final internal audit.

M: EXERCISE OF PUBLIC RIGHTS - INSPECTION OF ACCOUNTS**Internal audit requirement**

The authority, during the previous year, correctly provided for the exercise of public rights as required by the Accounts and Audit Regulations.

Audit findings

Inspection – key dates	2024/25 Actual
Date AGAR signed by council	13 May 2025
Date inspection notice issued	2 June 2025
Inspection period begins	3 June 2025
Inspection period ends	14 July 2025
Correct length (30 working days)	Yes
Common period included (first 10 working days of July)	Yes

I am satisfied the requirements of this control objective were met for 2024/25, and assertion 4 on the Annual Governance Statement can therefore be signed yes by the council.

N: PUBLICATION REQUIREMENTS

Internal audit requirement

The authority complied with the publication requirements for the prior year AGAR.

Under the Accounts and Audit Regulations 2015, authorities must publish the following information on the authority website / webpage.

Before 1 July 2025 authorities must publish:

- *Notice of the period for the exercise of public rights and a declaration that the accounting statements are as yet unaudited*
- *Section 1 - Annual Governance Statement 2024/25, approved and signed, page 4*
- *Section 2 - Accounting Statements 2024/25, approved and signed, page 5*

Not later than 30 September 2025 authorities must publish:

- *Notice of conclusion of audit*
- *Section 3 - External Auditor Report and Certificate*
- *Sections 1 and 2 of AGAR including any amendments as a result of the limited assurance review.*

It is recommended as best practice, to avoid any potential confusion by local electors and interested parties, that you also publish the Annual Internal Audit Report, page 3.

Audit findings

I was able to confirm that the Notice of the Period of Public Rights and Section 1 (Annual Governance Statement) and Section 2 (Accounting Statement) were published on the council's website before 1 July 2025.

I was able to confirm that the Notice of Conclusion of Audit and External Auditor Report and Certificate were published on the council's website before 30 September 2025.

The council has therefore met the publication requirements for 2024/25.

O. TRUSTEESHIP

Internal audit requirement

Trust funds (including charitable) – The council met its responsibilities as a trustee.

Audit findings

The council has no trusts, and testing for this internal control objective is not applicable.

Achievement of control assertions at final internal audit date

Based on the tests conducted during the interim audit, our conclusions on the achievement of the internal control objectives to date are summarised in the table below.

	INTERNAL CONTROL OBJECTIVE	YES	NO	NOT COVERED
A	Appropriate accounting records have been properly kept throughout the financial year	✓		
B	This authority complied with its Finance Regulations, payments were supported by invoices, all expenditure was approved, and VAT was appropriately accounted for	✓		
C	This authority assesses the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these	✓		
D	The precept or rates requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored; and reserves were appropriate.	✓		
E	Expected income was fully received, based on correct prices, properly recorded and promptly banked; and VAT was appropriately accounted for	✓		
F	Petty cash payments were properly supported by receipts, all petty cash expenditure was approved, and VAT appropriately accounted for	✓		
G	Salaries to employees and allowances to members were paid in accordance with the authority's approvals, and PAYE and NI requirements were properly applied.	✓		
H	Asset and investments registers were complete and accurate and properly maintained.	✓		
I	Periodic bank account reconciliations were properly carried out during the year.	✓		
J	Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments or income and expenditure), supported by an adequate audit trail from underlying records and, where appropriate, debtors and creditors were properly recorded.	To be tested at final internal audit		
K	If the authority certified itself as exempt from a limited assurance review in the previous year, it met the exemption criteria and correctly declared itself exempt.			✓
L	The authority publishes information on a free to access website/webpage up to date at the time of the internal audit in accordance with the relevant legislation.	To be tested at final internal audit		
M	The authority, during the previous year correctly provided for the period for the exercise of public rights as required by the Accounts and Audit Regulations.	✓		
N	The authority complied with the publication requirements for prior year AGAR.	✓		
O	Trust funds (including charitable) – The council met its responsibilities as a trustee.			✓

Should you have any queries please contact me directly on andy@mulberrylas.co.uk or 07428 647069

Yours sincerely



Andy Beams

Director, Mulberry Local Authority Services Ltd

Interim Internal Audit - Points Carried Forward

Audit Point	Interim Audit Findings	Council comments
<p>B. FINANCIAL REGULATIONS, GOVERNANCE AND PAYMENTS</p>	<p>I recommend that the form is amended to include formal acceptance to receive information by electronic means in the form <i>“As per Schedule 12 of the Local Government Act 1972, I consent to the receipt of all council meeting papers by electronic methods. I understand I may withdraw this consent at any time.”</i></p> <p>I recommend the Financial Regulations are updated using the current NALC model to ensure that all the statutory requirements are included.</p>	



Newhaven Town Council

Reconciliation Summary

Month: *SEPTEMBER 2025*

	Amount	Examiner
Cashbook 1 Current Acct 60669288	£ 62,298.83	<i>CWatts</i>
Cashbook 2 B. Prem Acct 2069253	£1,034,434.16	<i>CWatts</i>
Cashbook 3 Petty Cash	£ 80.13	<i>CWatts</i>
Cashbook 4 R Reward Acct 13831183	£ 0.00	<i>CWatts</i>
Cashbook 5 Credit Cards	£ 0.00	<i>CWatts</i>
Cashbook 6 Instant Access Acct 20501013	£317,965.50	<i>CWatts</i>
Petty Cash On-Site	£ 80.13	<i>CWatts</i>
Staff Salary Payment	£14,069.85	<i>CWatts</i>
HMRC Remittance	£ 6,561.25	<i>CWatts</i>
ESCC Pension Remittance	£ 5,723.40	<i>CWatts</i>

Report to Full Council:- / /2025

Resolved/Noted as Correct:- Yes/No

Chairmans Signature:-

Bank Reconciliation Statement as at 30/09/2025
for Cashbook 1 - Current A/c

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current A/c	30/09/2025		62,298.83
			<u>62,298.83</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			62,298.83
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			62,298.83
		Balance per Cash Book is :-	62,298.83
		Difference is :-	0.00

Signatory 1:

Name ALISON CAMPBELL Signed  Date 1/10/2025

Signatory 2:

Name CORINA WATTS Signed  Date 7/1/2026

Bank Reconciliation up to 30/09/2025 for Cashbook No 1 - Current A/c

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
01/09/2025	DC29.8.25	12.90		12.90		R <input type="checkbox"/>	Sainsburys S'Markets
01/09/2025	002059	1,615.36		1,615.36		R <input type="checkbox"/>	Computer-Eyez (South) Ltd
01/09/2025	July 2025	116.65		116.65		R <input type="checkbox"/>	Trade UK Account
01/09/2025	1012479112	384.00		384.00		R <input type="checkbox"/>	Lewes District Council
01/09/2025	100899386	125.00		125.00		R <input type="checkbox"/>	Lewes District Council
01/09/2025	1007890302	499.00		499.00		R <input type="checkbox"/>	Lewes District Council
01/09/2025	1007890272	87.00		87.00		R <input type="checkbox"/>	Lewes District Council
01/09/2025	1007879642	205.00		205.00		R <input type="checkbox"/>	Lewes District Council
01/09/2025	1007877572	247.00		247.00		R <input type="checkbox"/>	Lewes District Council
02/09/2025	2.9.2025		2.00	2.00		R <input type="checkbox"/>	Receipt(s) Banked
02/09/2025	Err Corr		-2.00	-2.00		R <input type="checkbox"/>	Receipt(s) Banked
02/09/2025	34630		20.00	20.00		R <input type="checkbox"/>	Receipt(s) Banked
02/09/2025	34643		110.00	110.00		R <input type="checkbox"/>	Receipt(s) Banked
03/09/2025	34645		40.00	40.00		R <input type="checkbox"/>	Receipt(s) Banked
03/09/2025	34642		309.75	309.75		R <input type="checkbox"/>	Receipt(s) Banked
03/09/2025	180.00		180.00	180.00		R <input type="checkbox"/>	Receipt(s) Banked
04/09/2025	0001	50.00		50.00		R <input type="checkbox"/>	Rick Sharpe International
04/09/2025	MEM254956-	416.00		416.00		R <input type="checkbox"/>	SLCC Enterprises Ltd
04/09/2025	MEM255051-	300.00		300.00		R <input type="checkbox"/>	SLCC Enterprises Ltd
04/09/2025	28.8.25ES	1,164.00		1,164.00		R <input type="checkbox"/>	MB Building & Construction
04/09/2025	81496	714.00		714.00		R <input type="checkbox"/>	The Sign Shop Horsham Ltd
04/09/2025	0533497	13.93		13.93		R <input type="checkbox"/>	Orbis Protect Ltd
04/09/2025	10/8A	584.00		584.00		R <input type="checkbox"/>	Denton Island Indoor Bowls Clu
04/09/2025	Duplicate	50,000.00		50,000.00		R <input type="checkbox"/>	Business Premium
04/09/2025	TOP UP AC		50,000.00	50,000.00		R <input type="checkbox"/>	Receipt(s) Banked
04/09/2025	34637		811.00	811.00		R <input type="checkbox"/>	Receipt(s) Banked
04/09/2025	34601		83.70	83.70		R <input type="checkbox"/>	Receipt(s) Banked
04/09/2025	34635		66.32	66.32		R <input type="checkbox"/>	Receipt(s) Banked
04/09/2025	TOP UP AC		50,000.00	50,000.00		R <input type="checkbox"/>	Receipt(s) Banked
05/09/2025	34636		297.00	297.00		R <input type="checkbox"/>	Receipt(s) Banked
05/09/2025	34608		297.00	297.00		R <input type="checkbox"/>	Receipt(s) Banked
05/09/2025	34647		10.00	10.00		R <input type="checkbox"/>	Receipt(s) Banked
08/09/2025	34639		187.00	187.00		R <input type="checkbox"/>	Receipt(s) Banked
10/09/2025	0172392108	24.00		24.00		R <input type="checkbox"/>	Barclaycard Payments Ltd
10/09/2025	LDW000944	21.00		21.00		R <input type="checkbox"/>	Lewes District Council
12/09/2025	8868	14.25		14.25		R <input type="checkbox"/>	Pipers News
12/09/2025	34648		570.00	570.00		R <input type="checkbox"/>	Receipt(s) Banked
12/09/2025	34650		10.00	10.00		R <input type="checkbox"/>	Receipt(s) Banked
15/09/2025	013878583	549.00		549.00		R <input type="checkbox"/>	Arval UK Limited
15/09/2025	FLLB742346	244.20		244.20		R <input type="checkbox"/>	BNP Paribas Leasing Solutions
15/09/2025	6260074	9,433.45		9,433.45		R <input type="checkbox"/>	Lewes District Council
15/09/2025	34638		108.80	108.80		R <input type="checkbox"/>	Receipt(s) Banked
16/09/2025	A700C35C-4	50.70		50.70		R <input type="checkbox"/>	E-On Energy Solutions Ltd
17/09/2025	43301	79.99		79.99		R <input type="checkbox"/>	Advo Payroll
17/09/2025	60F9407A-4	37.34		37.34		R <input type="checkbox"/>	E-On Energy Solutions Ltd
17/09/2025	016F62D9-4	144.32		144.32		R <input type="checkbox"/>	E-On Energy Solutions Ltd
17/09/2025	CB778D50-4	84.66		84.66		R <input type="checkbox"/>	E-On Energy Solutions Ltd
17/09/2025	FE7E4DA4-4	116.36		116.36		R <input type="checkbox"/>	E-On Energy Solutions Ltd

Bank Reconciliation up to 30/09/2025 for Cashbook No 1 - Current A/c

Date	Cheque/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
18/09/2025	10702	84.00		84.00		R <input type="checkbox"/>	J Kirby Electrical Ltd
18/09/2025	254/255	5,680.00		5,680.00		R <input type="checkbox"/>	Toms Property Services
18/09/2025	01773309+2	64.92		64.92		R <input type="checkbox"/>	Clares Office Supplies Ltd
18/09/2025	32454	5,700.00		5,700.00		R <input type="checkbox"/>	Tansleys Printers
18/09/2025	599065	180.00		180.00		R <input type="checkbox"/>	Still Creative Ltd
18/09/2025	237	3,300.00		3,300.00		R <input type="checkbox"/>	Hampson Architects Ltd
18/09/2025	ESCC17.9	5,723.40		5,723.40		R <input type="checkbox"/>	East Sussex County Council
18/09/2025	FEES AUG25	21.72		21.72		R <input type="checkbox"/>	Barclays Bank
18/09/2025	34631		136.00	136.00		R <input type="checkbox"/>	Receipt(s) Banked
18/09/2025	SS 16.9.25		10.00	10.00		R <input type="checkbox"/>	Receipt(s) Banked
18/09/2025	34644		35.40	35.40		R <input type="checkbox"/>	Receipt(s) Banked
18/09/2025	34640		136.00	136.00		R <input type="checkbox"/>	Receipt(s) Banked
18/09/2025	34629		93.00	93.00		R <input type="checkbox"/>	Receipt(s) Banked
19/09/2025	REFGRG3407	83.50		83.50		R <input type="checkbox"/>	Stephen Voice
19/09/2025	105001094+	517.57		517.57		R <input type="checkbox"/>	Tates Sussex Gdn Centres
19/09/2025	V023887362	135.85		135.85		R <input type="checkbox"/>	EE
19/09/2025	EVGRANT25	6,300.00		6,300.00		R <input type="checkbox"/>	MAD Bonfire Society
19/09/2025	EVENTGR25	1,160.00		1,160.00		R <input type="checkbox"/>	N&DMRC
22/09/2025	HMRCAUG25	6,561.25		6,561.25		R <input type="checkbox"/>	PAYE Payments
22/09/2025	330726/143	184.68		184.68		R <input type="checkbox"/>	Premier Managed Technologies G
22/09/2025	TOP UP AC		50,000.00	50,000.00		R <input type="checkbox"/>	Receipt(s) Banked
22/09/2025	34641		180.00	180.00		R <input type="checkbox"/>	Receipt(s) Banked
23/09/2025	1-01805754	27.68		27.68		R <input type="checkbox"/>	ENGIE Gas Limited
23/09/2025	1-01805756	95.13		95.13		R <input type="checkbox"/>	ENGIE Gas Limited
23/09/2025	8634015	563.24		563.24		R <input type="checkbox"/>	Business Stream
23/09/2025	8636184	136.76		136.76		R <input type="checkbox"/>	Business Stream
23/09/2025	PHOTOCOM2	70.00		70.00		R <input type="checkbox"/>	Neo Chinehasha
23/09/2025	PHOTCOMP25	20.00		20.00		R <input type="checkbox"/>	Susie Brewer
23/09/2025	34651		90.00	90.00		R <input type="checkbox"/>	Receipt(s) Banked
24/09/2025	SSSEPT2025	14,069.85		14,069.85		R <input type="checkbox"/>	Staff Salaries
29/09/2025	CC 29.9.25	1,587.62		1,587.62		R <input type="checkbox"/>	Credit Cards
30/09/2025	34597		570.00	570.00		R <input type="checkbox"/>	Receipt(s) Banked
		<u>119,600.28</u>	<u>154,350.97</u>				

Signatory 1:

Name ALISON CAMPBELL Signed  Date 1/10/2025

Signatory 2:

Name  Signed  Date 7/1/2026
CORINA WATTS



Transactions

Barclays Business Account

20-49-76 60669288

Available balance	£57,996.20
Last night's balance	£62,298.83 <i>✓</i>
Overdraft limit	£0.00

Showing 74 transactions between 01/09/2025 and 30/09/2025 from 01/09/2025 to 30/09/2025

Date	Description	Money in	Money out	Balance
30/09 /2025	Counter Credit CO-OPERATIVE GROUP 50021635 BGC	£570.00 <i>✓</i>		£62,298.83
29/09 /2025	Direct Debit BCARD COMMERCIAL 80000579010III7536 DD R		-£1,587.62 <i>✓</i>	£61,728.83
24/09 /2025	Direct Debit NEWHAVEN TOWN BACS DDR		-£14,069.85 <i>✓</i>	£63,316.45
23/09 /2025	Cash Withdrawal 16.1323SEPLKLB000 POST OFFICE ATM		-£90.00 <i>✓</i>	£77,386.30
23/09 /2025	Counter Credit SCOTT STEFANIE Inv 34651 BGC	£90.00 <i>✓</i>		£77,476.30
23/09 /2025	Direct Debit SCOTTISH WATER BUS 27154587 DDR		-£136.76 <i>✓</i>	£77,386.30
23/09 /2025	Direct Debit SCOTTISH WATER BUS 27452786 DDR		-£563.24 <i>✓</i>	£77,523.06
23/09 /2025	Direct Debit ENGIE GAS 10328543001 DDR		-£95.13 <i>✓</i>	£78,086.30
	Direct Debit			

23/09 /2025	ENGIE GAS 10328542001 DDR		-£27.68 ✓	£78,181.43
22/09 /2025	Remittance POST OFFICE CREDIT 100783 REM	£171.40 ✓		£78,209.11
22/09 /2025	Funds Transfer 204976 20669253 TOP UP 22.9.25 AC FT	£50,000.00 ✓		£78,037.71
22/09 /2025	Counter Credit NEWHAVEN SEAFORD NEWHAVEN TOWN BGC 34641	£180.00 ✓		£28,037.71
22/09 /2025	Direct Debit NEWHAVEN TOWN BACS DDR		-£6,561.25 ✓	£27,857.71
22/09 /2025	Direct Debit PREMIER MANAGED TE ONEW02 DDR		-£184.68 ✓	£34,418.96
19/09 /2025	Bill Payment S VOICE REFUND OF GRAVE BBP		-£83.50 ✓	£34,603.64
19/09 /2025	Bill Payment TATES 105001094/99 NTC BBP		-£517.57 ✓	£34,687.14
19/09 /2025	Bill Payment MEECHING + DISTRIC NTC E GRANT 09.25 BBP		-£6,300.00 ✓	£35,204.71
19/09 /2025	Bill Payment NEWHAVEN + DIST MO NTC E GRANT 09.25 BBP		-£1,160.00 ✓	£41,504.71
19/09 /2025	Bill Payment HAMPSON ARCHITECTS 237 NTC BBP		-£3,300.00 ✓	£42,664.71
19/09 /2025	Bill Payment STILL CREATIVE LIM 599065 NTC BBP		-£180.00 ✓	£45,964.71
19/09 /2025	Bill Payment TANSLEYS PRINTERS 32454 NTC BBP		-£5,700.00 ✓	£46,144.71
19/09 /2025	Bill Payment BUSINESS SUPPLIES INV X3 - NTC BBP		-£64.92 ✓	£51,844.71
19/09 /2025	Bill Payment MR THOMAS DEAKIN 254/255 - NTC BBP		-£5,680.00 ✓	£51,909.63
19/09	Bill Payment			

/2025	J KIRBY ELECTRICAL 10702 NTC BBP		-£84.00 ✖	£57,589.63
19/09 /2025	Bill Payment DENTON ISLAND INDO 10/8A NTC BBP		-£584.00 ✖	£57,673.63
19/09 /2025	Cash Deposit POST OFFICE KEN 19SEP 11.41 ATM	£10.00 ✖		£58,257.63
19/09 /2025	Direct Debit EE LIMITED Q29509271655346732 DD R		-£135.85 ✖	£58,247.63
18/09 /2025	Counter Credit Sussex Commu SCDA 34629 BGC	£93.00 ✖		£58,383.48
17/09 /2025	Counter Credit PRINCE SV 34631 BGC	£136.00 ✖		£58,290.48
17/09 /2025	Direct Debit ADVO PAY NEWHTC DDR		-£79.99 ✖	£58,154.48
17/09 /2025	Direct Debit NEWHAVEN TOWN BACS DDR		-£5,723.40 ✖	£58,234.47
17/09 /2025	Direct Debit E.ON NEXT LTD A-60F9407A-001 DDR		-£37.34 ✖	£63,957.87
17/09 /2025	Direct Debit E.ON NEXT LTD A-016F62D9-001 DDR		-£144.32 ✖	£63,995.21
17/09 /2025	Direct Debit E.ON NEXT LTD A-CB778D50-001 DDR		-£84.66 ✖	£64,139.53
17/09 /2025	Direct Debit E.ON NEXT LTD A-FE7E4DA4-001 DDR		-£116.36 ✖	£64,224.19
16/09 /2025	Direct Debit E.ON NEXT LTD A-A700C35C-001 DDR		-£50.70 ✖	£64,340.55
15/09 /2025	Counter Credit HIBBERT S Hibbert 34638 BGC	£108.80 ✖		£64,391.25
15/09 /2025	Direct Debit ARVAL UK LTD NE3560 DDR		-£549.00 ✖	£64,282.45

15/09 /2025	Direct Debit BNP PARIBAS LEASIN A1G05400 V4749528 DDR		-£244.20 ✖	£64,831.45
15/09 /2025	Direct Debit LEWES DISTRICT COU 300286 DDR		-£9,433.45 ✖	£65,075.65
12/09 /2025	Counter Credit HUME RC Invoice 34648 BGC	£570.00 ✖		£74,509.10
12/09 /2025	Counter Credit JAMES BLEWITT ADVERTISING- 34650 BG C	£10.00 ✖		£73,939.10
12/09 /2025	Direct Debit PIPERS NEWS STORES PIPERS15791 DDR		-£14.25 ✖	£73,929.10
11/09 /2025	Bill Payment ORBIS PROTECT LIM 0533497 NTC BBP		-£13.93 ✖	£73,943.35
11/09 /2025	Bill Payment LLOYDS BANK COMM INV-81496 NTC BBP		-£714.00 ✖	£73,957.28
11/09 /2025	Bill Payment M B BUILDING + CON 28.8.25 ES NTC BBP		-£1,164.00 ✖	£74,671.28
11/09 /2025	Bill Payment SLCC ENTERPRISES MEM255051-3 NTC BBP		-£300.00 ✖	£75,835.28
11/09 /2025	Bill Payment SLCC ENTERPRISES MEM254956-1 NTC BBP		-£416.00 ✖	£76,135.28
11/09 /2025	Bill Payment RICHARD SHARPE 0001 BBP		-£50.00 ✖	£76,551.28
11/09 /2025	Debit WWW.LEWES.GOV.UK ON 10 SEP BDC LOWR000944		-£21.00 ✖	£76,601.28
10/09 /2025	Direct Debit BARCLAYCARD BCD01723921310825 DDR		-£24.00 ✖	£76,622.28
08/09 /2025	Funds Transfer NORCROSS DANC 34639NORCROSS FT	£187.00 ✖		£76,646.28
05/09 /2025	Counter Credit MEECHING AMATEUR D 34636 BGC	£297.00 ✖		£76,459.28

05/09 /2025	Counter Credit MEECHING AMATEUR D 34608 BGC	£297.00 ✓	£76,162.28
05/09 /2025	Counter Credit KP PROJECTS CIC KP PROJECTS 34647 BGC	£10.00 ✓	£75,865.28
05/09 /2025	Credit Payment CHARGES COMMISSION FOR PERIOD 14JUL/12AUG *****	-£21.72 ✓	£75,855.28
04/09 /2025	Cash Deposit POST OFFICE KEN 04SEP 15.29 ATM	£66.32 ✓	£75,877.00
04/09 /2025	Funds Transfer 204976 20669253 TOP UP 4.9.25 AC FT	£50,000.00 ✓	£75,810.68
04/09 /2025	Counter Credit N.I.P.P.E.R.S. RENT BGC	£811.00 ✓	£25,810.68
04/09 /2025	Counter Credit ESCC AP 40641 BGC 34601	£83.70 ✓	£24,999.68
03/09 /2025	Counter Credit J Pickering JOJOS FLORIST POST BG C 34645	£40.00 ✓	£24,915.98
03/09 /2025	Counter Credit Oluwaseun Komolafe 34642 rent rccg BGC	£309.75 ✓	£24,875.98
03/09 /2025	Counter Credit Mr Abdul Shukur Ah 34524 BGC	£180.00 ✓	£24,566.23
02/09 /2025	Counter Credit Sussex Compliance 34643 BGC	£110.00 ✓	£24,386.23
02/09 /2025	Counter Credit SUPERMOON SAUNAS L 34630 BGC	£20.00 ✓	£24,276.23
01/09 /2025	Direct Debit COMPUTER EYEZ LTD EYEZ0002059 DDR	-£1,615.36 ✓	£24,256.23
01/09 /2025	Direct Debit LEWES DISTRICT COU 101247911 DDR	-£384.00 ✓	£25,871.59
01/09	Direct Debit LEWES DISTRICT COU	-£125.00 ✓	£26,255.59

/2025	100899386 DDR		
01/09 /2025	Direct Debit LEWES DISTRICT COU 100789030 DDR	-£499.00 ✓	£26,380.59
01/09 /2025	Direct Debit LEWES DISTRICT COU 100789027 DDR	-£87.00 ✓	£26,879.59
01/09 /2025	Direct Debit LEWES DISTRICT COU 100787964 DDR	-£205.00 ✓	£26,966.59
01/09 /2025	Direct Debit LEWES DISTRICT COU 100787757 DDR	-£247.00 ✓	£27,171.59
01/09 /2025	Direct Debit SCREWFIX DIRECT LT 6331640012255717 DDR	-£116.65 ✓	£27,418.59
01/09 /2025	Contactless Card Purchase SAINSBURYS S/MKTS ON 29 AUG CLP	-£12.90 ✓	£27,535.24

Need to view older transactions?

If you have registered for online statements, then follow the link to view them

If you don't have online statements, then statements may still be visible in Barclays Cloud It

If you can't find the relevant statement/transactions online, you can order a copy statement

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Barclays Insurance Services Company Limited is authorised and regulated by the Financial Conduct Authority (Financial Services Register number: 312078).

Barclays Smart Investor is a trading name of Barclays Investment Solutions Limited. Barclays Investment Solutions Limited is authorised and regulated by the Financial Conduct Authority. (Financial Services Register number: 155595). Barclays Investment Solutions Limited is a member of the London Stock Exchange & NEX.

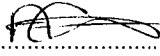
Barclays Bank PLC. Authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority (Financial Services Register number: 122702).

Barclays Bank UK PLC. Registered no. 9740322. Barclays Insurance Services Company Limited. Registered no. 973765. Barclays Investment Solutions Limited. Registered no. 2752982. Barclays Bank PLC. Registered no. 1026167. All registered in England. Registered office for all: 1 Churchill Place, London E14 5HP.

**Bank Reconciliation Statement as at 30/09/2025
for Cashbook 2 - Business Premium**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Business Premium Account	30/09/2025		1,034,434.16
			<u>1,034,434.16</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			1,034,434.16
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			1,034,434.16
		Balance per Cash Book is :-	1,034,434.16
		Difference is :-	0.00

Signatory 1:

Name ALISON CAMPBELL Signed  Date 11/10/2025

Signatory 2:

Name CORINA WATTS Signed  Date 7/11/2025

Bank Reconciliation up to 30/09/2025 for Cashbook No 2 - Business Premium

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
02/09/2025	Precept2		361,981.00	361,981.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
04/09/2025	TOP UP AC	50,000.00		50,000.00		R <input checked="" type="checkbox"/>	Current A/c
04/09/2025	TOP UP AC	50,000.00		50,000.00		R <input checked="" type="checkbox"/>	Current A/c
04/09/2025	Duplicate		50,000.00	50,000.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
08/09/2025	Int 8.9.25		2,815.21	2,815.21		R <input checked="" type="checkbox"/>	Receipt(s) Banked
22/09/2025	TOP UP AC	50,000.00		50,000.00		R <input checked="" type="checkbox"/>	Current A/c
		<u>150,000.00</u>	<u>414,796.21</u>				

Signatory 1:

Name ALISON CAMPBELL Signed  Date 11/10/2025

Signatory 2:

Name CORINA WATTS Signed  Date 7/11/2026



Transactions

Business Premium ME

20-49-76 20669253

Available balance	£1,034,434.16
Last night's balance	£1,034,434.16
Overdraft limit	n/a

val cw

Showing 4 transactions between 02/09/2025 and 22/09/2025 from 01/09/2025 to 30/09/2025

Date	Description	Money in	Money out	Balance
22/09/2025	Funds Transfer 204976 60669288 TOP UP 22.9.25 AC FT		-£50,000.00 <i>vt</i>	£1,034,434.16
08/09/2025	Credit Payment INTEREST PAID GROSS FOR PERIOD 2JUN/ 7SEP	£2,815.21 <i>vt</i>		£1,084,434.16
04/09/2025	Funds Transfer 204976 60669288 TOP UP 4.9.25 AC FT		-£50,000.00 <i>vt</i>	£1,081,618.95
02/09/2025	Counter Credit LEWES DISTRICT COU 113896 BGC	£361,981.00 <i>vt</i>		£1,131,618.95

Need to view older transactions?

If you have registered for online statements, then follow the link to view them
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Barclays Smart Investor is a trading name of Barclays Investment Solutions Limited. Barclays Investment Solutions Limited is authorised and regulated by the Financial Conduct Authority. (Financial Services Register number: 155595). Barclays Investment Solutions Limited is a member of the London Stock Exchange & NEX.

Barclays Bank PLC. Authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority (Financial Services Register number: 122702).

4 Sept 2025

MRS Alison Marian Campbell



We've transferred your money

Date transfer was set up

4 Sept 2025

Time transfer was set up

07:59:10 GMT

Transfer from

Business Premium ME

Barclays Bank UK PLC

20-49-76 20669253

Transfer to

Barclays Business Account

Barclays Bank UK PLC

20-49-76 60669288

Reference

TOP UP 4.9.25 AC

Amount

£50,000.00

We process transfers straight away as long as there's enough money in the account the money is being transferred from. If you set up your transfer on a weekend or bank holiday, we'll make the transfer on the next working day.

Barclays Bank UK PLC. is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and Prudential Regulation Authority (Financial Services Register No.759676).

Registered in England. Registered No. 9740322. Registered office: 1 Churchill Place, London E14 5HP.

22 Sept 2025

MRS Alison Marian Campbell



We've transferred your money

Date transfer was set up

22 Sept 2025

Time transfer was set up

08:02:15 GMT

Transfer from

Business Premium ME

Barclays Bank UK PLC

20-49-76 20669253

Transfer to

Barclays Business Account

Barclays Bank UK PLC

20-49-76 60669288

Reference

TOP UP 22.9.25 AC

Amount

£50,000.00

We process transfers straight away as long as there's enough money in the account the money is being transferred from. If you set up your transfer on a weekend or bank holiday, we'll make the transfer on the next working day.

Barclays Bank UK PLC. is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and Prudential Regulation Authority (Financial Services Register No.759676).

Registered in England. Registered No. 9740322. Registered office: 1 Churchill Place, London E14 5HP.

Bank Reconciliation Statement as at 30/09/2025
for Cashbook 3 - Petty Cash

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Petty Cash	30/09/2025		80.13
			<hr/> 80.13
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			80.13
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<hr/> 0.00
			80.13
		Balance per Cash Book is :-	80.13
		Difference is :-	0.00

Signatory 1:

Name ALISON CAMPBELL Signed  Date 1/10/2025

Signatory 2:

Name CORINA WATTS Signed  Date 7/1/2026

Bank Reconciliation up to 30/09/2025 for Cashbook No 3 - Petty Cash

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
01/09/2025	214	13.98		13.98		R <input checked="" type="checkbox"/>	The Range
01/09/2025	215	1.65		1.65		R <input checked="" type="checkbox"/>	Sainsburys S'Markets
02/09/2025	Ref2.9.25		2.00	2.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
08/09/2025	216	1.65		1.65		R <input checked="" type="checkbox"/>	Sainsburys S'Markets
15/09/2025	217	1.65		1.65		R <input checked="" type="checkbox"/>	Sainsburys S'Markets
25/09/2025	218	1.65		1.65		R <input checked="" type="checkbox"/>	Sainsburys S'Markets
		<u>20.58</u>	<u>2.00</u>				

Signatory 1:

Name ALISON CAMPBELL Signed  Date 11/10/2025

Signatory 2:

Name CORINA WATTS Signed  Date 7/11/2026

THE RANGE

The Range Home & Leisure | Unit 2 | Newhaven
BN9 0AD | VAT no. 591272335
00200 | 007 | 02/09/2025 | 11:51 | OP 133309

*** CUSTOMER COPY ***

Item Refunded :
075662 Gold Wall Clock x1 -£6.99

Number of Items: 1

£6.99

CASH -£6.99

Let us know how we did today?
For your chance to win a £200 gift card
www.therange.co.uk/customerfeedback



02092025115100200007000021

THE RANGE

The Range Home & Leisure | Unit 2 | Newhaven
BN9 0AD | VAT no. 591272335
00200 | 003 | 02/09/2025 | 11:56 | OP 109958

458130 Black & White Wall Clock x1 £4.99

Number of Items: 1

£4.99

CASH £5.00
CHANGE -£0.01

Last day to change your mind is 16/Sep/2025
This does not affect your statutory rights
Exclusions apply - See overleaf for details

Let us know how we did today?
For your chance to win a £200 gift card
www.therange.co.uk/customerfeedback



02092025115600200003000039

THE RANGE

The Range Home & Leisure | Unit 2 | Newhaven
BN9 0AD | VAT no. 591272335
00200 | 006 | 01/09/2025 | 09:24 | OP 114360

~~075662 Gold Wall Clock x1 £6.99~~
093401 Enamel Wall Clock alkaline AA x1 £6.99
8pk

Number of Items: 2

£13.98

CASH £15.00
CHANGE -£1.02

Last day to change your mind is 15/Sep/2025
This does not affect your statutory rights
Exclusions apply - See overleaf for details

Let us know how we did today?
For your chance to win a £200 gift card
www.therange.co.uk/customerfeedback



01092025092400200006000028

Sainsbury's

Good food for all of us

NEWHAVEN HARBOUR
01273 612036

Sainsbury's Supermarkets Ltd
33 Charterhouse Street London EC1M 6HA
www.sainsburys.co.uk
Vat Number : 660 4548 36

JS S/SKIM MLK 2.272L £1.65

1 BALANCE DUE £1.65
CASH £1.65

CHANGE £0.00

WITH NECTAR YOU WOULD HAVE EARNED:
POINTS 1

REGISTER AT Nectar.com
or download the app.

***** For a chance to win *****
100,000 Nectar points
please tell us how we did at
lettuce-know.com



6292136072958400010925

C #9584 09:14:08 01SEP2025
S2136 R72

Thank you for your visit.

217

216

Sainsbury's

Good food for all of us
NEWHAVEN HARBOUR
01273 612036

Sainsbury's Supermarkets Ltd
33 Charterhouse Street London EC1M 6HA
www.sainsburys.co.uk
Vat Number : 660 4548 36

JS S/SKIM MLK 2.272L £1.65

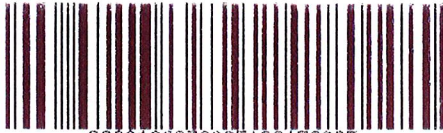
1 BALANCE DUE £1.65
CASH £2.00

CHANGE £0.35

WITH NECTAR YOU WOULD HAVE EARNED:
POINTS 1

REGISTER AT Nectar.com
or download the app.

**** For a chance to win ****
100,000 Nectar points
please tell us how we did at
lettuce-know.com



6292136072395100150925

C #3951 08:54:23 15SEP2025
S2136 R72

Thank you for your visit.

Sainsbury's

Good food for all of us
NEWHAVEN HARBOUR
01273 612036

Sainsbury's Supermarkets Ltd
33 Charterhouse Street London EC1M 6HA
www.sainsburys.co.uk
Vat Number : 660 4548 36

JS S/SKIM MLK 2.272L £1.65

1 BALANCE DUE £1.65
DEBIT MASTERCARD £1.65
contactless)))

ETCCJ *****7452
AID: A0000000041010

PAN SEQUENCE: 00
MERCHANT: ****5520
AUTH CODE: 260348
****4007

Cardholder Verification

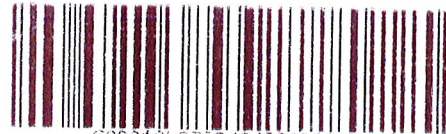
CHANGE £0.00

WITH NECTAR YOU WOULD HAVE EARNED:
POINTS 1

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or download the app.

**** For a chance to win ****
100,000 Nectar points
please tell us how we did at
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PLEASE KEEP FOR YOUR RECORDS
PUBLISHED TERMS AND CONDITIONS APPLY



6292136078949400080925

C #9494 09:31:33 08SEP2025
S2136 R78

Thank you for your visit.

C

#1409 10:20:01 25SEP2025
S2136 R74

Thank you for your visit.



629213607410900250925

**** For a chance to win ****
100,000 Nectar points
please tell us how we did at
lettuce-know.com

WITH NECTAR YOU WOULD HAVE EARNED:
POINTS 1
REGISTER AT Nectar.com
or download the app.

CHANGE £0.00

JS S/SKIM MLK 2.272L £1.65
1 BALANCE DUE £1.65
CASH £1.65

Sainsbury's Supermarkets Ltd
33 Charterhouse Street London EC1M 6HA
www.sainsburys.co.uk
Vat Number : 660 4548 36

Good food for all of us
NEWHAVEN HARBOUR
01273 612036

Sainsbury's

AC-PC
25/9/25

218

Bank Reconciliation Statement as at 30/09/2025
for Cashbook 4 - Base Rate Reward Account

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Base Rate Reward Account	30/09/2025		0.00
			<hr/> 0.00
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			0.00
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<hr/> 0.00
			0.00
		Balance per Cash Book is :-	0.00
		Difference is :-	0.00

Signatory 1:

Name ALISON CAMPBELL Signed  Date 1/10/2025

Signatory 2:

Name CORINA WATTS Signed  Date 7/1/2026

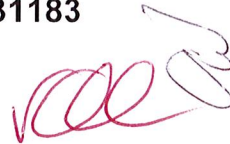


Transactions

Business Premium ME

20-49-76 13831183

Available balance	£0.00
Last night's balance	£0.00
Overdraft limit	n/a



Showing **No** transactions between and from 01/09/2025 to 30/09/2025

Date	Description	Money in	Money out	Balance
No Transaction Found				

Need to view older transactions?

If you have registered for online statements, then follow the link to view them
 If you don't have online statements, then statements may still be visible in Barclays Cloud It
 If you can't find the relevant statement/transactions online, you can order a copy statement

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**Bank Reconciliation Statement as at 30/09/2025
for Cashbook 5 - Credit Cards**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Card 1851 3279 KD	30/09/2025		0.00
Card 2597 1956 AC	30/09/2025		0.00
			0.00
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
04/09/2025 14232964 PortalPlan Quest Ltd		967.00	
16/09/2025 GB501WVTAJ Amazon Marketplace UK		16.70	
16/09/2025 GB57ZD02AB Amazon Marketplace UK		17.29	
17/09/2025 GB5001QKKX Amazon Marketplace UK		9.65	
17/09/2025 GB580BKABE Amazon Marketplace UK		53.98	
17/09/2025 2165934004 Screwfix Direct Limited		51.99	
18/09/2025 GB50065MM1 Amazon Marketplace UK		45.99	
18/09/2025 GB581HB6AB Amazon Marketplace UK		48.97	
18/09/2025 GB5829NHAB Amazon Marketplace UK		14.68	
			1,226.25
			-1,226.25
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			0.00
			-1,226.25
		Balance per Cash Book is :-	-1,226.25
		Difference is :-	0.00

Signatory 1:

Name ALISON CAMPBELL Signed  Date 11/10/2025

Signatory 2:

Name CORINA WATTS Signed  Date 7/11/2026

Bank Reconciliation up to 30/09/2025 for Cashbook No 5 - Credit Cards

Date	Cheque/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
05/08/2025	1054183417	33.99		33.99		<input checked="" type="checkbox"/>	B&Q Financial Services
11/08/2025	OX474297H8	1,534.99		1,534.99		<input checked="" type="checkbox"/>	Royal Mail Group Ltd
11/08/2025	GB56UONIAB	13.94		13.94		<input checked="" type="checkbox"/>	Amazon Marketplace UK
12/08/2025	DFDS-MW	-62.00		-62.00		<input checked="" type="checkbox"/>	DFDS
14/08/2025	GB56XQOZA	24.87		24.87		<input checked="" type="checkbox"/>	Amazon Marketplace UK
14/08/2025	AMAZON13.8	-21.76		-21.76		<input checked="" type="checkbox"/>	Amazon Marketplace
14/08/2025	7329531	35.73		35.73		<input checked="" type="checkbox"/>	Amazon Marketplace UK
21/08/2025	GB575TCTAB	14.67		14.67		<input checked="" type="checkbox"/>	Amazon Marketplace UK
01/09/2025	GB57EYMAB	13.19		13.19		<input checked="" type="checkbox"/>	Amazon Marketplace UK
04/09/2025	14232964	967.00			967.00	<input type="checkbox"/>	PortalPlan Quest Ltd
10/09/2025	LDW2000944	21.00		21.00		<input checked="" type="checkbox"/>	Lewes District Council
10/09/2025	LDW200094X	-21.00		-21.00		<input checked="" type="checkbox"/>	Lewes District Council
16/09/2025	GB501WVTA	16.70			16.70	<input type="checkbox"/>	Amazon Marketplace UK
16/09/2025	GB57ZD02AB	17.29			17.29	<input type="checkbox"/>	Amazon Marketplace UK
17/09/2025	GB5001QKKX	9.65			9.65	<input type="checkbox"/>	Amazon Marketplace UK
17/09/2025	GB580BKABE	53.98			53.98	<input type="checkbox"/>	Amazon Marketplace UK
17/09/2025	2165934004	51.99			51.99	<input type="checkbox"/>	Screwfix Direct Limited
18/09/2025	GB50065MM1	45.99			45.99	<input type="checkbox"/>	Amazon Marketplace UK
18/09/2025	GB581HB6AB	48.97			48.97	<input type="checkbox"/>	Amazon Marketplace UK
18/09/2025	GB5829NHAB	14.68			14.68	<input type="checkbox"/>	Amazon Marketplace UK
19/09/2025	105001094/	517.57		517.57		<input checked="" type="checkbox"/>	Tates of Sussex
19/09/2025	19.9.25X	-517.57		-517.57		<input checked="" type="checkbox"/>	Tates Sussex Gdn Centres
29/09/2025	CC 29.9.25		1,587.62	1,587.62		<input checked="" type="checkbox"/>	Receipt(s) Banked
		<u>2,813.87</u>	<u>1,587.62</u>				

Signatory 1:

Name ALISON CAMPBELL Signed  Date 01/10/2025

Signatory 2:

Name CORINA WATTS Signed  Date 01/10/2025

Chq No/DD/Bacs/CC/Electronic

Date 29/9/2025

SUMMARY FOR NEWHAVEN TOWN COUNCIL

Amount £1587.62

BARCLAYCARD COMMERCIAL
PO BOX 4000
SAFFRON ROAD
WIGSTON, LE18 9EN

Officer

Councillor

Councillor

Company reference: 5476760289527536
Statement date: 2 September 2025
Page number: 1 of 3
Monthly spend limit: £8,000.00

Tel: 0800 008 008
Outside UK: +44 1604 269452
ROI: 1800 849 123
Online: www.barclaycard.co.uk/commercial

Date of previous statement: 2 August 2025
Previous balance: £1,023.26
Payment received: £1,023.26 CR
Total of charges and adjustments: £0.00
Total of new spending: £1,587.62
New balance: £1,587.62
Minimum payment: £15.87
Payment due by: 29 September 2025
Available to spend: £6,412.38

Total cashback earned this month (£): 0.00
Total cashback earned since anniversary (£): 0.00
Cashback redeemed (£): 0.00

The Bank of England Base Rate has decreased by 0.25%. As your simple standard and cash rates move in line with the Base Rate, they've also decreased. Your simple standard rate has decreased from 23.60% to 23.35% (Compound equivalent 26.3% to 26.0%) and simple cash rate has decreased from 28.15% to 27.90% (compound equivalent 32.1% to 31.8%).

Payment instructions

Thank you for using Barclaycard Commercial. Your bank account 6****288 at 20-**-76 will be debited with the agreed payment or the minimum payment (whichever is greater) on or immediately after 29 September 2025. If your balance is lower than your agreed payment, we will debit the full balance. If you are unable to make the minimum payment please contact us as soon as possible by calling the telephone number listed above.

If you wish to pay any additional amount, please allow sufficient time for your payment to reach us.

- By Debit Card: Payments can be made over the phone by the payment due date shown on your statement. Please make the payment before 6.00 pm on this date.

- By Bank Transfer: From a Barclays UK account using telephone /online banking, please make the payment before 6.00pm on the payment due date shown on your statement. From a non-Barclays UK account, allow 2 working days before the payment due date and we will process the payment when received. Please refer to your bank for specific payment timescales as they will usually be shorter. Barclaycard details are: Sort code: 20 00 00, Account Number: 23988260. Please use your card number/account number as the reference.

- At a Branch: Payments in cash can be made at a Barclays Branch and must be made on or before the payment due date shown on your statement.

If paying by cheque at Barclays Branch allow 2 working days. At other banks, allow 2 working days before the payment due date, for both cash and cheque payments.

- By Post: Payments by cheque (made payable to Barclaycard Commercial) must be received 4 working days before the payment due date shown on your statement. Send your cheque and giro to Barclaycard Commercial, Po Box 291, Sheffield, S98 1SB. Please write your name, account number and post code on the back of the cheque.

Additional payments received will not be deducted from the direct debit amount to be taken.

Interest information

Total of next months estimated interest : £53.91

Balance	Value	Monthly Rate	Estimated Interest*	Expiry Date
PURCHASE	1,587.62	1.966%	53.91	
CASH	0.00	2.346%	0.00	
Totals	£1,587.62		£53.91	

Paid in by and date

1587.62

29 September 2025

bank giro credit

15.87

5476760289527536

Please make your cheque payable to Barclaycard Commercial and include your company reference number on the payee line.

Cashier's Stamp and Initials

G 000771 BBA2149A 13509
MR KENNETH DRY
NEWHAVEN TOWN COUNCIL
18 FORT ROAD
NEWHAVEN
BN9 9QE



Barclays Bank PLC
Automated Bulk Credit Clearing
Barclaycard Commercial
04-06

25-16-29

Total Cash *

Cheques +

£

Please do not write or mark below this line - Please enclose this with your payment

16 SEP 2025

<5476760289527536< 251629+< 73 X

SUMMARY FOR NEWHAVEN TOWN COUNCIL

Company reference: 5476760289527536
 Statement date: 2 September 2025
 Page number: 2 of 3



Balance	Value	Monthly Rate	Estimated Interest*	Expiry Date
Simple Standard Rate p.a: 23.60% (26.3% compound equivalent)		Simple Cash Rate p.a: 28.15% (32.1% compound equivalent)		
* See reverse for details				
Payments, charges and adjustments				
BALANCE FROM PREVIOUS STATEMENT				1,023.26
Total of payment, charges and adjustments				£0.00
27 Aug 2025	DIRECT DEBIT PAYMENT THANK YOU			1,023.26 CR
New balances by individual cardholder				
Name	Card number	Monthly spend limit	Balance	
A M CAMPBELL	5476 7600 2597 1956	4,000	1,587.62	
Total cardholder expenditure				£1,587.62
New balance				£1,587.62

How to switch your Barclaycard

If your current Barclaycard business card is no longer right for your business, you can change to one of our other cards, subject to eligibility. You can see all our cards and use our card selector tool to find the right one for your business at barclaycard.co.uk/business/cards/card-selector

Viewing Statements

The fastest way to access your statement at any time is to ensure you are registered for - and log into - our online services. For more information visit www.barclaycard.co.uk/business/cards/online-servicing

STATEMENT FOR A M CAMPBELL

BARCLAYCARD COMMERCIAL
PO BOX 4000
SAFFRON ROAD
WIGSTON, LE18 9EN

Tel: 0800 008 008
Outside UK: +44 1604 269452
ROI: 1800 849 123
Online: www.barclaycard.co.uk/commercial

Company reference: 5476760289527536
Card number: 5476760025971956
Statement date: 2 September 2025
Page number: 3 of 3
Monthly spend limit: £4,000.00

Date	Description	Amount
5 Aug 2025	B&Q MARKETPLACE EASTLEIGH 060885481475 LUMBER AND BUILDING MATERIALS STORES	33.99 ✓
11 Aug 2025	AMZNBUSINESS*RF90V6UI4 amazon.co.uk GBR 120852718715 MISCELLANEOUS AND RETAIL STORES	13.94 ✓
11 Aug 2025	PAYPAL *ROYALMAILGR 07442507169 GBR 120881402255 COURIER SERVICES-AIR OR GROUND,FREIGHT FORWARDERS	1,534.99 ✓
12 Aug 2025	DFDS ECOMMERCE GBP KOBENHAVN O DNK 130855184225 STEAMSHIP/CRUISE LINES	62.00 CR ✓
13 Aug 2025	AMZNMktplace amazon.co.uk GBR 140852718715 MISCELLANEOUS AND RETAIL STORES	21.76 CR ✓
13 Aug 2025	AMZNBUSINESS*RM2ZP2TP4 amazon.co.uk GBR 140852718715 MISCELLANEOUS AND RETAIL STORES	24.87 ✓
14 Aug 2025	AMZNMktplace*RM2R89P74 amazon.co.uk GBR 150852718715 MISCELLANEOUS AND RETAIL STORES	35.73 ✓
21 Aug 2025	AMZNBUSINESS*RU5NR7HW4 amazon.co.uk GBR 220852718715 MISCELLANEOUS AND RETAIL STORES	14.67 ✓
31 Aug 2025	AMZNBUSINESS*RK4KA51P4 amazon.co.uk GBR 010952718715 MISCELLANEOUS AND RETAIL STORES	13.19 ✓
9 new purchases / cash advances. Total of spending.		£1,587.62

G 000771 BBA2149A 13509
MRS A M CAMPBELL
NEWHAVEN TOWN COUNCIL
18 FORT ROAD
NEWHAVEN
BN9 9QE

Bank Reconciliation Statement as at 30/09/2025
for Cashbook 6 - Unity Trust

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity Trust	30/09/2025		317,965.50
			<u>317,965.50</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			317,965.50
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			317,965.50
		Balance per Cash Book is :-	317,965.50
		Difference is :-	0.00

Signatory 1:

Name ALISON CAMPBELL Signed  Date 1/10/2025

Signatory 2:

Name CORINA WATTS Signed  Date 7/1/2026

Bank Reconciliation up to 30/09/2025 for Cashbook No 6 - Unity Trust

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
30/09/2025	Int30.9.25		1,793.09	1,793.09		R <input checked="" type="checkbox"/>	Receipt(s) Banked
		<u>0.00</u>	<u>1,793.09</u>				

Signatory 1:

Name ALISON CAMPBELL Signed  Date 11/10/2025

Signatory 2:

Name CORINA WATTS Signed  Date 7/11/2026



Newhaven Town Council
Instant Access
60-83-01 • 20501013

Gross interest rate
2.25 %

Balance
£ **317,965.50**

Available
£ **317,965.50**

Handwritten signature

30 Sep 2025

01 Sep 2025 - 30 Sep 2025

↓ Date	Description	Paid in	Paid out	Balance
30/09/25	Credit Interest	1,793.09		317,965.50

NEWHAVEN TOWN COUNCIL

Payment Voucher



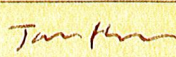
PAYEE Inland Revenue (HMRC) August 2025			
Invoice Date	Invoice Number	Date Received	Order Number
22.09.2025			NTC

Narrative to appear on Payment Schedule and Remittance Advice
Staff Salaries August 2025

Account Code	Cost Centre	Sub-Analysis (if needed)	VAT (Note 1)	Net
4 0 0 0	1 0 2	PAYE Inc Tax		2767.06
4 0 0 0	1 0 2	Employee Nat Ins		1038.68
4 0 0 1	1 0 2	Employer Nat Ins		2755.51

Sub Total (Exc VAT)	£	6,561.25
VAT	£	-
INVOICE TOTAL	£	6,561.25

Comments/Special Instructions

Goods Received	Prices Checked	Certified for Payment	Authority
			Officer
			Councillor
			Councillor

Payment Method	Cheque Number :	D.Debit X	S.Order
-----------------------	------------------------	------------------	----------------

Notes.

1. VAT
 - S for standard rate goods (20%)
 - Z for zero rated goods (0%)
 - E for exempt goods (0%)

2. Invoice certification: *Goods Received* must not be completed by the officer who placed the order.
Goods Received and *Certified for Payment* must be completed by different officers.

NEWHAVEN TOWN COUNCIL

Payment Voucher




PAYEE ESCC Staff Pensions – August 2025			
Invoice Date	Invoice Number	Date Received	Order Number
18.09.2025			NTC

Narrative to appear on Payment Schedule and Remittance Advice
Staff Pensions August 2025

Account Code	Cost Centre	Sub-Analysis (if needed)	VAT (Note 1)	Net
4 0 0 0	1 0 2	ESCC Pension Employee Contribution		1444.28
4 0 0 1	1 0 2	ESCC Pension Employer Contribution		4279.12

Sub Total (Exc VAT)	£	5,723.40
VAT	£	-
INVOICE TOTAL	£	5,723.40

Comments/Special Instructions

Goods Received	Prices Checked	Certified for Payment	Authority
			Officer
			Councillor
			Councillor

Payment Method	Cheque Number :	D.Debit X	S.Order
----------------	-----------------	-----------	---------

Notes.

1. VAT
 - S for standard rate goods (20%)
 - Z for zero rated goods (0%)
 - E for exempt goods (0%)

2. Invoice certification: *Goods Received* must not be completed by the officer who placed the order.
Goods Received and *Certified for Payment* must be completed by different officers.



Newhaven Town Council

Reconciliation Summary

Month: OCTOBER 2025

	Amount	Examiner
Cashbook 1 Current Acct 60669288	£ 70,833.37	<i>Cwatts</i>
Cashbook 2 B. Prem Acct 2069253	£ 809,905.84	<i>Cwatts</i>
Cashbook 3 Petty Cash	£ 154.88	<i>Cwatts</i>
Cashbook 4 R Reward Acct 13831183	£ 0.00	<i>Cwatts</i>
Cashbook 5 Credit Cards	£ 0.00	<i>Cwatts</i>
Cashbook 6 Instant Access Acct 20501013	£ 317,965.50	<i>Cwatts</i>
Petty Cash On-Site	£ 154.88	<i>Cwatts</i>
Staff Salary Payment	£ 15,100.22	<i>Cwatts</i>
HMRC Remittance	£ 5,103.34	<i>Cwatts</i>
ESCC Pension Remittance	£ 4,861.21	<i>Cwatts</i>

Report to Full Council:- / /2025

Resolved/Noted as Correct:- Yes/No

Chairmans Signature:-

Bank Reconciliation Statement as at 31/10/2025
for Cashbook 1 - Current A/c

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current A/c	31/10/2025		70,833.37
			<u>70,833.37</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			70,833.37
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			70,833.37
		Balance per Cash Book is :-	70,833.37
		Difference is :-	0.00

Signatory 1:

Name ALISON CAMPBELL Signed  Date 4/11/2025

Signatory 2:

Name CORINA WATTS Signed  Date 7/11/2026

Bank Reconciliation up to 31/10/2025 for Cashbook No 1 - Current A/c

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
01/10/2025	100899386	125.00		125.00		R <input type="checkbox"/>	Lewes District Council
01/10/2025	1012479112	384.00		384.00		R <input type="checkbox"/>	Lewes District Council
01/10/2025	0002059	2,794.88		2,794.88		R <input type="checkbox"/>	Computer-Eyez (South) Ltd
01/10/2025	August 25	140.75		140.75		R <input type="checkbox"/>	Trade UK Account
01/10/2025	34658		566.00	566.00		R <input type="checkbox"/>	Receipt(s) Banked
01/10/2025	34660		66.32	66.32		R <input type="checkbox"/>	Receipt(s) Banked
01/10/2025	34659		180.00	180.00		R <input type="checkbox"/>	Receipt(s) Banked
01/10/2025	34654		87.75	87.75		R <input type="checkbox"/>	Receipt(s) Banked
01/10/2025	34675		247.80	247.80		R <input type="checkbox"/>	Receipt(s) Banked
01/10/2025	34671		72.00	72.00		R <input type="checkbox"/>	Receipt(s) Banked
02/10/2025	1007877572	247.00		247.00		R <input type="checkbox"/>	Lewes District Council
02/10/2025	1007879642	205.00		205.00		R <input type="checkbox"/>	Lewes District Council
02/10/2025	1007890272	87.00		87.00		R <input type="checkbox"/>	Lewes District Council
02/10/2025	1007890302	499.00		499.00		R <input type="checkbox"/>	Lewes District Council
02/10/2025	34669		811.00	811.00		R <input type="checkbox"/>	Receipt(s) Banked
02/10/2025	34673		136.00	136.00		R <input type="checkbox"/>	Receipt(s) Banked
02/10/2025	34700		20.00	20.00		R <input type="checkbox"/>	Receipt(s) Banked
03/10/2025	03423809	881.07		881.07		R <input type="checkbox"/>	SSE
03/10/2025	0010200063	125.00		125.00		R <input type="checkbox"/>	Tates of Sussex
03/10/2025	25065	318.00		318.00		R <input type="checkbox"/>	Middleton Heating & Plumbing L
03/10/2025	013397301	931.98		931.98		R <input type="checkbox"/>	SSE
03/10/2025	14307	3,120.00		3,120.00		R <input type="checkbox"/>	Bay Media Ltd
03/10/2025	01782816	100.76		100.76		R <input type="checkbox"/>	Clares Office Supplies Ltd
03/10/2025	7614	64.80		64.80		R <input type="checkbox"/>	SouthCoast Services Sussex Ltd
03/10/2025	11/12	253.75		253.75		R <input type="checkbox"/>	Ms Elizabeth Eleftheriou
03/10/2025	PCOMP25MB	20.00		20.00		R <input type="checkbox"/>	Martin Brewer
03/10/2025	PCOMP25RW	20.00		20.00		R <input type="checkbox"/>	Richard West
03/10/2025	PCOMP25FD	20.00		20.00		R <input type="checkbox"/>	Frank Day
03/10/2025	PCOMP25SD	20.00		20.00		R <input type="checkbox"/>	Stephen Day
03/10/2025	PCOMP25SF	20.00		20.00		R <input type="checkbox"/>	Miss S Farnsworth
03/10/2025	PCOMP25BC	40.00		40.00		R <input type="checkbox"/>	Beverley Chumbley
03/10/2025	PCOMP25RF	20.00		20.00		R <input type="checkbox"/>	Ruth Farber
03/10/2025	PCOMP25HH	150.00		150.00		R <input type="checkbox"/>	Helen Hubbard
03/10/2025	PCOMP25TP	70.00		70.00		R <input type="checkbox"/>	T A Pateman
03/10/2025	PCOMP25CD	110.00		110.00		R <input type="checkbox"/>	Christopher Dawson
03/10/2025	PCOMP25PT	140.00		140.00		R <input type="checkbox"/>	Paul Trunfull
03/10/2025	PCOMP25RM	70.00		70.00		R <input type="checkbox"/>	Richard Mills
03/10/2025	PCOMP25CC	170.00		170.00		R <input type="checkbox"/>	Christopher Cook
03/10/2025	03499724	54.19		54.19		R <input type="checkbox"/>	SSE
03/10/2025	34690		50.00	50.00		R <input type="checkbox"/>	Receipt(s) Banked
03/10/2025	34693		50.00	50.00		R <input type="checkbox"/>	Receipt(s) Banked
03/10/2025	34672		1,516.40	1,516.40		R <input type="checkbox"/>	Receipt(s) Banked
04/10/2025	542342747	9.99		9.99		R <input type="checkbox"/>	Mr Mark Wardle
06/10/2025	FEESSEP25	18.02		18.02		R <input type="checkbox"/>	Barclays Bank
06/10/2025	8816574	19.54		19.54		R <input type="checkbox"/>	Business Stream
06/10/2025	34694		50.00	50.00		R <input type="checkbox"/>	Receipt(s) Banked
06/10/2025	34667		325.68	325.68		R <input type="checkbox"/>	Receipt(s) Banked
06/10/2025	34685		50.00	50.00		R <input type="checkbox"/>	Receipt(s) Banked

Bank Reconciliation up to 31/10/2025 for Cashbook No 1 - Current A/c

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
06/10/2025	34686		50.00	50.00		R <input type="checkbox"/>	Receipt(s) Banked
06/10/2025	34665		29.40	29.40		R <input type="checkbox"/>	Receipt(s) Banked
06/10/2025	34664		73.20	73.20		R <input type="checkbox"/>	Receipt(s) Banked
06/10/2025	6.10.25		79.74	79.74		R <input type="checkbox"/>	Receipt(s) Banked
07/10/2025	34699		174.00	174.00		R <input type="checkbox"/>	Receipt(s) Banked
07/10/2025	34676		170.00	170.00		R <input type="checkbox"/>	Receipt(s) Banked
08/10/2025	34684		100.00	100.00		R <input type="checkbox"/>	Receipt(s) Banked
08/10/2025	34679		20.00	20.00		R <input type="checkbox"/>	Receipt(s) Banked
08/10/2025	34680		20.00	20.00		R <input type="checkbox"/>	Receipt(s) Banked
09/10/2025	34653		50.00	50.00		R <input type="checkbox"/>	Receipt(s) Banked
10/10/2025	016089	104.05		104.05		R <input type="checkbox"/>	Wave Active Ltd
10/10/2025	0535054	13.93		13.93		R <input type="checkbox"/>	Orbis Protect Ltd
10/10/2025	318	72.00		72.00		R <input type="checkbox"/>	North Laine Window Cleaning
10/10/2025	MEM2554956	4.00		4.00		R <input type="checkbox"/>	SLCC Enterprises Ltd
10/10/2025	81738	954.00		954.00		R <input type="checkbox"/>	The Sign Shop Horsham Ltd
10/10/2025	8834943	376.47		376.47		R <input type="checkbox"/>	Business Stream
10/10/2025	MQUIZ10.25	43.79		43.79		R <input type="checkbox"/>	Cllr Kim Bishop
10/10/2025	9404	11.40		11.40		R <input type="checkbox"/>	Pipers News
10/10/2025	1723921092	18.00		18.00		R <input type="checkbox"/>	Barclaycard Payments Ltd
10/10/2025	34678		285.00	285.00		R <input type="checkbox"/>	Receipt(s) Banked
10/10/2025	34691		50.00	50.00		R <input type="checkbox"/>	Receipt(s) Banked
13/10/2025	34662		1,980.00	1,980.00		R <input type="checkbox"/>	Receipt(s) Banked
14/10/2025	34703		10.00	10.00		R <input type="checkbox"/>	Receipt(s) Banked
15/10/2025	043831	79.99		79.99		R <input type="checkbox"/>	Advo Payroll
15/10/2025	0014014354	549.00		549.00		R <input type="checkbox"/>	Arval UK Limited
15/10/2025	6260394+	9,711.73		9,711.73		R <input type="checkbox"/>	Lewes District Council
15/10/2025	34674		225.00	225.00		R <input type="checkbox"/>	Receipt(s) Banked
15/10/2025	TOPUP15.10		170,000.00	170,000.00		R <input type="checkbox"/>	Receipt(s) Banked
16/10/2025	FE7E4DA4-4	160.17		160.17		R <input type="checkbox"/>	E-On Energy Solutions Ltd
16/10/2025	MAMO16.10	50.00		50.00		R <input type="checkbox"/>	Mamoosh
16/10/2025	34696		50.00	50.00		R <input type="checkbox"/>	Receipt(s) Banked
16/10/2025	34657		101.00	101.00		R <input type="checkbox"/>	Receipt(s) Banked
17/10/2025	A7000C35C-	43.49		43.49		R <input type="checkbox"/>	E-On Energy Solutions Ltd
17/10/2025	CB778D50-4	77.69		77.69		R <input type="checkbox"/>	E-On Energy Solutions Ltd
17/10/2025	0881	11,340.00		11,340.00		R <input type="checkbox"/>	Icthus Event Solutions Ltd
17/10/2025	233	118.80		118.80		R <input type="checkbox"/>	Pulse South Coast
17/10/2025	01791938	86.36		86.36		R <input type="checkbox"/>	Clares Office Supplies Ltd
17/10/2025	153265-964	1,194.00		1,194.00		R <input type="checkbox"/>	Unda Consulting Limited
17/10/2025	104817	52.80		52.80		R <input type="checkbox"/>	HAGS-SMP Ltd
17/10/2025	104816	18,257.24		18,257.24		R <input type="checkbox"/>	HAGS-SMP Ltd
17/10/2025	ESCCSEP25	4,861.21		4,861.21		R <input type="checkbox"/>	Pension ESCC
17/10/2025	QUIZ17.10	96.75		96.75		R <input type="checkbox"/>	Mrs K Bishop
17/10/2025	34688		50.00	50.00		R <input type="checkbox"/>	Receipt(s) Banked
17/10/2025	34670		108.80	108.80		R <input type="checkbox"/>	Receipt(s) Banked
17/10/2025	TOPUP17.10		55,000.00	55,000.00		R <input type="checkbox"/>	Receipt(s) Banked
20/10/2025	331948	143.76		143.76		R <input type="checkbox"/>	Premier Managed Technologies G
20/10/2025	104816-2	50,000.00		50,000.00		R <input type="checkbox"/>	HAGS-SMP Ltd
20/10/2025	34666/77		176.40	176.40		R <input type="checkbox"/>	Receipt(s) Banked

Bank Reconciliation up to 31/10/2025 for Cashbook No 1 - Current A/c

Date	Cheque/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
20/10/2025	34649		78.40	78.40		R <input checked="" type="checkbox"/>	Receipt(s) Banked
20/10/2025	34598		285.00	285.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
20/10/2025	20.10.25		20.00	20.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
21/10/2025	60F9407A-4	63.54		63.54		R <input checked="" type="checkbox"/>	E-On Energy Solutions Ltd
21/10/2025	016F62D9-4	103.27		103.27		R <input checked="" type="checkbox"/>	E-On Energy Solutions Ltd
21/10/2025	104816-3	50,000.00		50,000.00		R <input checked="" type="checkbox"/>	HAGS-SMP Ltd
21/10/2025	V023974987	153.24		153.24		R <input checked="" type="checkbox"/>	EE
21/10/2025	34707		36.60	36.60		R <input checked="" type="checkbox"/>	Receipt(s) Banked
21/10/2025	EE Ref		6.98	6.98		R <input checked="" type="checkbox"/>	Receipt(s) Banked
22/10/2025	104816-4	50,000.00		50,000.00		R <input checked="" type="checkbox"/>	HAGS-SMP Ltd
22/10/2025	HMRCSEP25	5,103.34		5,103.34		R <input checked="" type="checkbox"/>	PAYE Payments
22/10/2025	34683		50.00	50.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
22/10/2025	34661		150.00	150.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
22/10/2025	34701		20.00	20.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
22/10/2025	34708		10.00	10.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
23/10/2025	LDW2000950	21.00		21.00		R <input checked="" type="checkbox"/>	Lewes District Council
23/10/2025	1-01839608	14.69		14.69		R <input checked="" type="checkbox"/>	ENGIE Gas Limited
23/10/2025	1-01839609	147.13		147.13		R <input checked="" type="checkbox"/>	ENGIE Gas Limited
23/10/2025	34698		143.00	143.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
23/10/2025	34706		23.20	23.20		R <input checked="" type="checkbox"/>	Receipt(s) Banked
23/10/2025	HMRCVAT		8,896.50	8,896.50		R <input checked="" type="checkbox"/>	Receipt(s) Banked
24/10/2025	8865554	323.34		323.34		R <input checked="" type="checkbox"/>	Business Stream
24/10/2025	8867710	143.44		143.44		R <input checked="" type="checkbox"/>	Business Stream
24/10/2025	8867183	13.67		13.67		R <input checked="" type="checkbox"/>	Business Stream
24/10/2025	SS OCT25	15,100.22		15,100.22		R <input checked="" type="checkbox"/>	Staff Salaries
27/10/2025	CC27.10.25	2,252.26		2,252.26		R <input checked="" type="checkbox"/>	Credit Cards
27/10/2025	34704		283.00	283.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
27/10/2025	34709		20.00	20.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
28/10/2025	Top Up Oct	80.00		80.00		R <input checked="" type="checkbox"/>	Petty Cash
28/10/2025	MQOct25		669.50	669.50		R <input checked="" type="checkbox"/>	Receipt(s) Banked
28/10/2025	MQNOCT25		669.50	669.50		R <input checked="" type="checkbox"/>	Receipt(s) Banked
28/10/2025	Duplicate		-669.50	-669.50		R <input checked="" type="checkbox"/>	Receipt(s) Banked
29/10/2025	34718		87.00	87.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
29/10/2025	34715		50.00	50.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
30/10/2025	PWLBOCT25	5,501.23		5,501.23		R <input checked="" type="checkbox"/>	PWL B Lending Facility
30/10/2025	34713		450.00	450.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
30/10/2025	34655		292.80	292.80		R <input checked="" type="checkbox"/>	Receipt(s) Banked
30/10/2025	Bank Error		-0.20	-0.20		R <input checked="" type="checkbox"/>	Receipt(s) Banked
30/10/2025	34710		390.00	390.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
31/10/2025	34634		2,232.00	2,232.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
		<u>238,690.73</u>	<u>247,225.27</u>				

Signatory 1:

Name ALISON CAMPBELL Signed  Date 11/11/2025

Bank Reconciliation up to 31/10/2025 for Cashbook No 1 - Current A/c

Signatory 2:

Name CORINA WATTS Signed CWatts Date 7/1/2026



Transactions

Barclays Business Account

20-49-76 60669288

Available balance	£66,308.08
Last night's balance	£70,833.37 <i>al</i>
Overdraft limit	£0.00

Showing **130** transactions between **01/10/2025** and **31/10/2025** from 01/10/2025 to 31/10/2025

Date	Description	Money in	Money out	Balance
31/10 /2025	Counter Credit Idverde Limited BGC Idverde Limited BGC	£2,232.00 <i>X</i>		£70,833.37 <i>al</i>
31/10 /2025	Remittance POST OFFICE CREDIT 100786 REM	£742.80 <i>X</i>		£68,601.37
30/10 /2025	Counter Credit L Mendelsohn INVOICE 34710 BGC	£390.00 <i>X</i>		£67,858.57
30/10 /2025	Cash Deposit POST OFFICE KEN 30OCT 09.51 ATM	£86.80 <i>X</i> <i>£87.00</i> <i>20p bank error</i>		£67,468.57
30/10 /2025	Direct Debit PUBLIC WORKS LOANS NEWHAVEN DDR		-£5,501.23 <i>X</i>	£67,381.77 <i>✓</i>
29/10 /2025	Counter Credit NICHOLSON PLANT LT Nicholson Plant BGC	£50.00 <i>X</i>		£72,883.00
29/10 /2025	Cash Deposit POST OFFICE KEN 29OCT 09.24 ATM	£589.50 <i>X</i>		£72,833.00
27/10 /2025	Counter Credit SHARP EL/ADVG 34709 BGC	£20.00 <i>X</i>		£72,243.50
27/10	Direct Debit BCARD COMMERCIAL			

/2025	80000579010III7536 DD R		-£2,252.26 X	£72,223.50
27/10 /2025	Counter Credit DIGNITY FUNERALS 004257 BGC	£283.00 ✓		£74,475.76
24/10 /2025	Direct Debit NEWHAVEN TOWN BACS DDR		-£15,100.22 X	£74,192.76
24/10 /2025	Direct Debit SCOTTISH WATER BUS 27452786 DDR		-£323.34 X	£89,292.98
24/10 /2025	Direct Debit SCOTTISH WATER BUS 27154587 DDR		-£143.44 X	£89,616.32
24/10 /2025	Direct Debit SCOTTISH WATER BUS 27441569 DDR		-£13.67 X	£89,759.76
23/10 /2025	Counter Credit Culture Connect Pr 34706 BGC	£23.20 X		£89,773.43
23/10 /2025	Debit WWW.LEWES.GOV.UK ON 22 OCT BDC		-£21.00 X	£89,750.23
23/10 /2025	Counter Credit BCARD1723921221025 BGC BCARD1723921221025 B GC	£150.00 X		£89,771.23
23/10 /2025	Direct Debit ENGIE GAS 10328543001 DDR		-£147.13 X	£89,621.23
23/10 /2025	Direct Debit ENGIE GAS 10328542001 DDR		-£14.69 X	£89,768.36
23/10 /2025	Counter Credit HMRC VAT 191895712 BGC	£8,896.50 X		£89,783.05
23/10 /2025	Counter Credit PRINCE SV 34698 BGC <i>SINGINE MAMAS</i>	£143.00 X		£80,886.55
22/10 /2025	Counter Credit LISA FAIRFIELD IGNITE 34708 BGC	£10.00 X		£80,743.55
22/10 /2025	Counter Credit Kalie Turner <i>34701</i> CHRISTMAS MARKET BGC	£20.00 X		£80,733.55

22/10 /2025	Counter Credit MEECHING photo MEECHING BGC	£50.00 ✗	£80,713.55
22/10 /2025	Bill Payment HAGS-SMP LTD 104816-4 NTC BBP		-£50,000.00 ✗ £80,663.55
22/10 /2025	Direct Debit NEWHAVEN TOWN BACS DDR PAYE		-£5,103.34 ✗ £130,663.55
21/10 /2025	Counter Credit BCARD1723921201025 BGC BCARD1723921201025 B GC	£36.60 ✗	£135,766.89
21/10 /2025	Bill Payment HAGS-SMP LTD 104816-3 NTC BBP		-£50,000.00 ✗ £135,730.29
21/10 /2025	Direct Debit E.ON NEXT LTD A-60F9407A-001 DDR		-£63.54 ✗ £185,730.29
21/10 /2025	Direct Debit E.ON NEXT LTD A-016F62D9-001 DDR		-£103.27 ✗ £185,793.83
21/10 /2025	Counter Credit EE LIMITED Q29509271665110869 BG C	£6.98 ✗	£185,897.10
20/10 /2025	Bill Payment HAGS-SMP LTD 104816-2 NTC BBP		-£50,000.00 ✗ £185,890.12
20/10 /2025	Direct Debit EE LIMITED Q29509271663863599 DD R		-£153.24 ✗ £235,890.12
20/10 /2025	Direct Debit PREMIER MANAGED TE ONEW02 DDR		-£143.76 ✗ £236,043.36
20/10 /2025	Counter Credit Emma Scorgie Stall - E Scorgie BGC	£20.00 ✗	£236,187.12
20/10 /2025	Counter Credit FUNERAL SERVICES L 541020000037212025 BG C	£285.00 ✗	£236,167.12
20/10 /2025	Counter Credit ESCC AP 53369 BGC	£254.80 ✗	£235,882.12

17/10 /2025	Bill Payment HAGS-SMP LTD 104816-1 NTC BBP		-£18,257.24 ✓	£235,627.32
17/10 /2025	Bill Payment HAGS-SMP LTD 104817 NTC BBP		-£52.80 ✓	£253,884.56
17/10 /2025	Bill Payment UNDA CONSULTING LI 153265-96406 NTC BBP		-£1,194.00 ✓	£253,937.36
17/10 /2025	Bill Payment MR MARK S WARDLE INV CLICKER NTC BBP		-£9.99 ✓	£255,131.36
17/10 /2025	Bill Payment BUSINESS SUPPLIES INV01791938 BBP		-£86.36 ✓	£255,141.35
17/10 /2025	Bill Payment ANTHONY BISHOP AND MAYORS QUIZ 2 2025 BB P		-£96.75 ✓	£255,227.71
17/10 /2025	Bill Payment PULSE SOUTH COAST 0233 NTC BBP		-£118.80 ✓	£255,324.46
17/10 /2025	Bill Payment ICTHUS EVENT SOLUT 0881 NTC BBP		-£11,340.00 ✓	£255,443.26
17/10 /2025	Funds Transfer 204976 20669253 TOP UP 17.10.25 AC FT	£55,000.00 ✓		£266,783.26
17/10 /2025	Debit Mamoosh Wharf Limi ON 16 OCT BDC		-£50.00 ✓	£211,783.26
17/10 /2025	Cash Deposit POST OFFICE KEN 17OCT 09.14 ATM	£50.00 ✓		£211,833.26
17/10 /2025	Counter Credit HIBBERT S Hibbert 34670 BGC	£108.80 ✓		£211,783.26
17/10 /2025	Direct Debit NEWHAVEN TOWN BACS DDR ESCC		-£4,861.21 ✓	£211,674.46
17/10 /2025	Direct Debit E.ON NEXT LTD A-CB778D50-001 DDR		-£77.69 ✓	£216,535.67
17/10 /2025	Direct Debit E.ON NEXT LTD A-A700C35C-001 DDR		-£43.49 ✓	£216,613.36

17/10 /2025	Counter Credit LEWES DISTRICT COU 100219 BGC	£50.00 ✓	£216,656.85
16/10 /2025	Direct Debit E.ON NEXT LTD A-FE7E4DA4-001 DDR	-£160.17 ✓	£216,606.85
16/10 /2025	Counter Credit DIGNITY FUNERALS 004257 BGC	£101.00 ✓	£216,767.02
15/10 /2025	Funds Transfer 204976 20669253 TOP UP 15.10.25 AC FT	£170,000.00 ✓	£216,666.02
15/10 /2025	Counter Credit NEWHAVEN SEAFORD NEWHAVEN TOWN BGC 34674	£225.00 ✓	£46,666.02
15/10 /2025	Direct Debit ADVO PAY NEWHTC DDR	-£79.99 ✓	£46,441.02
15/10 /2025	Direct Debit ARVAL UK LTD NE3560 DDR	-£549.00 ✓	£46,521.01
15/10 /2025	Direct Debit LEWES DISTRICT COU 300286 DDR	-£9,711.73 ✓	£47,070.01
14/10 /2025	Counter Credit Meeching and Distr 34703 MAD Bonfire BGC	£10.00 ✓	£56,781.74
13/10 /2025	Bill Payment WAGSTAFF BRDWY JWAGSTAFF-34662 BBP	£1,980.00 ✓	£56,771.74
13/10 /2025	Direct Debit SCOTTISH WATER BUS 27368914 DDR	-£376.47 ✓	£54,791.74
10/10 /2025	Bill Payment ANTHONY BISHOP AND MAYORS QUIZ 10.25 BBP	-£43.79 ✓	£55,168.21
10/10 /2025	Bill Payment THE SIGN SHOP HORS 81738 - NTC BBP	-£954.00 ✓	£55,212.00
10/10 /2025	Bill Payment SLCC ENTERPRISES MEM254956-3 NTC BBP	-£4.00 ✓	£56,166.00
10/10 /2025	Bill Payment MITCHELL MULVAY 318 NTC BBP	-£72.00 ✓	£56,170.00

10/10 /2025	Bill Payment ORBIS PROTECT LIM 0535054 NTC BBP		-£13.93 <i>vt</i>	£56,242.00
10/10 /2025	Bill Payment WAVE ACTIVE LIMITE 016089 - NTC BBP		-£104.05 <i>vt</i>	£56,255.93
10/10 /2025	Counter Credit NEWHAVEN PORT NEWHAVEN PORT & PR BGC	£50.00 <i>vt</i>		£56,359.98
10/10 /2025	Direct Debit BARCLAYCARD BCD01723921300925 DDR		-£18.00 <i>vt</i>	£56,309.98
10/10 /2025	Direct Debit PIPERS NEWS STORES PIPERS15791 DDR		-£11.40 <i>vt</i>	£56,327.98
10/10 /2025	Counter Credit DIGNITY FUNERALS 004257 BGC	£285.00 <i>vt</i>		£56,339.38
09/10 /2025	Counter Credit CO-OPERATIVE GROUP 50021635 BGC	£50.00 <i>vt</i>		£56,054.38
08/10 /2025	Cash Deposit POST OFFICE KEN 08OCT 12.30 ATM	£174.00 <i>vt</i>		£56,004.38
08/10 /2025	Counter Credit NEWHAVEN CHA 34684 BGC	£100.00 <i>vt</i>		£55,830.38
08/10 /2025	Counter Credit ESCC 6538 GRAYS SC ESCC 6538 GRAYS SC BGC	£20.00 <i>vt</i>		£55,730.38
07/10 /2025	Counter Credit Sussex Commu SCDA 34680 BGC	£20.00 <i>vt</i>		£55,710.38
07/10 /2025	Counter Credit LET S D B LTD SW 34676 BGC	£170.00 <i>vt</i>		£55,690.38
06/10 /2025	Counter Credit VERSAILLES INV-34665 BGC	£14.70 <i>vt</i>	} <i>vt</i>	£55,520.38
06/10 /2025	Counter Credit VALENCAY INV-34665 BGC	£14.70 <i>vt</i>		£55,505.68
06/10	Counter Credit FALAISE	£73.20 <i>vt</i>		£55,490.98

/2025	INV-34664 BGC		
06/10 /2025	Counter Credit CHRISTOPHER SARSON 34694 SARSON FD BGC	£50.00 <i>vt</i>	£55,417.78
06/10 /2025	Remittance POST OFFICE CREDIT 100785 REM	£136.00 <i>vt</i>	£55,367.78
06/10 /2025	Counter Credit Studio Tempo MAB Studio Tempo BGC	£325.68 <i>vt</i>	£55,231.78
06/10 /2025	Counter Credit CMD-Shift-R Inv 34685 BGC	£50.00 <i>vt</i>	£54,906.10
06/10 /2025	Direct Debit SCOTTISH WATER BUS 29821242 DDR	-£19.54 <i>vt</i>	£54,856.10
06/10 /2025	Counter Credit SUPERMOON SAUNAS L Supermoon saunas BGC	£79.74 <i>vt</i>	£54,875.64
06/10 /2025	Counter Credit LA BAGUETTE SHOP L 34686 BGC	£50.00 <i>vt</i>	£54,795.90
06/10 /2025	Credit Payment CHARGES COMMISSION FOR PERIOD 13AUG/14SEP ***** *****	-£18.02 <i>vt</i>	£54,745.90
03/10 /2025	Counter Credit M Lee 34690 BGC	£50.00 <i>vt</i>	£54,763.92
03/10 /2025	Counter Credit DYL SERVICES LTD 34693 BGC	£50.00 <i>vt</i>	£54,713.92
03/10 /2025	Funds Transfer NORCROSS DANC NORCROSSDANCE FT	£1,516.40 <i>vt</i>	£54,663.92
03/10 /2025	Bill Payment TATES 00102000633 NTC BBP	-£125.00 <i>vt</i>	£53,147.52
03/10 /2025	Bill Payment MIDDLETON HEATING INV 25065 NTC BBP	-£318.00 <i>vt</i>	£53,272.52
03/10 /2025	Bill Payment SSE ENERGY SUPPLY 8701296434 BBP	-£881.07 <i>vt</i>	£53,590.52

03/10 /2025	Bill Payment SSE ENERGY SUPPLY 8701228695 BBP	-£986.17 ✓	£54,471.59
03/10 /2025	Bill Payment BAY MEDIA LTD 14307 - NTC BBP	-£3,120.00 ✓	£55,457.76
03/10 /2025	Bill Payment MARTIN BREWER NTC PHOTO COMP 25 BBP	-£20.00 ✓	£58,577.76
03/10 /2025	Bill Payment RICHARD WEST NTC PHOTO COMP 25 BBP	-£20.00 ✓	£58,597.76
03/10 /2025	Bill Payment FRANK DAY NTC PHOTO COMP 25 BBP	-£20.00 ✓	£58,617.76
03/10 /2025	Bill Payment MR STEPHEN DAY NTC PHOTO COMP 25 BBP	-£20.00 ✓	£58,637.76
03/10 /2025	Bill Payment MISS S FARNSWORTH NTC PHOTO COMP 25 BBP	-£20.00 ✓	£58,657.76
03/10 /2025	Bill Payment BEVERLEY JANE CHUM NTC PHOTO COMP 25 BBP	-£40.00 ✓	£58,677.76
03/10 /2025	Bill Payment RUTH ANN FARBER-NA NTC PHOTO COMP 25 BBP	-£20.00 ✓	£58,717.76
03/10 /2025	Bill Payment HELEN HUBBARD NTC PHOTO COMP 25 BBP	-£150.00 ✓	£58,737.76
03/10 /2025	Bill Payment T A PATEMAN NTC PHOTO COMP 25 BBP	-£70.00 ✓	£58,887.76
03/10 /2025	Bill Payment CHRISTOPHER DAWSON NTC PHOTO COMP 25 BBP	-£110.00 ✓	£58,957.76
03/10 /2025	Bill Payment PAUL P TRUNFULL NTC PHOTO COMP 25 BBP	-£140.00 ✓	£59,067.76
03/10 /2025	Bill Payment RICHARD MILLS NTC PHOTO COMP 25 BBP	-£70.00 ✓	£59,207.76
03/10 /2025	Bill Payment CHRISTOPHER COOK NTC PHOTO COMP 25 BBP	-£170.00 ✓	£59,277.76

03/10 /2025	Bill Payment BUSINESS SUPPLIES INV 01782816 NTC BBP		-£100.76 <i>vt</i>	£59,447.76
03/10 /2025	Bill Payment SOUTHCOAST SERVICE 7614 NTC BBP		-£64.80 <i>vt</i>	£59,548.52
03/10 /2025	Bill Payment ELIZABETH ELEFATHER INV 11 + 12 NTC BBP		-£253.75 <i>vt</i>	£59,613.32
02/10 /2025	Counter Credit J Hudd j hudd inspiration BG C	£20.00	<i>vt</i>	£59,867.07
02/10 /2025	Remittance POST OFFICE CREDIT 100784 REM	£566.00	<i>vt</i>	£59,847.07
02/10 /2025	Counter Credit N.I.P.P.E.R.S. RENT BGC	£811.00	<i>vt</i>	£59,281.07
01/10 /2025	Funds Transfer VAUGHAN J A EARTHQUAKE FT	£72.00	<i>vt</i>	£58,470.07
01/10 /2025	Counter Credit Oluwaseun Komolafe 34675 BGC	£247.80	<i>vt</i>	£58,398.07
01/10 /2025	Counter Credit Carmela Reid 34654 CREID BGC	£87.75	<i>vt</i>	£58,150.27
01/10 /2025	Cash Deposit POST OFFICE KEN 01OCT 13.15 ATM	£66.32	<i>vt</i>	£58,062.52
01/10 /2025	Funds Transfer LEDDINGTON P 34659 FT	£180.00	<i>vt</i>	£57,996.20
01/10 /2025	Direct Debit SCREWFIX DIRECT LT 6331640012255717 DDR		-£140.75 <i>vt</i>	£57,816.20
01/10 /2025	Direct Debit COMPUTER EYEZ LTD EYEZ0002059 DDR		-£2,794.88 <i>vt</i>	£57,956.95
01/10 /2025	Direct Debit LEWES DISTRICT COU 101247911 DDR		-£384.00 <i>vt</i>	£60,751.83
01/10 /2025	Direct Debit LEWES DISTRICT COU 100899386 DDR		-£125.00 <i>vt</i>	£61,135.83

01/10 /2025	Direct Debit LEWES DISTRICT COU 100789030 DDR	-£499.00 ✓	£61,260.83
01/10 /2025	Direct Debit LEWES DISTRICT COU 100789027 DDR	-£87.00 ✓	£61,759.83
01/10 /2025	Direct Debit LEWES DISTRICT COU 100787964 DDR	-£205.00 ✓	£61,846.83
01/10 /2025	Direct Debit LEWES DISTRICT COU 100787757 DDR	-£247.00 ✓	£62,051.83

Need to view older transactions?

If you have registered for online statements, then follow the link to view them
 If you don't have online statements, then statements may still be visible in Barclays Cloud It
 If you can't find the relevant statement/transactions online, you can order a copy statement

Barclays Bank UK PLC. Authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority (Financial Services Register number: 759676). Barclays Bank UK PLC adheres to The Standards of Lending Practice which is monitored and enforced by The Lending Standards Board. Further details can be found at www.lendingstandardsboard.org.uk.

Barclays Insurance Services Company Limited is authorised and regulated by the Financial Conduct Authority (Financial Services Register number: 312078).

Barclays Smart Investor is a trading name of Barclays Investment Solutions Limited. Barclays Investment Solutions Limited is authorised and regulated by the Financial Conduct Authority. (Financial Services Register number: 155595). Barclays Investment Solutions Limited is a member of the London Stock Exchange & NEX.

Barclays Bank PLC. Authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority (Financial Services Register number: 122702).

Barclays Bank UK PLC. Registered no. 9740322. Barclays Insurance Services Company Limited. Registered no. 973765. Barclays Investment Solutions Limited. Registered no. 2752982. Barclays Bank PLC. Registered no. 1026167. All registered in England. Registered office for all: 1 Churchill Place, London E14 5HP.

NEWHAVEN TOWN COUNCIL
FORT ROAD
NEWHAVEN
MID: 1723921
TID: 38286566
AID: A0000000031010
Visa Debit
VISA DEBIT
**** * 1708
START 03/25 EXP 03/30
ICC PAN.SEQ 0
SALE
MERCHANT COPY
AMOUNT £150.00
Verified by PIN
PLEASE DEBIT MY ACCOUNT
10:57:31 22/10/25
40IF1:00
AUTH CODE: 252380
RECEIPT 0116

Inv
34661

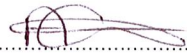
NEWHAVEN TOWN COUNCIL
FORT ROAD
NEWHAVEN
MID: 1723921
TID: 38286566
AID: A0000000031010
Visa Credit
VISA
**** * 5379
EXP 07/27
CONTACTLESS PAN.SEQ 1
SALE
MERCHANT COPY
AMOUNT £36.60
No CVM Used
12:12:28 20/10/25
AUTH CODE: 003082
RECEIPT 0115

Inv
No
34707

Bank Reconciliation Statement as at 31/10/2025
for Cashbook 2 - Business Premium

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Business Premium Account	31/10/2025		809,905.84
			<u>809,905.84</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			809,905.84
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			809,905.84
		Balance per Cash Book is :-	809,905.84
		Difference is :-	0.00

Signatory 1:

Name ALISON CAMPBELL Signed  Date 4/11/2025

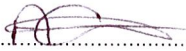
Signatory 2:

Name CORINA WATTS Signed  Date 7/1/2026

Bank Reconciliation up to 31/10/2025 for Cashbook No 2 - Business Premium

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
15/10/2025	TOPUP15.10	170,000.00		170,000.00		R <input checked="" type="checkbox"/>	Current A/c
17/10/2025	TOPUP17.10	55,000.00		55,000.00		R <input checked="" type="checkbox"/>	Current A/c
24/10/2025	113896		471.68	471.68		R <input checked="" type="checkbox"/>	Receipt(s) Banked
		<u>225,000.00</u>	<u>471.68</u>				

Signatory 1:

Name AUSON CAMPBELL Signed  Date 4/11/2025

Signatory 2:

Name CORINA WATTS Signed  Date 7/11/2025



Transactions

Business Premium ME

20-49-76 20669253

Available balance	£809,905.84
Last night's balance	£809,905.84
Overdraft limit	n/a

Handwritten signature

Showing 3 transactions between 15/10/2025 and 24/10/2025 from 01/10/2025 to 31/10/2025

Date	Description	Money in	Money out	Balance
24/10/2025	Counter Credit LEWES DISTRICT COU 113896 BGC	£471.68		£809,905.84
17/10/2025	Funds Transfer 204976 60669288 TOP UP 17.10.25 AC FT		-£55,000.00	£809,434.16
15/10/2025	Funds Transfer 204976 60669288 TOP UP 15.10.25 AC FT		-£170,000.00	£864,434.16

Handwritten signature

Need to view older transactions?

If you have registered for online statements, then follow the link to view them
 If you don't have online statements, then statements may still be visible in Barclays Cloud It
 If you can't find the relevant statement/transactions online, you can order a copy statement

Barclays Bank UK PLC. Authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority (Financial Services Register number: 759676). Barclays Bank UK PLC adheres to The Standards of Lending Practice which is monitored and enforced by The Lending Standards Board. Further details can be found at www.lendingstandardsboard.org.uk.

Barclays Insurance Services Company Limited is authorised and regulated by the Financial Conduct Authority (Financial Services Register number: 312078).

Barclays Smart Investor is a trading name of Barclays Investment Solutions Limited. Barclays Investment Solutions Limited is authorised and regulated by the Financial Conduct Authority. (Financial Services Register number: 155595). Barclays Investment Solutions Limited is a member of the London Stock Exchange & NEX.

Barclays Bank PLC. Authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority (Financial Services Register number: 122702).

Barclays Bank UK PLC. Registered no. 9740322. Barclays Insurance Services Company Limited. Registered no. 973765. Barclays Investment Solutions Limited. Registered no. 2752982. Barclays Bank PLC. Registered no. 1026167. All registered in England. Registered office for all: 1 Churchill Place, London E14 5HP.

15 Oct 2025

MRS Alison Marian Campbell



We've transferred your money

Date transfer was set up

15 Oct 2025

Time transfer was set up

09:30:01 GMT

Transfer from

Business Premium ME

Barclays Bank UK PLC

20-49-76 20669253

Transfer to

Barclays Business Account

Barclays Bank UK PLC

20-49-76 60669288

Reference

Top Up 15.10.25 AC

Amount

£170,000.00

We process transfers straight away as long as there's enough money in the account the money is being transferred from. If you set up your transfer on a weekend or bank holiday, we'll make the transfer on the next working day.

Barclays Bank UK PLC. is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and Prudential Regulation Authority (Financial Services Register No.759676).

Registered in England. Registered No. 9740322. Registered office: 1 Churchill Place, London E14 5HP.

17 Oct 2025

MRS Alison Marian Campbell



We've transferred your money

Date transfer was set up

17 Oct 2025

Time transfer was set up

13:31:59 GMT

Transfer from

Business Premium ME

Barclays Bank UK PLC

20-49-76 20669253

Transfer to

Barclays Business Account

Barclays Bank UK PLC

20-49-76 60669288

Reference

Top Up 17.10.25 AC

Amount

£55,000.00

We process transfers straight away as long as there's enough money in the account the money is being transferred from. If you set up your transfer on a weekend or bank holiday, we'll make the transfer on the next working day.

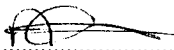
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Registered in England. Registered No. 9740322. Registered office: 1 Churchill Place, London E14 5HP.

Bank Reconciliation Statement as at 31/10/2025
for Cashbook 3 - Petty Cash

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Petty Cash	31/10/2025		154.88
			<u>154.88</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			154.88
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			154.88
		Balance per Cash Book is :-	154.88
		Difference is :-	0.00

Signatory 1:

Name AUSON CAMPBELL Signed  Date 4/11/2025

Signatory 2:

Name CORINA WATTS Signed  Date 7/11/2025

Bank Reconciliation up to 31/10/2025 for Cashbook No 3 - Petty Cash

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
13/10/2025	219	1.75		1.75		R <input checked="" type="checkbox"/>	Sainsburys S'Markets
20/10/2025	221	1.75		1.75		R <input checked="" type="checkbox"/>	Sainsburys S'Markets
28/10/2025	220	1.75		1.75		R <input checked="" type="checkbox"/>	Sainsburys S'Markets
28/10/2025	Top Up Oct		80.00	80.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
		<u>5.25</u>	<u>80.00</u>				

Signatory 1:

Name ALISON CAMPBELL Signed  Date 4/11/2025

Signatory 2:

Name CORINA WATTS Signed  Date 7/11/2026

220

28/10 AC-MC

221

Sainsbury's

Good food for all of us

NEWHAVEN HARBOUR
01273 612036

Sainsbury's Supermarkets Ltd
33 Charterhouse Street London EC1M 6HA
www.sainsburys.co.uk
Vat Number : 660 4548 36

JS S/SKIM MLK 2.272L £1.75
1 BALANCE DUE £1.75
Debit Mastercard £1.75
[ICC] *****7761
AID: A0000000041010
PAN SEQUENCE: 00
MERCHANT: ****5520
AUTH CODE: 176678
TID: ****4000

PIN Verified

CHANGE £0.00

WITH NECTAR YOU WOULD HAVE EARNED:
POINTS 1
REGISTER AT Nectar.com
or download the app.

***** For a chance to win *****
100,000 Nectar points
please tell us how we did at
lettuce-know.com

PLEASE KEEP FOR YOUR RECORDS
PUBLISHED TERMS AND CONDITIONS APPLY



C #1849 09:20:40 28OCT2025
S2136 R71

Thank you for your visit.

AC-MC 13/10/25

219

Sainsbury's

Good food for all of us

NEWHAVEN HARBOUR
01273 612036

Sainsbury's Supermarkets Ltd
33 Charterhouse Street London EC1M 6HA
www.sainsburys.co.uk
Vat Number : 660 4548 36

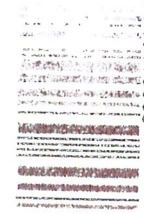
JS S/SKIM MLK 2.272L £1.75
1 BALANCE DUE £1.75
CASH

£1.75
Vat 13/10/25

CHANGE

WITH NECTAR YOU WOULD HAVE EARNED:
POINTS
REGISTER AT Nectar.com
or download the app.

***** For a chance to win *****
100,000 Nectar points
please tell us how we did at
lettuce-know.com



C #5273 09:20:40 28OCT2025
S2136 R71

Thank you for your visit.

Sainsbury's

Good food for all of us

NEWHAVEN HARBOUR
01273 612036

Sainsbury's Supermarkets Ltd
33 Charterhouse Street London EC1M 6HA
www.sainsburys.co.uk
Vat Number : 660 4548 36

JS S/SKIM MLK 2.272L £1.75
1 BALANCE DUE £1.75
Debit Mastercard £1.75
[ICC] *****7761
AID: A0000000041010
PAN SEQUENCE: 00
MERCHANT: ****5520
AUTH CODE: 422451
TID: ****4007

PIN Verified

CHANGE £0.00

MY NECTAR SUMMARY
[C] **** *1027
POINTS EARNED ON £1.75
POINTS EARNED 1

***** For a chance to win *****
100,000 Nectar points
please tell us how we did at
lettuce-know.com

PLEASE KEEP FOR YOUR RECORDS
PUBLISHED TERMS AND CONDITIONS APPLY




C #4145 12:05:35 20OCT2025
S2136 R78

Thank you for your visit.

Bank Reconciliation Statement as at 31/10/2025
for Cashbook 4 - Base Rate Reward Account

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Base Rate Reward Account	31/10/2025		0.00
			<hr/> 0.00
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			0.00
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<hr/> 0.00
			0.00
		Balance per Cash Book is :-	0.00
		Difference is :-	0.00

Signatory 1:

Name AISON CAMPBELL Signed  Date 4/11/2025

Signatory 2:

Name CORINA WATTS Signed  Date 7/11/2025



Transactions

Business Premium ME

20-49-76 13831183

Available balance **£0.00**

Last night's balance **£0.00**

Overdraft limit **n/a**

✓ 100 CW

Showing **No** transactions between and from 01/10/2025 to 31/10/2025

Date	Description	Money in	Money out	Balance
No Transaction Found				

Need to view older transactions?

If you have registered for online statements, then follow the link to view them
 If you don't have online statements, then statements may still be visible in Barclays Cloud It
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Bank Reconciliation Statement as at 31/10/2025
for Cashbook 5 - Credit Cards

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Card 1851 3279 KD	31/10/2025		0.00
Card 2597 1956 AC	31/10/2025		0.00
			<u>0.00</u>
<u>Unpresented Payments (Minus)</u>			<u>Amount</u>
12/10/2025 GB58VB69AB Amazon Marketplace UK		16.94	
14/10/2025 GB58XNW3AB Amazon Marketplace UK		8.28	
			<u>25.22</u>
			-25.22
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			-25.22
		Balance per Cash Book is :-	-25.22
		Difference is :-	0.00

Signatory 1:

Name ALISON CAMPBELL Signed  Date 4/11/2025

Signatory 2:

Name CORINA WATTS Signed  Date 7/1/2026

Bank Reconciliation up to 31/10/2025 for Cashbook No 5 - Credit Cards

Date	Cheque/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
04/09/2025	14232964	967.00		967.00		<input checked="" type="checkbox"/>	PortalPlan Quest Ltd
10/09/2025	GB57RJNEBE	20.97		20.97		<input checked="" type="checkbox"/>	Amazon Marketplace UK
16/09/2025	GB501VWVTA	16.70		16.70		<input checked="" type="checkbox"/>	Amazon Marketplace UK
16/09/2025	GB57ZD02AB	17.29		17.29		<input checked="" type="checkbox"/>	Amazon Marketplace UK
17/09/2025	GB5001QKKX	9.65		9.65		<input checked="" type="checkbox"/>	Amazon Marketplace UK
17/09/2025	GB580BKABE	53.98		53.98		<input checked="" type="checkbox"/>	Amazon Marketplace UK
17/09/2025	2165934004	51.99		51.99		<input checked="" type="checkbox"/>	Screwfix Direct Limited
18/09/2025	GB50065MM1	45.99		45.99		<input checked="" type="checkbox"/>	Amazon Marketplace UK
18/09/2025	GB581HB6AB	48.97		48.97		<input checked="" type="checkbox"/>	Amazon Marketplace UK
18/09/2025	GB5829NHAB	14.68		14.68		<input checked="" type="checkbox"/>	Amazon Marketplace UK
22/09/2025	GB5863UJAB	52.01		52.01		<input checked="" type="checkbox"/>	Amazon Marketplace UK
23/09/2025	GB50A95AY7	16.00		16.00		<input checked="" type="checkbox"/>	Amazon Marketplace UK
27/09/2025	2278548	123.25		123.25		<input checked="" type="checkbox"/>	Workwear Express Limited
28/09/2025	GB501QJ7JT	17.33		17.33		<input checked="" type="checkbox"/>	Amazon Marketplace UK
03/10/2025	BK222794-1	739.20		739.20		<input checked="" type="checkbox"/>	SLCC Enterprises Ltd
06/10/2025	2287112	57.25		57.25		<input checked="" type="checkbox"/>	Workwear Express Limited
12/10/2025	GB58VB69AB	16.94			16.94	<input type="checkbox"/>	Amazon Marketplace UK
14/10/2025	GB58XNW3A	8.28			8.28	<input type="checkbox"/>	Amazon Marketplace UK
27/10/2025	CC27.10.25		2,252.26	2,252.26		<input checked="" type="checkbox"/>	Receipt(s) Banked
		<u>2,277.48</u>	<u>2,252.26</u>				

Signatory 1:

Name ALISON CAMPBELL Signed  Date 4/11/2025

Signatory 2:

Name CORINA WATTS Signed  Date 7/11/2026

Chq No/DD/Bacs/CC/Electronic **SUMMARY FOR NEWHAVEN TOWN COUNCIL**

Date **27/10/2025**

BARCLAYCARD COMMERCIAL
PO BOX 4000
SAFFRON ROAD
WIGSTON, LE18 9EN

Tel: 0800 008 008
Outside UK: +44 1604 269452
ROI: 1800 849 123
Online: www.barclaycard.co.uk/commercial

Amount **£2252.26**

Officer

Councillor

Company reference: 5476760289527536
Statement date: 2 October 2025
Page number: 1 of 4
Monthly spend limit: £8,000.00

Date of previous statement: 2 September 2025
Previous balance: £1,587.62
Payment received: £1,587.62 CR
Total of charges and adjustments: £0.00
Total of new spending: £2,252.26
New balance: £2,252.26
Minimum payment: £22.52
Payment due by: **27 October 2025**
Available to spend: **£5,747.74**

Total cashback earned this month (£): 0.00
Total cashback earned since anniversary (£): 0.00
Cashback redeemed (£): 0.00

Payment instructions

Thank you for using Barclaycard Commercial. Your bank account 6****288 at 20 -**- 76 will be debited with the agreed payment or the minimum payment (whichever is greater) on or immediately after 27 October 2025. If your balance is lower than your agreed payment, we will debit the full balance. If you are unable to make the minimum payment please contact us as soon as possible by calling the telephone number listed above.

If you wish to pay any additional amount, please allow sufficient time for your payment to reach us.

- **By Debit Card:** Payments can be made over the phone by the payment due date shown on your statement. Please make the payment before 6.00 pm on this date.

- **By Bank Transfer:** From a Barclays UK account using telephone /online banking, please make the payment before 6.00pm on the payment due date shown on your statement. From a non-Barclays UK account, allow 2 working days before the payment due date and we will process the payment when received. Please refer to your bank for specific payment timescales as they will usually be shorter. Barclaycard details are: Sort code: 20 00 00, Account Number: 23988260. Please use your card number/account number as the reference.

- **At a Branch:** Payments in cash can be made at a Barclays Branch and must be made on or before the payment due date shown on your statement.

If paying by cheque at Barclays Branch allow 2 working days. At other banks, allow 2 working days before the payment due date, for both cash and cheque payments.

- **By Post:** Payments by cheque (made payable to Barclaycard Commercial) must be received 4 working days before the payment due date shown on your statement. Send your cheque and giro to Barclaycard Commercial, Po Box 291, Sheffield, S98 1SB. Please write your name, account number and post code on the back of the cheque.

Additional payments received will not be deducted from the direct debit amount to be taken.

Interest information

Total of next months estimated interest : £77.78

Balance	Value	Monthly Rate	Estimated Interest*	Expiry Date
PURCHASE	2,252.26	1.946%	77.78	
CASH	0.00	2.325%	0.00	
Totals	£2,252.26		£77.78	

Paid in by and date

2252.26

27 October 2025

bank giro credit **ABC**

22.52 5476760289527536

Please make your cheque payable to Barclaycard Commercial and include your company reference number on the payee line.

Cashier's Stamp and Initials

G 004485 BBA2295A 51623
MR KENNETH DRY
NEWHAVEN TOWN COUNCIL
18 FORT ROAD
NEWHAVEN
BN9 9QE

Barclays Bank PLC
Automated Bulk Credit Clearing
Barclaycard
Commercial
04-06

Total Cash *
Cheques +

£	

25-16-29



Please do not write or mark below this line - Please enclose this with your payment

10 OCT 2025

<5476760289527536< 251629+< 73 X

SUMMARY FOR NEWHAVEN TOWN COUNCIL

Company reference: 5476760289527536
 Statement date: 2 October 2025
 Page number: 2 of 4



Balance	Value	Monthly Rate	Estimated Interest*	Expiry Date
Simple Standard Rate p.a: 23.35% (26.0% compound equivalent)		Simple Cash Rate p.a: 27.90% (31.8% compound equivalent)		
* See reverse for details				
Payments, charges and adjustments				
	BALANCE FROM PREVIOUS STATEMENT			1,587.62
Total of payment, charges and adjustments				£0.00
29 Sep 2025	DIRECT DEBIT PAYMENT THANK YOU			1,587.62 CR
New balances by individual cardholder				
Name	Card number	Monthly spend limit	Balance	
A M CAMPBELL	5476 7600 2597 1956	4,000	1,513.06	
K DRY	5476 7609 1851 3279	4,000	739.20	
Total cardholder expenditure				£2,252.26
New balance				£2,252.26

How to switch your Barclaycard

If your current Barclaycard business card is no longer right for your business, you can change to one of our other cards, subject to eligibility. You can see all our cards and use our card selector tool to find the right one for your business at barclaycard.co.uk/business/cards/card-selector

STATEMENT FOR A M CAMPBELL

BARCLAYCARD COMMERCIAL
PO BOX 4000
SAFFRON ROAD
WIGSTON, LE18 9EN

Tel: 0800 008 008
Outside UK: +44 1604 269452
ROI: 1800 849 123
Online: www.barclaycard.co.uk/commercial

Company reference: 5476760289527536
Card number: 5476760025971956
Statement date: 2 October 2025
Page number: 3 of 4
Monthly spend limit: £4,000.00

Date	Description	Amount
4 Sep 2025	PLANNING PORTAL BIRMINGHAM LND 050985383905 BUSINESS SERVICES NOT ELSEWHERE CLASSIFIED	967.00 ✕
10 Sep 2025	AMZNMktplace*Z81055ZH4 amazon.co.uk GBR 110952718715 MISCELLANEOUS AND RETAIL STORES	20.97 ✕
16 Sep 2025	AMZNMktplace*J17XJ1VU5 amazon.co.uk GBR 170952718715 MISCELLANEOUS AND RETAIL STORES	17.29 ✕
16 Sep 2025	AMZNMktplace*5A5DF9VM5 amazon.co.uk GBR 170952718715 MISCELLANEOUS AND RETAIL STORES	16.70 ✕
17 Sep 2025	AMZNMktplace*5H9I24DX5 amazon.co.uk GBR 180952718715 MISCELLANEOUS AND RETAIL STORES	9.65 ✕
17 Sep 2025	AMZNMktplace*0W0KD4FT5 amazon.co.uk GBR 180952718715 MISCELLANEOUS AND RETAIL STORES	48.97 ✕
17 Sep 2025	AMZNMktplace*IG4D42LJ5 amazon.co.uk GBR 180952718715 MISCELLANEOUS AND RETAIL STORES	53.98 ✕
17 Sep 2025	WORKWEAR EXPRESS DURHAM ENG 180915122625 MEN'S,WOMEN'S AND CHILDREN'S UNIFORMS AN	123.25 ✕
17 Sep 2025	SCREWFIX DIRECT WWW.SCREWFIX. 180985481475 LUMBER AND BUILDING MATERIALS STORES	51.99 ✕
18 Sep 2025	AMZNMktplace*CB37S4YT5 amazon.co.uk GBR 190952718715 MISCELLANEOUS AND RETAIL STORES	45.99 ✕
18 Sep 2025	AMZNBusiness*RB4UI3055 amazon.co.uk GBR 190952718715 MISCELLANEOUS AND RETAIL STORES	14.68 ✕
22 Sep 2025	AMZNBusiness*PY7YM4295 amazon.co.uk GBR 230952718715 MISCELLANEOUS AND RETAIL STORES	52.01 ✕
23 Sep 2025	AMZNMktplace*7D9X86755 amazon.co.uk GBR 240952718715 MISCELLANEOUS AND RETAIL STORES	16.00 ✕
26 Sep 2025	WORKWEAR EXPRESS DURHAM ENG 290915122625 MEN'S,WOMEN'S AND CHILDREN'S UNIFORMS AN	57.25 ✕
27 Sep 2025	AMZNMktplace*0T1QM9TW5 amazon.co.uk GBR 290952718715 MISCELLANEOUS AND RETAIL STORES	17.33 ✕
15 new purchases / cash advances. Total of spending.		£1,513.06

G 004485 BBA2295A 51623
MRS A M CAMPBELL
NEWHAVEN TOWN COUNCIL
18 FORT ROAD
NEWHAVEN
BN9 9QE

STATEMENT FOR K DRY

BARCLAYCARD COMMERCIAL
 PO BOX 4000
 SAFFRON ROAD
 WIGSTON, LE18 9EN

Company reference: 5476760289527536
 Card number: 5476760918513279
 Statement date: 2 October 2025
 Page number: 4 of 4
 Monthly spend limit: £4,000.00

Tel: 0800 008 008
 Outside UK: +44 1604 269452
 ROI: 1800 849 123
 Online: www.barclaycard.co.uk/commercial



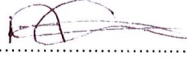
Date	Description	Amount
2 Sep 2025 030955184225	SLCC ENTERPRISES LTD TAUNTON GBR SCHOOLS AND EDUCATIONAL SERVICES NOT ELSEWHERE CLASSIFIED	739.20 <i>vt</i>
1 new purchases / cash advances. Total of spending.		£739.20

G 004485 BBA2295A 51623
 MR K DRY
 NEWHAVEN TOWN COUNCIL
 18 FORT ROAD
 NEWHAVEN
 BN9 9QE

Bank Reconciliation Statement as at 31/10/2025
for Cashbook 6 - Unity Trust

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity Trust	31/10/2025		317,965.50
			<u>317,965.50</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			317,965.50
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			317,965.50
		Balance per Cash Book is :-	317,965.50
		Difference is :-	0.00

Signatory 1:

Name ALISON CAMPBELL Signed  Date 4/11/2025

Signatory 2:

Name CORINA WATTS Signed  Date 7/11/2026

Your Account Statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

Mrs Alison Campbell
Newhaven Town Council
18 Fort Road
Newhaven
BN9 9QE

Date: 31/10/2025

Account Name: Newhaven Town Council

Swift Code (BIC): NWBKGB2L

IBAN Number: GB93NWBK60023571418024

Sort Code: 608301

Account Number: 20501013

Go Paperless! Receive your statements online and we'll notify you by SMS or email when they're available to view. Simply log into Your Online Banking and update your statement preferences or give us a call on 0345 140 1000

The credit interest rate is 2.25% AER as of your statement date.

Contact Us

 Call us: **0345 140 1000**

 Email us: **us@unity.co.uk**

 Visit us: **unity.co.uk**



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: **FSCS.org.uk** or refer to our FSCS Information Sheet and Exclusions List at **unity.co.uk/fscs**

Your Instant Access account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
30/09/2025		Balance brought forward	£0.00	£0.00	£317,965.50

*1000
aw*

Page number 1 of 2

Statement number 020

**For Businesses.
For Communities.
For Good.**

Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. Unity Trust Bank is entered in the Financial Services Register under number 204570. Registered Office: Four Brindleyplace, Birmingham, B1 2JB. Registered in England and Wales no. 1713124. Calls may be monitored and recorded for training, quality and security purposes. © Unity Trust Bank. All Rights Reserved.



Sending or Receiving Currency

You may be asked for your SWIFTBIC (Bank Identification Code) and IBAN (International Bank Account Number). These can be found at the top of this statement and are required to ensure that international banks can find the correct account to credit or debit funds.

When receiving currency into your Unity account, you must inform us of the transaction. The SWIFTBIC number relates to a central Unity account. We use this account to receive international currency before allocating the payment to your account. Please call us on **0345 140 1000** for more information.

Fraud Concerns

If you have any concerns regarding fraud on your account, then please call the freephone number **0808 196 8420**.

What happens when something goes wrong?

If you have a problem with your Unity account or our service, please get in touch with us on **0345 140 1000**. We aim to resolve any issues as soon as possible.

Accessibility

Unity offers a number of supporting services such as statements in braille or large print. Please contact us for more information.

Additional information

A copy of our interest rates can be found on our website – [unity.co.uk/interest-rates](https://www.unity.co.uk/interest-rates)

A copy of our fees and charges can be found on our website – <https://www.unity.co.uk/terms-and-conditions/>

This information is also available by calling **0345 140 1000**.

To help us improve our service and maintain security, we may monitor and/or record your telephone calls with us.



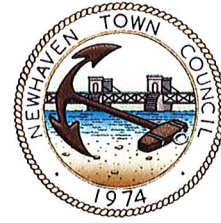
**For Businesses.
For Communities.
For Good.**

Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority.
Unity Trust Bank is entered in the Financial Services Register under number 204570.
Registered Office: Four Brindleyplace, Birmingham, B1 2JB.
Registered in England and Wales no. 1713124.
Calls may be monitored and recorded for training, quality and security purposes.
© Unity Trust Bank. All Rights Reserved.

INVESTORS IN PEOPLE
We invest in people. Gold



Mileage & Expenses Claim Form



Employee Name:- Ken Dry

Mileage

DATE	MILES	DETAILS
29.9.25	168	Travel to ICCM Convention
1.10.25	168	Return from ICCM Convention
4.10.25	28	Home to Eastside Rec & Return (Play Area Opening)
13.10.25	186	Travel to SLCC Conference, Hinkley Island, Leicestershire
15.10.25	186	Return from SLCC Conference, Hinkley Island, Leicestershire
Total	736	

Expenses

DATE	AMOUNT £	DETAILS
29.9.25	8.09	Lunch en route to ICCM Conference
18.9.25	2.55	Parking Fee to attend LDALC AGM, Lewes.
13.10.25	12.99	Lunch en route to SLCC Conference
15.10.25	11.28	Dinner en route to home after SLCC Conference.
		Attach all relevant receipts
Total	£34.91	

The information entered herein is an accurate record.

Employee signature:-

Clerk to the Council signature:- _____

BURGER KING®**BK-12069**

GB 685 417211

Welcome Break

M40 Motorway, Junction 8a, Thame Road, Waterstock,
Oxon

Order Number

295

Destination: Eat In

Qty	Description	Price
1	Whopper Cheese Regular Meal	£11.29
	Whopper Cheese	
	Regular Fries	
	Regular Chocolate Shake	£1.00

Total To Pay £12.29

----- VAT ANALYSIS -----

VAT 20%	£2.05
Net	£10.24

Date/Time: 13/10/2025 12:58:12 PM
Kiosk: K3
Tillster Id: 405892

Let us know what you think at BK-Feedback-UK.com
*Receive your FREE WHOPPER,
CHICKEN ROYALE** OR VEGGIE BEAN BURGER
with the purchase of regular fries and a regular
drink after completing our brief survey.

GUEST TRACK NO: 012069

COMPLETE OUR SURVEY AND WRITE YOUR
VALIDATION CODE HERE

Return this receipt to a participating Burger King
Restaurant to receive offer.
Voucher valid for 30 days from date of this receipt.
Offer not valid in conjunction with any other offer
including King of the day or any other meal promotion.
Valid only in the UK.
Not valid for employees or their families.
Not exchangeable for cash. Subject to availability.
One voucher per person. **Product is cooked in the
same oil as fish products.
(tm)Burger King Corporation
(c)2018 Burger King Europe GmbH.
All rights reserved.

CUSTOMER RECEIPT
BURGER KING - OXON
M40 MOTORWAY JUNCTION 8A THAME ROAD
WATERSTOCK OXON, OX33 1LJ
13/10/2025 12:58:10
RECEIPT NO.:16930
MID:XXX62435 TID:XXXX7534
AID:A000000031010
VISA DEBIT
XXXX XXXX XXXX 3803
PAN SEQ NO.:00
SALE GBP12.29
TOTAL GBP12.29
PLEASE DEBIT MY ACCOUNT
NO CARDHOLDER VERIFICATION
CONTACTLESS
PLEASE KEEP THIS RECEIPT FOR YOUR
RECORDS
AUTH CODE:787170

013**Tell us how we did**

and get a delicious deal on your next
visit(offer valid for age 16+)*

Go to www.mcdfoodforthoughts.com
and enter this 12 digit code:

7DRD-PLLC-DGGW

*Offer T&Cs apply:
<http://mc-ds.uk/fft-tos>

Thank you for eating at
McDonald's

Beaconsfield Services
Beaconsfield

HP9 2SE

Phone: 01494 676391

E-mail: 01358@uk.mcd.com

TAX INVOICE

REG 30 Date: 29-09-2025 Time: 12:53:17
Store 1358

1 Quarter EVM	7.19
1 Med Fries	0.00
1 Med Choc Shk	0.00
1 Uplift	0.90
1 No Thanks	0.00
OUT Total (incl VAT)	8.09

A00000025010801

AMERICAN EXPRESS

376015XXXXX1000

PAN SEQ: 00

29/09/2025 12:52:18

290610 11135830

SALE

CONTACTLESS

Total: GBP8.09

NO CARDHOLDER VERIFICATION

AUTH CODE: 0011

MID: *****39186

VAT Number 371057172

	TAX%	AMOUNT	TAX
INCL. TAX:	0.00%	2.84	0.00
INCL. TAX:	20.00%	5.25	0.88

McDonald's

Restaurants Limited

www.mcdonalds.co.uk

Allergen and ingredient information
is available on the McDonald's
website: www.mcdonalds.co.uk/nutrition

YOUR ORDER NUMBER IS

6324

Cobham Services
Unit 6 Extra Motorway Services, M25 Juncti
on 9-10
Cobham
KT11 3JS
10569

10/15/2025 4:52 PM

Cashier: KFC Kiosk
TRANS #: 6324
Service Type: TakeAway

1x Zinger Burger Meal £8.99
- Zinger Burger
- Regular Signature Fries
- Regular Pepsi MAX (ve)
1x Regular Coleslaw £2.29

VAT £1.50
TOTAL £11.28

VAT NUMBER: 275546180

WAS IT FINGER LICKIN' GOOD?

We're always looking for ways to improve
If you haven't received an email about a
survey, let us know how we did at
www.yourKFC.co.uk

As a thank you, enjoy a free snack/side
with your next meal*

*T&Cs apply, see

www.kfc.co.uk/terms-conditions

Survey responses accepted within 3 days
of purchase. 1 survey per customer every
30 days. Email required for offer.
£5 min spend to redeem snack/side.

Offer not valid with other KFC offers
Great to see you today - come back soon!

East Sussex
County Council



County Hall

THU 18
16:55

Vehicle registration:

FP72GHF

Sep 2025

Fee paid:
£2.55

Entry time: 13:55 18/09/2025
Terminal ID: CHW018 Tckt no:24834

PLACE IN WINDSCREEN THIS SIDE UP
787117

This is a receipt

2025-09-18
13:55

East Sussex Council
BN7 1UE

PAN: *****1708

Amount Paid:

£2.55

CHW018

TID: 00237-00000109

NEWHAVEN TOWN COUNCIL

Payment Voucher



PAYEE ESCC Staff Pensions – September 2025			
Invoice Date	Invoice Number	Date Received	Order Number
18.10.2025			NTC

Narrative to appear on Payment Schedule and Remittance Advice
Staff Pensions September 2025

Account Code	Cost Centre	Sub-Analysis (if needed)	VAT (Note 1)	Net
4 0 0 0	1 0 2	ESCC Pension Employee Contribution		1220.95
4 0 0 1	1 0 2	ESCC Pension Employer Contribution		3640.26

Sub Total (Exc VAT)	£	4,861.21
VAT	£	-
INVOICE TOTAL	£	4,861.21

Comments/Special Instructions

Goods Received	Prices Checked	Certified for Payment	Authority Officer
			
			Councillor
		See attached - LAB	Councillor

Payment Method	Cheque Number :	D.Debit X	S.Order
----------------	-----------------	-----------	---------

Notes.

1. VAT
 - S for standard rate goods (20%)
 - Z for zero rated goods (0%)
 - E for exempt goods (0%)

2. Invoice certification: *Goods Received* must not be completed by the officer who placed the order.
Goods Received and *Certified for Payment* must be completed by different officers.

NEWHAVEN TOWN COUNCIL

Payment Voucher

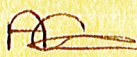
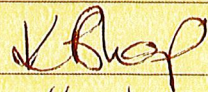
PAYEE Inland Revenue (HMRC) September 2025			
Invoice Date	Invoice Number	Date Received	Order Number
22.10.2025			NTC

Narrative to appear on Payment Schedule and Remittance Advice
Staff Salaries September 2025

Account Code	Cost Centre	Sub-Analysis (if needed)	VAT (Note 1)	Net
4 0 0 0	1 0 2	PAYE Inc Tax		2003.86
4 0 0 0	1 0 2	Employee Nat Ins		820.71
4 0 0 1	1 0 2	Employer Nat Ins		2278.77

Sub Total (Exc VAT)	£	5,103.34
VAT	£	-
INVOICE TOTAL	£	5,103.34

Comments/Special Instructions

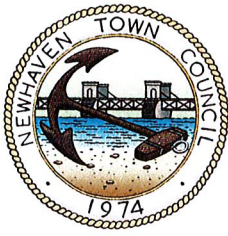
Goods Received	Prices Checked	Certified for Payment	Authority Officer
			
			Councillor
		See attached - LNB	Councillor

Payment Method	Cheque Number :	D.Debit X	S.Order
----------------	-----------------	-----------	---------

Notes.

1. VAT
 - S for standard rate goods (20%)
 - Z for zero rated goods (0%)
 - E for exempt goods (0%)

2. Invoice certification: *Goods Received* must not be completed by the officer who placed the order.
Goods Received and *Certified for Payment* must be completed by different officers.



Newhaven Town Council

Reconciliation Summary

Month: *NOVEMBER 2025*

	Amount	Examiner
Cashbook 1 Current Acct 60669288	£ 64,774.97	<i>CWatts</i>
Cashbook 2 B. Prem Acct 2069253	£ 774,905.84	<i>CWatts</i>
Cashbook 3 Petty Cash	£ 134.15	<i>CWatts</i>
Cashbook 4 R Reward Acct 13831183	0	<i>CWatts</i>
Cashbook 5 Credit Cards	0	<i>CWatts</i>
Cashbook 6 Instant Access Acct 20501013	£ 317,965.50	<i>CWatts</i>
Petty Cash On-Site	£ 134.15	<i>CWatts</i>
Staff Salary Payment	£ 14,423.65	<i>CWatts</i>
HMRC Remittance	£ 5,033.43	<i>CWatts</i>
ESCC Pension Remittance	£ 4,937.88	<i>CWatts</i>

Report to Full Council:- / /2025

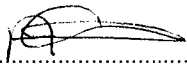
Resolved/Noted as Correct:- Yes/No

Chairmans Signature:-

Bank Reconciliation Statement as at 30/11/2025
for Cashbook 1 - Current A/c

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current A/c	30/11/2025		64,744.72
			<u>64,744.72</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			64,744.72
<u>Unpresented Receipts (Plus)</u>			
27/11/2025 34792		30.25	
			<u>30.25</u>
			64,774.97
		Balance per Cash Book is :-	64,774.97
		Difference is :-	0.00

Signatory 1:

Name ALISON CAMPBELL Signed  Date 4/12/2025

Signatory 2:

Name CORINA WATTS Signed  Date 7/1/2026

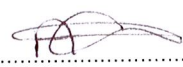
Bank Reconciliation up to 30/11/2025 for Cashbook No 1 - Current A/c

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
03/11/2025	FEESOCT25	23.92		23.92		R <input type="checkbox"/>	Barclays Bank
03/11/2025	1007877572	247.00		247.00		R <input type="checkbox"/>	Lewes District Council
03/11/2025	1007879642	205.00		205.00		R <input type="checkbox"/>	Lewes District Council
03/11/2025	1007890272	87.00		87.00		R <input type="checkbox"/>	Lewes District Council
03/11/2025	1007890302	499.00		499.00		R <input type="checkbox"/>	Lewes District Council
03/11/2025	100899386	125.00		125.00		R <input type="checkbox"/>	Lewes District Council
03/11/2025	1012479112	384.00		384.00		R <input type="checkbox"/>	Lewes District Council
03/11/2025	69718+2	1,825.84		1,825.84		R <input type="checkbox"/>	Computer-Eyez (South) Ltd
03/11/2025	70048	540.00		540.00		R <input type="checkbox"/>	ENGIE Gas Limited
03/11/2025	x5 Sep 25	385.73		385.73		R <input type="checkbox"/>	Trade UK Account
03/11/2025	34711		540.00	540.00		R <input type="checkbox"/>	Receipt(s) Banked
03/11/2025	34720		20.00	20.00		R <input type="checkbox"/>	Receipt(s) Banked
03/11/2025	34719		20.00	20.00		R <input type="checkbox"/>	Receipt(s) Banked
05/11/2025	34725		94.50	94.50		R <input type="checkbox"/>	Receipt(s) Banked
06/11/2025	34730		260.40	260.40		R <input type="checkbox"/>	Receipt(s) Banked
06/11/2025	34668		297.00	297.00		R <input type="checkbox"/>	Receipt(s) Banked
06/11/2025	34721		297.00	297.00		R <input type="checkbox"/>	Receipt(s) Banked
06/11/2025	34722		811.00	811.00		R <input type="checkbox"/>	Receipt(s) Banked
06/11/2025	Ref222794		108.20	108.20		R <input type="checkbox"/>	Receipt(s) Banked
06/11/2025	34724		348.75	348.75		R <input type="checkbox"/>	Receipt(s) Banked
07/11/2025	9134	11.40		11.40		R <input type="checkbox"/>	Pipers News
10/11/2025	0172392110	20.99		20.99		R <input type="checkbox"/>	Barclaycard Payments Ltd
10/11/2025	33128	143.00		143.00		R <input type="checkbox"/>	Tansleys Printers
10/11/2025	1649	330.36		330.36		R <input type="checkbox"/>	Mulberry Local Authority Servi
10/11/2025	25169	76.18		76.18		R <input type="checkbox"/>	Middleton Heating & Plumbing L
10/11/2025	3275	2,456.78		2,456.78		R <input type="checkbox"/>	Grasstex Limited
10/11/2025	03598663	101.07		101.07		R <input type="checkbox"/>	SSE
10/11/2025	03596836	91.07		91.07		R <input type="checkbox"/>	SSE
10/11/2025	0213	237.60		237.60		R <input type="checkbox"/>	Pulse South Coast
10/11/2025	x5 Oct/Nov	219.13		219.13		R <input type="checkbox"/>	Clares Office Supplies Ltd
10/11/2025	BANK ERROR	79.74		79.74		R <input type="checkbox"/>	Harry Carter-Owen
10/11/2025	STALL HIRE	20.00		20.00		R <input type="checkbox"/>	Emma Scorgie
10/11/2025	599072	180.00		180.00		R <input type="checkbox"/>	Still Creative Ltd
10/11/2025	34733		60.00	60.00		R <input type="checkbox"/>	Receipt(s) Banked
11/11/2025	34734		225.00	225.00		R <input type="checkbox"/>	Receipt(s) Banked
11/11/2025	34726		1,405.01	1,405.01		R <input type="checkbox"/>	Receipt(s) Banked
11/11/2025	34732		127.40	127.40		R <input type="checkbox"/>	Receipt(s) Banked
12/11/2025	34727		178.75	178.75		R <input type="checkbox"/>	Receipt(s) Banked
13/11/2025	34717		50.00	50.00		R <input type="checkbox"/>	Receipt(s) Banked
13/11/2025	34736		180.00	180.00		R <input type="checkbox"/>	Receipt(s) Banked
14/11/2025	044263	79.99		79.99		R <input type="checkbox"/>	Advo Payroll
14/11/2025	34738		58.80	58.80		R <input type="checkbox"/>	Receipt(s) Banked
17/11/2025	014149605	549.00		549.00		R <input type="checkbox"/>	Arval UK Limited
17/11/2025	6260661	9,433.45		9,433.45		R <input type="checkbox"/>	Lewes District Council
17/11/2025	ESCC OCT25	5,058.51		5,058.51		R <input type="checkbox"/>	Pension ESCC
17/11/2025	34723		143.00	143.00		R <input type="checkbox"/>	Receipt(s) Banked
17/11/2025	34740		589.95	589.95		R <input type="checkbox"/>	Receipt(s) Banked
18/11/2025	82DFEE9E-0	429.39		429.39		R <input type="checkbox"/>	E-On Energy Solutions Ltd

Bank Reconciliation up to 30/11/2025 for Cashbook No 1 - Current A/c

Date	Cheque/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
18/11/2025	CB778D50-4	174.89		174.89		R <input checked="" type="checkbox"/>	E-On Energy Solutions Ltd
18/11/2025	FE7E4DA4-4	203.67		203.67		R <input checked="" type="checkbox"/>	E-On Energy Solutions Ltd
18/11/2025	016F62D9-4	258.87		258.87		R <input checked="" type="checkbox"/>	E-On Energy Solutions Ltd
18/11/2025	A700C35C-4	44.94		44.94		R <input checked="" type="checkbox"/>	E-On Energy Solutions Ltd
18/11/2025	60F9407A-4	154.76		154.76		R <input checked="" type="checkbox"/>	E-On Energy Solutions Ltd
18/11/2025	34687		50.00	50.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
18/11/2025	34741		18.00	18.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
18/11/2025	34737		20.00	20.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
19/11/2025	0240746205	140.32		140.32		R <input checked="" type="checkbox"/>	EE
19/11/2025	4958	822.00		822.00		R <input checked="" type="checkbox"/>	Newton Newton Flag Makers Ltd
19/11/2025	LD06	60.00		60.00		R <input checked="" type="checkbox"/>	Lewes District Assoc of Local
19/11/2025	11035+2	295.20		295.20		R <input checked="" type="checkbox"/>	J Kirby Electrical Ltd
19/11/2025	GG-06/12/2	250.00		250.00		R <input checked="" type="checkbox"/>	Mr Dean Amy
19/11/2025	055	350.00		350.00		R <input checked="" type="checkbox"/>	Poi Passion
19/11/2025	ORD510304-	149.40		149.40		R <input checked="" type="checkbox"/>	SLCC Enterprises Ltd
19/11/2025	33390	84.00		84.00		R <input checked="" type="checkbox"/>	Tansleys Printers
19/11/2025	25222	126.00		126.00		R <input checked="" type="checkbox"/>	Middleton Heating & Plumbing L
19/11/2025	REFUNDHH	93.00		93.00		R <input checked="" type="checkbox"/>	SCDA
19/11/2025	REFUND SH	20.00		20.00		R <input checked="" type="checkbox"/>	Emma Sharp
20/11/2025	332789	137.34		137.34		R <input checked="" type="checkbox"/>	Premier Managed Technologies G
20/11/2025	34743		568.00	568.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
20/11/2025	34742		20.00	20.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
21/11/2025	1-01875273	361.61		361.61		R <input checked="" type="checkbox"/>	ENGIE Gas Limited
21/11/2025	1-01875271	15.18		15.18		R <input checked="" type="checkbox"/>	ENGIE Gas Limited
21/11/2025	HMRCOCT25	5,278.55		5,278.55		R <input checked="" type="checkbox"/>	PAYE Payments
21/11/2025	34735		110.00	110.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
24/11/2025	9100152	142.90		142.90		R <input checked="" type="checkbox"/>	Business Stream
24/11/2025	9099723	36.28		36.28		R <input checked="" type="checkbox"/>	Business Stream
24/11/2025	9098527	316.14		316.14		R <input checked="" type="checkbox"/>	Business Stream
24/11/2025	SSNOV2025	14,423.65		14,423.65		R <input checked="" type="checkbox"/>	Staff Salaries
24/11/2025	34731		143.00	143.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
24/11/2025	34625		30.25	30.25		R <input checked="" type="checkbox"/>	Receipt(s) Banked
25/11/2025	TopUp25.11		35,000.00	35,000.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
26/11/2025	34745		10.00	10.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
26/11/2025	34744		20.00	20.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
27/11/2025	CCOct2025	174.31		174.31		R <input checked="" type="checkbox"/>	Credit Cards
27/11/2025	34792		30.25		30.25	<input type="checkbox"/>	Receipt(s) Banked
28/11/2025	34785		30.25	30.25		R <input checked="" type="checkbox"/>	Receipt(s) Banked
28/11/2025	34780		30.25	30.25		R <input checked="" type="checkbox"/>	Receipt(s) Banked
		<u>47,953.16</u>	<u>41,894.76</u>				

Signatory 1:

Name ALISON CAMPBELL Signed  Date 4/12/2025

Bank Reconciliation up to 30/11/2025 for Cashbook No 1 - Current A/c

Signatory 2:

Name CORINA WATTS Signed  Date 7/1/2026



Transactions

Barclays Business Account

20-49-76 60669288

Available balance	£62,107.58
Last night's balance	£62,162.55
Overdraft limit	£0.00

Showing 85 transactions between 03/11/2025 and 28/11/2025 from 01/11/2025 to 30/11/2025

Date	Description	Money in	Money out	Balance
28/11 /2025	Counter Credit STANYARD K&A 34780 Stanyard BGC	£30.25 vt		£64,744.72
28/11 /2025	Funds Transfer SAYERS M 34785 FT	£30.25 vt		£64,714.47
27/11 /2025	Direct Debit BCARD COMMERCIAL 80000579010III7536 DD R		-£174.31 vt	£64,684.22
26/11 /2025	Counter Credit LISA FAIRFIELD IGNITE 34745 BGC	£10.00 vt		£64,858.53
26/11 /2025	Counter Credit BARWELLS LEGAL LTD 34744 BGC	£20.00 vt		£64,848.53
25/11 /2025	Funds Transfer 204976 20669253 TOP UP 25.11.25 AC FT	£35,000.00 vt		£64,828.53
24/11 /2025	Counter Credit MIRIAM THUNDERCLIF 34625 BGC	£30.25 vt		£29,828.53
24/11 /2025	Direct Debit SCOTTISH WATER BUS 27452786 DDR		-£316.14 vt	£29,798.28
	Direct Debit			

24/11 /2025	SCOTTISH WATER BUS 27441569 DDR		-£36.28 ✓	£30,114.42
24/11 /2025	Direct Debit SCOTTISH WATER BUS 27154587 DDR		-£142.90 ✓	£30,150.70
24/11 /2025	Direct Debit NEWHAVEN TOWN BACS DDR		-£14,423.65 ✓	£30,293.60
24/11 /2025	Counter Credit PRINCE SV 34731 BGC	£143.00 ✓		£44,717.25
21/11 /2025	Direct Debit ENGIE GAS 10328543001 DDR		-£361.61 ✓	£44,574.25
21/11 /2025	Direct Debit ENGIE GAS 10328542001 DDR		-£15.18 ✓	£44,935.86
21/11 /2025	Direct Debit NEWHAVEN TOWN BACS DDR		-£5,278.55 ✓	£44,951.04
21/11 /2025	Counter Credit BARWELLS LEGAL LTD 34735 BGC	£110.00 ✓		£50,229.59
20/11 /2025	Counter Credit LUMEN HAVEN LTD 34742 BGC	£20.00 ✓		£50,119.59
20/11 /2025	Direct Debit PREMIER MANAGED TE 0NEW02 DDR		-£137.34 ✓	£50,099.59
20/11 /2025	Counter Credit X13908870 34743 BGC	£568.00 ✓		£50,236.93
19/11 /2025	Bill Payment EMMA SHARP REFUND NTC STALL BBP		-£20.00 ✓	£49,668.93
19/11 /2025	Bill Payment MIDDLETON HEATING 25222 NTC BBP		-£126.00 ✓	£49,688.93
19/11 /2025	Bill Payment TANSLEYS PRINTERS 33390 NTC BBP		-£84.00 ✓	£49,814.93
19/11 /2025	Bill Payment SLCC ENTERPRISES ORD510304-1 NTC BBP		-£149.40 ✓	£49,898.93
19/11	Bill Payment			

/2025	POI PASSION CIRCUS 055 NTC BBP		-£350.00 ✗	£50,048.33
19/11 /2025	Bill Payment DEAN AMY INVGG-06/12/25 NTC BB P		-£250.00 ✗	£50,398.33
19/11 /2025	Bill Payment J KIRBY ELECTRICAL 11035/089/153 NTC BBP		-£295.20 ✗	£50,648.33
19/11 /2025	Bill Payment LEWES DISTRICT ASS LD06 NTC BBP		-£60.00 ✗	£50,943.53
19/11 /2025	Bill Payment NEWTON NEWTON FLAG INV4958 NTC BBP		-£822.00 ✗	£51,003.53
19/11 /2025	Bill Payment SCDA LIMITED REFUND INV34629 BBP		-£93.00 ✗	£51,825.53
19/11 /2025	Cash Deposit POST OFFICE KEN 19NOV 09.28 ATM	£18.00 ✗		£51,918.53
19/11 /2025	Direct Debit EE LIMITED Q29509271672385473 DD R		-£140.32 ✗	£51,900.53
18/11 /2025	Counter Credit GODDA P & Y 34737 BGC	£20.00 ✗		£52,040.85
18/11 /2025	Direct Debit E.ON NEXT LTD A-60F9407A-001 DDR		-£154.76 ✗	£52,020.85
18/11 /2025	Direct Debit E.ON NEXT LTD A-A700C35C-001 DDR		-£44.94 ✗	£52,175.61
18/11 /2025	Direct Debit E.ON NEXT LTD A-016F62D9-001 DDR		-£258.87 ✗	£52,220.55
18/11 /2025	Direct Debit E.ON NEXT LTD A-FE7E4DA4-001 DDR		-£203.67 ✗	£52,479.42
18/11 /2025	Direct Debit E.ON NEXT LTD A-CB778D50-001 DDR		-£174.89 ✗	£52,683.09
18/11 /2025	Direct Debit E.ON NEXT LTD A-82DFEE9E-001 DDR		-£429.39 ✗	£52,857.98

18/11 /2025	Counter Credit TOMSETTS DISTRIBUT SUPP BACS BGC	£50.00 ✓	£53,287.37
17/11 /2025	Counter Credit WEAVER KM 34740 BGC	£589.95 ✓	£53,237.37
17/11 /2025	Counter Credit BCARD1723921141125 BGC BCARD1723921141125 B GC	£58.80 ✓	£52,647.42
17/11 /2025	Counter Credit HIBBERT S Hibbert 34723 BGC	£143.00 ✓	£52,588.62
17/11 /2025	Direct Debit LEWES DISTRICT COU 300286 DDR	-£9,433.45 ✓	£52,445.62
17/11 /2025	Direct Debit NEWHAVEN TOWN BACS DDR	-£5,058.51 ✓	£61,879.07
17/11 /2025	Direct Debit ARVAL UK LTD NE3560 DDR	-£549.00 ✓	£66,937.58
14/11 /2025	Remittance POST OFFICE CREDIT 100787 REM	£178.75 ✓	£67,486.58
14/11 /2025	Direct Debit ADVO PAY NEWHTC DDR	-£79.99 ✓	£67,307.83
13/11 /2025	Counter Credit Mr Abdul Shukur Ah 34736 BGC	£180.00 ✓	£67,387.82
13/11 /2025	Counter Credit Benjamin Thomas 34717 BGC	£50.00 ✓	£67,207.82
11/11 /2025	Counter Credit DISTINCTION 34732 Distinction BGC	£127.40 ✓	£67,157.82
11/11 /2025	Funds Transfer NORCROSS DANC 34726 NDC FT	£1,405.01 ✓	£67,030.42
11/11 /2025	Counter Credit TILLEYS STONEMASON INV 34734-MORGAN BGC	£225.00 ✓	£65,625.41
10/11 /2025	Counter Credit J Pickering JOJOS FLORIST POST BG	£60.00 ✓	£65,400.41

C

10/11 /2025	Bill Payment BUSINESS SUPPLIES BALANCE NTC BBP	-£219.13 ✓	£65,340.41
10/11 /2025	Bill Payment EMMA SCORGIE REFUND NTC BBP	-£20.00 ✓	£65,559.54
10/11 /2025	Bill Payment PULSE SOUTH COAST 0210 NTC BBP	-£237.60 ✓	£65,579.54
10/11 /2025	Bill Payment SSE ENERGY SUPPLY IV03596836 NTC BBP	-£91.07 ✓	£65,817.14
10/11 /2025	Bill Payment SSE ENERGY SUPPLY IV03598663 NTC BBP	-£101.07 ✓	£65,908.21
10/11 /2025	Bill Payment GRASSTEX LIMITED 3275 NTC BBP	-£2,456.78 ✓	£66,009.28
10/11 /2025	Bill Payment MIDDLETON HEATING 25169 NTC BBP	-£76.18 ✓	£68,466.06
10/11 /2025	Bill Payment MULBERRY LOCAL AUT 1649 - NTC BBP	-£330.36 ✓	£68,542.24
10/11 /2025	Bill Payment TANSLEYS PRINTERS 33128 NTC BBP	-£143.00 ✓	£68,872.60
10/11 /2025	Bill Payment STILL CREATIVE LIM 599072 NTC BBP	-£180.00 ✓	£69,015.60
10/11 /2025	Bill Payment HARRY CARTER OWEN REFUND NTC 6.10.25 BB P	-£79.74 ✓	£69,195.60
10/11 /2025	Direct Debit BARCLAYCARD BCD01723921311025 DDR	-£20.99 ✓	£69,275.34
07/11 /2025	Direct Debit PIPERS NEWS STORES PIPERS15791 DDR	-£11.40 ✓	£69,296.33
06/11 /2025	Counter Credit Studio Tempo MAB 34724 STUDIO TEMP BGC	£348.75 ✓	£69,307.73
06/11	Counter Credit		

/2025	SLCC ENTERPRISES L REFUND 222794 BGC 4010102	£108.20 ✓	£68,958.98
06/11 /2025	Counter Credit N.I.P.P.E.R.S. RENT BGC	£811.00 ✓	£68,850.78
06/11 /2025	Counter Credit MEECHING AMATEUR D 34721 BGC	£297.00 ✓	£68,039.78
06/11 /2025	Counter Credit MEECHING AMATEUR D 34668 BGC	£297.00 ✓	£67,742.78
06/11 /2025	Counter Credit THE REDEEMED CHRIS 34730 BGC	£260.40 ✓	£67,445.78
05/11 /2025	Funds Transfer VAUGHAN J A EARTHQUAKE FT	£94.50 ✓	£67,185.38
03/11 /2025	Counter Credit ARLETTE FLORIST Invoice no 34719 BGC	£20.00 ✓	£67,090.88
03/11 /2025	Counter Credit NEWHAVEN LEWES AND Wreath BGC	£20.00 ✓	£67,070.88
03/11 /2025	Counter Credit NEWHAVEN CHA 34711 BGC	£540.00 ✓	£67,050.88
03/11 /2025	Direct Debit SCREWFIX DIRECT LT 6331640012255717 DDR	-£385.73 ✓	£66,510.88
03/11 /2025	Direct Debit COMPUTER EYEZ LTD EYEZ0002059 DDR	-£2,365.84 ✓	£66,896.61
03/11 /2025	Direct Debit LEWES DISTRICT COU 101247911 DDR	-£384.00 ✓	£69,262.45
03/11 /2025	Direct Debit LEWES DISTRICT COU 100899386 DDR	-£125.00 ✓	£69,646.45
03/11 /2025	Direct Debit LEWES DISTRICT COU 100789030 DDR	-£499.00 ✓	£69,771.45
03/11 /2025	Direct Debit LEWES DISTRICT COU 100789027 DDR	-£87.00 ✓	£70,270.45
03/11	Direct Debit		

/2025	LEWES DISTRICT COU 100787964 DDR	-£205.00 ✓	£70,357.45
03/11 /2025	Direct Debit LEWES DISTRICT COU 100787757 DDR	-£247.00 ✓	£70,562.45
03/11 /2025	Credit Payment CHARGES COMMISSION FOR PERIOD 15SEP/12OCT ***** <i>FEES OCT 25</i>	-£23.92 ✓	£70,809.45

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If you have registered for online statements, then follow the link to view them
 If you don't have online statements, then statements may still be visible in Barclays Cloud It
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NEWHAVEN TOWN COUNCIL

FORT ROAD
NEWHAVEN

MID: 1723921

TID: 38286566

AID: A0000000041010

MASTERCARD

MASTERCARD

**** * 0895

START 10/24 EXP 11/27

ICC PAN.SEQ 5

SALE /

MERCHANT COPY

AMOUNT £58.80

Verified by PIN

PLEASE DEBIT MY ACCOUNT

11:43:45 14/11/25

AUTH CODE: 031580

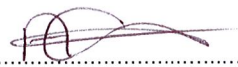
RECEIPT 0119

lv
No
34738

Bank Reconciliation Statement as at 30/11/2025
for Cashbook 2 - Business Premium

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Business Premium Account	30/11/2025		774,905.84
			<u>774,905.84</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			774,905.84
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			774,905.84
		Balance per Cash Book is :-	774,905.84
		Difference is :-	0.00

Signatory 1:

Name ALISON CAMPBELL Signed  Date 4/12/2025

Signatory 2:

Name CORINA WATTS Signed  Date 7/1/2026

Bank Reconciliation up to 30/11/2025 for Cashbook No 2 - Business Premium

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
25/11/2025	TopUp25.11	35,000.00		35,000.00		R <input checked="" type="checkbox"/>	Current A/c
		<u>35,000.00</u>	<u>0.00</u>				

Signatory 1:

Name ALISON CAMPBELL Signed  Date 4/12/2025

Signatory 2:

Name CORINA WATTS Signed  Date 7/1/2026



Transactions

Business Premium ME

20-49-76 20669253

Available balance	£774,905.84
Last night's balance	£774,905.84
Overdraft limit	n/a

*Val
aw*

Showing 1 transaction between 25/11/2025 and 25/11/2025 from 01/11/2025 to 30/11/2025

Date	Description	Money in	Money out	Balance
25/11/2025	Funds Transfer 204976 60669288 TOP UP 25.11.25 AC FT		-£35,000.00	£774,905.84

*Val
aw*

Need to view older transactions?

If you have registered for online statements, then follow the link to view them
If you don't have online statements, then statements may still be visible in Barclays Cloud It
If you can't find the relevant statement/transactions online, you can order a copy statement

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25 Nov 2025

MRS Alison Marian Campbell



We've transferred your money

Date transfer was set up

25 Nov 2025

Time transfer was set up

09:01:32 GMT

Transfer from

Business Premium ME

Barclays Bank UK PLC

20-49-76 20669253

Transfer to

Barclays Business Account

Barclays Bank UK PLC

20-49-76 60669288

Reference

Top Up 25.11.25 AC

Amount

£35,000.00

We process transfers straight away as long as there's enough money in the account the money is being transferred from. If you set up your transfer on a weekend or bank holiday, we'll make the transfer on the next working day.

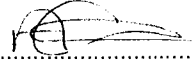
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Registered in England. Registered No. 9740322. Registered office: 1 Churchill Place, London E14 5HP.

Bank Reconciliation Statement as at 30/11/2025
for Cashbook 3 - Petty Cash

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Petty Cash	30/11/2025		134.15
			<u>134.15</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			134.15
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			134.15
		Balance per Cash Book is :-	134.15
		Difference is :-	0.00

Signatory 1:

Name ALISON CAMPBELL Signed  Date 4/12/2025

Signatory 2:

Name CORINA WATTS Signed  Date 7/1/2026

Bank Reconciliation up to 30/11/2025 for Cashbook No 3 - Petty Cash

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
06/11/2025	222	1.75		1.75		R <input checked="" type="checkbox"/>	Sainsburys S'Markets
07/11/2025	223	4.49		4.49		R <input checked="" type="checkbox"/>	The Range
07/11/2025	224	2.50		2.50		R <input checked="" type="checkbox"/>	The Range
12/11/2025	225	1.75		1.75		R <input checked="" type="checkbox"/>	Sainsburys S'Markets
18/11/2025	226	2.29		2.29		R <input checked="" type="checkbox"/>	Newhaven Cards
18/11/2025	227	5.50		5.50		R <input checked="" type="checkbox"/>	Sainsburys S'Markets
26/11/2025	228	2.45		2.45		R <input checked="" type="checkbox"/>	Sainsburys S'Markets
		<u>20.73</u>	<u>0.00</u>				

Signatory 1:

Name ALISON CAMPBELL Signed  Date 4/12/2025

Signatory 2:

Name CORINA WATTS Signed  Date 7/1/2026

AC-MC
6/11/25

222

AC-MC
10/11/25

223

Sainsbury's

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01273 612036

Sainsbury's Supermarkets Ltd
33 Charterhouse Street London EC1M 6HA
www.sainsburys.co.uk
Vat Number : 660 4548 36

JS S/SKIM MLK 2.272L £1.75

1 BALANCE DUE £1.75
DEBIT MASTERCARD £1.75

contactless)))

[ICC] *****7452
AID: A0000000041010
PAN SEQUENCE: 00
MERCHANT: ****5520
AUTH CODE: 107376
TID: ****4003

No Cardholder Verification

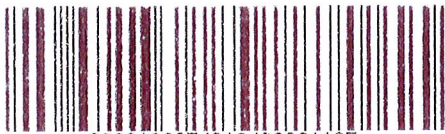
CHANGE £0.00

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PUBLISHED TERMS AND CONDITIONS APPLY



6292136074019400061125

C #194 12:20:34 06NOV2025
S2136 R74

Thank you for your visit.

THE RANGE

The Range Home & Leisure | Unit 2 | Newhaven
BN9 0AD | VAT no. 591272335
00200 | 006 | 07/11/2025 | 15:39 | OP 589321

476331 Sisal Twine Large Ball x1 £4.49

Number of Items: 1

VAN

£4.49

DEBIT MASTERCARD *****7452 £4.49

AID: A0000000041010
DEBIT MASTERCARD
Card: *****7452
PAN Seq Nr: 00

CONTACTLESS
SALE
TOTAL: GBP4.49

NO CARDHOLDER VERIFICATION

Auth: 679467
Merchant: ***8114
TID: ****5186
Trans no: 07112025153900200006000312
Date: 07/11/25 Time: 15:39:53

Please retain for your records

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Last day to change your mind is 21/Nov/2025
This does not affect your statutory rights
Exclusions apply - See overleaf for details

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07112025153900200006000312

THE RANGE

The Range Home & Leisure | Unit 2 | Newhaven
BN9 0AD | VAT no. 591272335
00200 | 007 | 07/11/2025 | 09:42 | OP 133309
231249 Nestle Pure Life Still x1 £2.50
Water

Number of Items: 1

£2.50

DEBIT MASTERCARD *****7452 £2.50

EVENTS

AID: A0000000041010
DEBIT MASTERCARD
Card: *****7452
PAN Seq Nr: 00

CONTACTLESS
SALE
TOTAL: GBP2.50
NO CARDHOLDER VERIFICATION

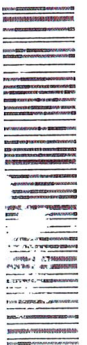
Auth: 865937
Merchant: ***8114
TID: ****5185
Trans no: 07112025094200200007000035
Date: 07/11/25 Time: 09:42:21

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Exclusions apply - See overleaf for details

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07112025094200200007000035

11/25

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Sainsbury's Supermarkets Ltd
33 Charterhouse Street London EC1M 6HA
www.sainsburys.co.uk
Vat Number : 660 4548 36

JS S/SKIM MLK 2.272L £1.75
1 BALANCE DUE £1.75
DEBIT MASTERCARD £1.75
contactless)))
[ICC] *****7452
AID: A0000000041010
PAN SEQUENCE: 00
MERCHANT: ****5520
AUTH CODE: 522403
TID: ****4007
No Cardholder Verification

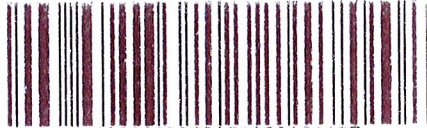
CHANGE £0.00

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100,000 Nectar points
please tell us how we did at
lettuce-know.com

PLEASE KEEP FOR YOUR RECORDS
PUBLISHED TERMS AND CONDITIONS APPLY



6292136078183100121125

C #1831 11:03:24 12NOV2025
S2136 R78

Thank you for your visit.

11/25
AC-WR
26/11/25

Sainsbury's
Good food for all of us
NEWHAVEN HARBOUR
01273 612036

Sainsbury's Supermarkets Ltd
33 Charterhouse Street London EC1M 6HA
www.sainsburys.co.uk
Vat Number : 660 4548 36

ALPRO OQT BARISTA £1.75
Nectar Price Saving -£0.50
JS S/SKIM MLK 1.136L £1.20
2 BALANCE DUE £2.45
Visa DEBIT £2.45
contactless)))
[ICC] *****5124
AID: A0000000031010
PAN SEQUENCE: 00
MERCHANT: ****5520
AUTH CODE: 026158
TID: ****4007
Cardholder Device Verified

Cardholder Device Verified

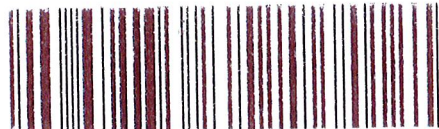
CHANGE £0.00

YOUR SAVINGS TODAY:
PROMOTIONS -£0.50

MY NECTAR SUMMARY
[C] **** *2033
POINTS EARNED ON £2.45
POINTS EARNED 2

***** For a chance to win *****
100,000 Nectar points
please tell us how we did at
lettuce-know.com

PLEASE KEEP FOR YOUR RECORDS
PUBLISHED TERMS AND CONDITIONS APPLY



6292136078692000261125

C #6920 12:30:08 26NOV2025
S2136 R78

Thank you for your visit.

228

11/25

22

Sainsbury's
Good food for all of us
NEWHAVEN HARBOUR
01273 612036

Sainsbury's Supermarkets Ltd
33 Charterhouse Street London EC1M 6HA
www.sainsburys.co.uk
Vat Number : 660 4548 36

SmartShop

TTD BEEF LASAGNE £9.50
JS GARLIC FLATBREAD £1.95
Nectar Price Saving -£0.25
*FAIRY LIQ APPLE320ML £1.00
JS CHICKEN POPS FRZ £0.99
JS FRENCH FRIES 900G £1.22
SSTC BERRY MIX 1KG £3.50
MCV BISCUITS £6.00
Nectar Price Saving -£1.50
*KITKAT 4 FNGR HZLNT £1.95
*WALKER B VARIETY X6 £2.20
*MILKYWAY X6 £2.00
OSS ORIGINAL X20 £4.75
Nectar Price Saving -£0.75
INK 25 Cashier Confirmed Over 18
*MADRIEXCEP 660ML £2.75
*MADRIEXCEP 660ML £2.75
*BIRRA MORETTI 660ML £3.05
Drinks 3 for £6.50 -£2.05
*WALKER B VARIETY X6 £2.20
2 X Nectar Price Saving -£0.90
INK 25 Cashier Confirmed Over 18
*JS PARACETAMOL X16 £0.35
*JS PARACETAMOL X16 £0.35

5.50

7 BALANCE DUE £41.06
Visa Debit £41.06
contactless)))

[ICC] *****8286
AID: A0000000031010
PAN SEQUENCE: 07
MERCHANT: ****5520
AUTH CODE: 594893
TID: ****3993

No Cardholder Verification

CHANGE £0.00

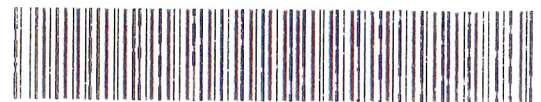
R SAVINGS TODAY:
PROMOTIONS -£5.45

MY NECTAR SUMMARY
POINTS EARNED ON £41.06
PREVIOUS POINTS BALANCE 3832
POINTS EARNED 41
NEW POINTS BALANCE 3873
YOUR POINTS ARE WORTH £19.36

Check the Nectar app or nectar.com to see
any bonus points you might have collected.

***** For a chance to win *****
100,000 Nectar points
please tell us how we did at
lettuce-know.com

PLEASE KEEP FOR YOUR RECORDS
PUBLISHED TERMS AND CONDITIONS APPLY



6292136064657200181125

C #R572 16:12:58 18NOV2025

226

Newhaven Cards

BN9 9PD

MID: *****17226
TID: *****5413

Debit Mastercard

Card no: *****7452
PAN seq. no: 00
AID: A0000000041010

Sale Amount: £2.29
Total: £2.29

APPROVED

Date & time: 18/11/2025 09:36
Auth code: 361929
Payment method: Contactless
Verification method: None
Transaction ID: d5f9f

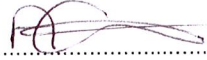
Processed by DOJO

Privacy policy dojo.tech/legal/privacy/

Bank Reconciliation Statement as at 30/11/2025
for Cashbook 4 - Base Rate Reward Account

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Base Rate Reward Account	30/11/2025		0.00
			<u>0.00</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			0.00
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			0.00
		Balance per Cash Book is :-	0.00
		Difference is :-	0.00

Signatory 1:

Name ALISON CAMPBELL Signed  Date 4/12/2025

Signatory 2:

Name CORINA WATTS Signed  Date 7/1/2026



Transactions

Business Premium ME

20-49-76 13831183

Available balance	£0.00
Last night's balance	£0.00
Overdraft limit	n/a

Showing **No** transactions between and from 01/11/2025 to 30/11/2025

Date	Description	Money in	Money out	Balance
No Transaction Found				

Need to view older transactions?

If you have registered for online statements, then follow the link to view them
 If you don't have online statements, then statements may still be visible in Barclays Cloud It
 If you can't find the relevant statement/transactions online, you can order a copy statement

Barclays Bank UK PLC. Authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority (Financial Services Register number: 759676). Barclays Bank UK PLC adheres to The Standards of Lending Practice which is monitored and enforced by The Lending Standards Board. Further details can be found at www.lendingstandardsboard.org.uk.

Barclays Insurance Services Company Limited is authorised and regulated by the Financial Conduct Authority (Financial Services Register number: 312078).

Barclays Smart Investor is a trading name of Barclays Investment Solutions Limited. Barclays Investment Solutions Limited is authorised and regulated by the Financial Conduct Authority. (Financial Services Register number: 155595). Barclays Investment Solutions Limited is a member of the London Stock Exchange & NEX.

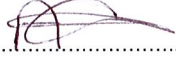
Barclays Bank PLC. Authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority (Financial Services Register number: 122702).

Barclays Bank UK PLC. Registered no. 9740322. Barclays Insurance Services Company Limited. Registered no. 973765. Barclays Investment Solutions Limited. Registered no. 2752982. Barclays Bank PLC. Registered no. 1026167. All registered in England. Registered office for all: 1 Churchill Place, London E14 5HP.

**Bank Reconciliation Statement as at 30/11/2025
for Cashbook 5 - Credit Cards**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Card 1851 3279 KD	30/11/2025		0.00
Card 2597 1956 AC	30/11/2025		0.00
			<u>0.00</u>
<u>Unpresented Payments (Minus)</u>			<u>Amount</u>
06/11/2025 54710 Royal Mail Group Ltd		1,534.99	
10/11/2025 5888189 Amazon Marketplace UK		8.46	
10/11/2025 GB5093U7YO Amazon Marketplace UK		3.90	
13/11/2025 GB5A081AAB Amazon Marketplace UK		18.57	
25/11/2025 1057592113 B&Q Financial Services		112.00	
			<u>1,677.92</u>
			-1,677.92
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			-1,677.92
		Balance per Cash Book is :-	-1,677.92
		Difference is :-	0.00

Signatory 1:

Name ALISON CAMPBELL Signed  Date 4/12/2025

Signatory 2:

Name CORINA WATTS Signed  Date 7/1/2026


Bank Reconciliation up to 30/11/2025 for Cashbook No 5 - Credit Cards

Date	Cheque/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
06/10/2025	GB58NOHHA	9.78		9.78		<input checked="" type="checkbox"/>	Amazon Marketplace UK
12/10/2025	GB58VB69AB	16.94		16.94		<input checked="" type="checkbox"/>	Amazon Marketplace UK
14/10/2025	GB58XNW3A	8.28		8.28		<input checked="" type="checkbox"/>	Amazon Marketplace UK
22/10/2025	GB598SN1AB	24.93		24.93		<input checked="" type="checkbox"/>	Amazon Marketplace UK
22/10/2025	GB598SYDA	8.00		8.00		<input checked="" type="checkbox"/>	Amazon Marketplace UK
24/10/2025	BT45456916	4.45		4.45		<input checked="" type="checkbox"/>	Royal Mail Group Ltd
24/10/2025	GB598SMOA	24.98		24.98		<input checked="" type="checkbox"/>	Amazon Marketplace UK
24/10/2025	1056618451	44.95		44.95		<input checked="" type="checkbox"/>	B&Q Financial Services
31/10/2025	CCFEEEOCT25	32.00		32.00		<input checked="" type="checkbox"/>	Barclaycard
06/11/2025	54710	1,534.99			1,534.99	<input type="checkbox"/>	Royal Mail Group Ltd
10/11/2025	5888189	8.46			8.46	<input type="checkbox"/>	Amazon Marketplace UK
10/11/2025	GB5093U7YO	3.90			3.90	<input type="checkbox"/>	Amazon Marketplace UK
13/11/2025	GB5A081AA	18.57			18.57	<input type="checkbox"/>	Amazon Marketplace UK
25/11/2025	1057592113	112.00			112.00	<input type="checkbox"/>	B&Q Financial Services
27/11/2025	CCOct2025		174.31	174.31		<input checked="" type="checkbox"/>	Receipt(s) Banked
		<u>1,852.23</u>	<u>174.31</u>				

Signatory 1:

Name ALISON CAMPBELL Signed  Date 4/12/2025

Signatory 2:

Name CORINA WATTS Signed  Date 7/1/2026

SUMMARY FOR NEWHAVEN TOWN COUNCIL

BARCLAYCARD COMMERCIAL
PO BOX 4000
SAFFRON ROAD
WIGSTON, LE18 9EN

Tel: 0800 008 008
Outside UK: +44 1604 269452
ROI: 1800 849 123
Online: www.barclaycard.co.uk/commercial

Company reference: 5476760289527536
Statement date: 2 November 2025
Page number: 1 of 4
Monthly spend limit: £8,000.00

Date of previous statement: 2 October 2025
Previous balance: £2,252.26
Payment received: £2,252.26 CR
Total of charges and adjustments: £0.00
Total of new spending: £174.31
New balance: £174.31
Minimum payment: £33.74
Payment due by: 27 November 2025
Available to spend: £7,825.69

Chq/No/DD/Bacs/CC/Electronic

Date 13/11/2025

Amount £174.31

Officer *[Signature]*

Councillor *[Signature]*

Councillor *[Signature]*

Total cashback earned this month (£): 0.00
Total cashback earned since anniversary (£): 0.00
Cashback redeemed (£): 0.00

Payment instructions

Thank you for using Barclaycard Commercial. Your bank account 6****288 at 20 -** - 76 will be debited with the agreed payment or the minimum payment (whichever is greater) on or immediately after 27 November 2025. If your balance is lower than your agreed payment, we will debit the full balance. If you are unable to make the minimum payment please contact us as soon as possible by calling the telephone number listed above.

If you wish to pay any additional amount, please allow sufficient time for your payment to reach us.

- **By Debit Card:** Payments can be made over the phone by the payment due date shown on your statement. Please make the payment before 6.00 pm on this date.

- **By Bank Transfer:** From a Barclays UK account using telephone /online banking, please make the payment before 6.00pm on the payment due date shown on your statement. From a non-Barclays UK account, allow 2 working days before the payment due date and we will process the payment when received. Please refer to your bank for specific payment timescales as they will usually be shorter. Barclaycard details are: Sort code: 20 00 00, Account Number: 23988260. Please use your card number/account number as the reference.

- **At a Branch:** Payments in cash can be made at a Barclays Branch and must be made on or before the payment due date shown on your statement.

If paying by cheque at Barclays Branch allow 2 working days. At other banks, allow 2 working days before the payment due date, for both cash and cheque payments.

- **By Post:** Payments by cheque (made payable to Barclaycard Commercial) must be received 4 working days before the payment due date shown on your statement. Send your cheque and giro to Barclaycard Commercial, Po Box 291, Sheffield, S98 1SB. Please write your name, account number and post code on the back of the cheque.

Additional payments received will not be deducted from the direct debit amount to be taken.

Interest information

Total of next months estimated interest : £4.72

Balance	Value	Monthly Rate	Estimated Interest*	Expiry Date
PURCHASE	174.31	1.946%	4.72	
CASH	0.00	2.325%	0.00	
Totals	£174.31		£4.72	

Paid in by and date

bank giro credit ABC

174.31

33.74

5476760289527536

27 November 2025

Please make your cheque payable to Barclaycard Commercial and include your company reference number on the payee line.

Cashier's Stamp and Initials

G 006338 BBA2424A 86987
MR KENNETH DRY
NEWHAVEN TOWN COUNCIL
18 FORT ROAD
NEWHAVEN
BN9 9QE

Barclays Bank PLC
Automated Bulk Credit Clearing

Barclaycard
Commercial
04-06

Total Cash *

Cheques +

£

25-16-29

Please do not write or mark below this line - Please enclose this with your payment

SUMMARY FOR NEWHAVEN TOWN COUNCIL

Company reference: 5476760289527536
 Statement date: 2 November 2025
 Page number: 2 of 4

Balance	Value	Monthly Rate	Estimated Interest*	Expiry Date
Simple Standard Rate p.a: 23.35% (26.0% compound equivalent)		Simple Cash Rate p.a: 27.90% (31.8% compound equivalent)		
* See reverse for details				
Payments, charges and adjustments				
	BALANCE FROM PREVIOUS STATEMENT			2,252.26
Total of payment, charges and adjustments				£0.00
27 Oct 2025	DIRECT DEBIT PAYMENT THANK YOU			2,252.26 CR
New balances by individual cardholder				
Name	Card number	Monthly spend limit	Balance	
A M CAMPBELL	5476 7600 2597 1956	4,000	142.31	
K DRY	5476 7609 1851 3279	4,000	32.00	
Total cardholder expenditure				£174.31
New balance				£174.31

How to switch your Barclaycard

If your current Barclaycard business card is no longer right for your business, you can change to one of our other cards, subject to eligibility. You can see all our cards and use our card selector tool to find the right one for your business at barclaycard.co.uk/business/cards/card-selector



STATEMENT FOR A M CAMPBELL

BARCLAYCARD COMMERCIAL
PO BOX 4000
SAFFRON ROAD
WIGSTON, LE18 9EN

Tel: 0800 008 008
Outside UK: +44 1604 269452
ROI: 1800 849 123
Online: www.barclaycard.co.uk/commercial

Company reference: 5476760289527536
Card number: 5476760025971956
Statement date: 2 November 2025
Page number: 3 of 4
Monthly spend limit: £4,000.00

Date	Description	Amount
6 Oct 2025	AMZNBUSINESS*N942F4F75 amazon.co.uk GBR	9.78 ✓
071052718715	MISCELLANEOUS AND RETAIL STORES	
11 Oct 2025	AMZNMktplace*WM1F915T5 amazon.co.uk GBR	16.94 ✓
131052718715	MISCELLANEOUS AND RETAIL STORES	
13 Oct 2025	AMZNMktplace*XM02E0945 amazon.co.uk GBR	8.28 ✓
141052718715	MISCELLANEOUS AND RETAIL STORES	
22 Oct 2025	AMZNMktplace*MM7YQ93E5 LONDON GBR	24.98 ✓
231052718715	MISCELLANEOUS AND RETAIL STORES	
22 Oct 2025	AMZNBUSINESS*CZ25H3CE5 LONDON GBR	8.00 ✓
231052718715	MISCELLANEOUS AND RETAIL STORES	
22 Oct 2025	AMZNBUSINESS*QB2GC0BJ5 LONDON GBR	24.93 ✓
231052718715	MISCELLANEOUS AND RETAIL STORES	
23 Oct 2025	B&Q MARKETPLACE EASTLEIGH	44.95 ✓
241085481475	LUMBER AND BUILDING MATERIALS STORES	
24 Oct 2025	ROYAL MAIL GROUP LIMIT LONDON ENG	4.45 ✓
271015122625	COURIER SERVICES-AIR OR GROUND,FREIGHT FORWARDERS	
8 new purchases / cash advances.		
Total of spending.		£142.31

G 006338 BBA2424A 86987
MRS A M CAMPBELL
NEWHAVEN TOWN COUNCIL
18 FORT ROAD
NEWHAVEN
BN9 9QE

STATEMENT FOR K DRY

BARCLAYCARD COMMERCIAL
PO BOX 4000
SAFFRON ROAD
WIGSTON, LE18 9EN

Tel: 0800 008 008
Outside UK: +44 1604 269452
ROI: 1800 849 123
Online: www.barclaycard.co.uk/commercial

Company reference: 5476760289527536
Card number: 5476760918513279
Statement date: 2 November 2025
Page number: 4 of 4
Monthly spend limit: £4,000.00

Date	Description	Amount
31 Oct 2025	CARD FEE	32.00 <i>vk</i>
0 new purchases / cash advances. Total of spending.		£32.00

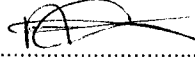
G 006338 BBA2424A 86987
MR K DRY
NEWHAVEN TOWN COUNCIL
18 FORT ROAD
NEWHAVEN
BN9 9QE



Bank Reconciliation Statement as at 30/11/2025
for Cashbook 6 - Unity Trust

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity Trust	30/11/2025		317,965.50
			<u>317,965.50</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			317,965.50
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			317,965.50
		Balance per Cash Book is :-	317,965.50
		Difference is :-	0.00

Signatory 1:

Name ALISON CAMPBELL Signed  Date 4/12/2025

Signatory 2:

Name CORINA WATTS Signed  Date 7/1/2026

Your Account Statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc
 PO Box 7193
 Planetary Road
 Willenhall
 WV1 9DG

Mrs Alison Campbell
 Newhaven Town Council
 18 Fort Road
 Newhaven
 BN9 9QE

Date: 30/11/2025

Account Name: Newhaven Town Council

Swift Code (BIC): NWBKGB2L
IBAN Number: GB93NWBK60023571418024

Sort Code: 608301
Account Number: 20501013

Go Paperless! Receive your statements online and we'll notify you by SMS or email when they're available to view. Simply log into Your Online Banking and update your statement preferences or give us a call on 0345 140 1000

The credit interest rate is 2.10% AER as of your statement date.



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: [FSCS.org.uk](https://www.fscs.org.uk) or refer to our FSCS Information Sheet and Exclusions List at [unity.co.uk/fscs](https://www.unity.co.uk/fscs)

Contact Us

- Call us: **0345 140 1000**
- Email us: **us@unity.co.uk**
- Visit us: **[unity.co.uk](https://www.unity.co.uk)**

Your Instant Access account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
31/10/2025		Balance brought forward	£0.00	£0.00	£317,965.50

Sending or Receiving Currency

You may be asked for your SWIFTBIC (Bank Identification Code) and IBAN (International Bank Account Number). These can be found at the top of this statement and are required to ensure that international banks can find the correct account to credit or debit funds.

When receiving currency into your Unity account, you must inform us of the transaction. The SWIFTBIC number relates to a central Unity account. We use this account to receive international currency before allocating the payment to your account. Please call us on **0345 140 1000** for more information.

Fraud Concerns

If you have any concerns regarding fraud on your account, then please call the freephone number **0808 196 8420**.

What happens when something goes wrong?

If you have a problem with your Unity account or our service, please get in touch with us on **0345 140 1000**. We aim to resolve any issues as soon as possible.

Accessibility

Unity offers a number of supporting services such as statements in braille or large print. Please contact us for more information.

Additional information

A copy of our interest rates can be found on our website – [unity.co.uk/interest-rates](https://www.unity.co.uk/interest-rates)

A copy of our fees and charges can be found on our website – <https://www.unity.co.uk/terms-and-conditions/>

This information is also available by calling **0345 140 1000**.

To help us improve our service and maintain security, we may monitor and/or record your telephone calls with us.



**For Businesses.
For Communities.
For Good.**

Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. Unity Trust Bank is entered in the Financial Services Register under number 204570. Registered Office: Four Brindleyplace, Birmingham, B1 2JB. Registered in England and Wales no. 1713124. Calls may be monitored and recorded for training, quality and security purposes. © Unity Trust Bank. All Rights Reserved.

INVESTORS IN PEOPLE
We invest in people Gold



NEWHAVEN TOWN COUNCIL

Payment Voucher

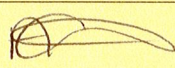
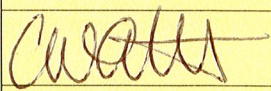
PAYEE Staff Salaries November 2025			
Invoice Date	Invoice Number	Date Received	Order Number
24.11.2025			NTC

Narrative to appear on Payment Schedule and Remittance Advice
Staff Salaries November 2025

Account Code	Cost Centre	Sub-Analysis (if needed)	VAT (Note 1)	Net
4 0 0 0	1 0 2	Salaries		14408.47
4 0 0 8	1 0 2	Expenses KD		
4 0 0 8	1 0 2	Mileage KD		12.88
4 0 0 8	1 0 2	Mileage AC		
4 0 0 8	1 0 2	Mileage SH		2.3
4 0 0 2	1 0 2	Overtime KD		

Sub Total (Exc VAT)				
VAT	£			-
INVOICE TOTAL	£			14,423.65

Comments/Special Instructions

Goods Received	Prices Checked	Certified for Payment	Authority
			Officer
			Councillor
		See attached -LAB	Councillor

Payment Method	Cheque Number :	D.Debit X	S.Order
-----------------------	------------------------	------------------	----------------

Notes.

1. VAT
 - S for standard rate goods (20%)
 - Z for zero rated goods (0%)
 - E for exempt goods (0%)

2. Invoice certification: *Goods Received* must not be completed by the officer who placed the order.
Goods Received and *Certified for Payment* must be completed by different officers.

NEWHAVEN TOWN COUNCIL

Payment Voucher

PAYEE Inland Revenue (HMRC) November 2025

Invoice Date	Invoice Number	Date Received	Order Number
22.12.2025			NTC

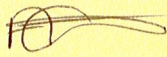

Narrative to appear on Payment Schedule and Remittance Advice

Staff PAYE inc NI November 2025

Account Code	Cost Centre	Sub-Analysis (if needed)	VAT (Note 1)	Net
4 0 0 0	1 0 2	PAYE Inc Tax		1915.86
4 0 0 0	1 0 2	Employee Nat Ins		844.39
4 0 0 1	1 0 2	Employer Nat Ins		2323.18

Sub Total (Exc VAT)	£	5,083.43
VAT	£	-
INVOICE TOTAL	£	5,083.43

Comments/Special Instructions

Goods Received	Prices Checked	Certified for Payment	Authority
			Officer
			Councillor
		See attached -LAB	Councillor

Payment Method	Cheque Number :	D.Debit X	S.Order
----------------	-----------------	-----------	---------

Notes.

- VAT
 - S for standard rate goods (20%)
 - Z for zero rated goods (0%)
 - E for exempt goods (0%)
- Invoice certification: *Goods Received* must not be completed by the officer who placed the order.
Goods Received and *Certified for Payment* must be completed by different officers.

NEWHAVEN TOWN COUNCIL

Payment Voucher

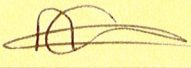
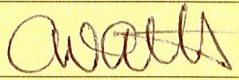
PAYEE ESCC Staff Pensions – November 2025			
Invoice Date	Invoice Number	Date Received	Order Number
18.11.2025			NTC

Narrative to appear on Payment Schedule and Remittance Advice
Staff Pensions November 2025

Account Code	Cost Centre	Sub-Analysis (if needed)	VAT (Note 1)	Net
4 0 0 0	1 0 2	ESCC Pension Employee Contribution		1238.11
4 0 0 1	1 0 2	ESCC Pension Employer Contribution		3699.77

Sub Total (Exc VAT)	£	4,937.88
VAT	£	-
INVOICE TOTAL	£	4,937.88

Comments/Special Instructions

Goods Received	Prices Checked	Certified for Payment	Authority
			Officer
			Councillor
		See attached - LAB	Councillor

Payment Method	Cheque Number :	D.Debit X	S.Order
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Notes.

1. VAT
 - S for standard rate goods (20%)
 - Z for zero rated goods (0%)
 - E for exempt goods (0%)

2. Invoice certification: *Goods Received* must not be completed by the officer who placed the order.
Goods Received and *Certified for Payment* must be completed by different officers.



Newhaven Town Council

Reconciliation Summary

Month: DECEMBER 2025

	Amount	Examiner
Cashbook 1 Current Acct 60669288	£ 53,840.72	<i>CWatts</i>
Cashbook 2 B. Prem Acct 2069253	£ 777,821.83	<i>CWatts</i>
Cashbook 3 Petty Cash	£ 112.20	<i>CWatts</i>
Cashbook 4 R Reward Acct 13831183	£ 0.00	<i>CWatts</i>
Cashbook 5 Credit Cards	£ 0.00	<i>CWatts</i>
Cashbook 6 Instant Access Acct 20501013	£ 319,717.79	<i>CWatts</i>
Petty Cash On-Site	£ 112.20	<i>CWatts</i>
Staff Salary Payment	£ 15,111.10	<i>CWatts</i>
HMRC Remittance	£ 5,512.35	<i>CWatts</i>
ESCC Pension Remittance	£ 5,203.32	<i>CWatts</i>

Report to Full Council:- / /2025

Resolved/Noted as Correct:- Yes/No

Chairmans Signature:-

Bank Reconciliation Statement as at 31/12/2025
for Cashbook 1 - Current A/c

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current A/c	31/12/2025		53,840.72
			<u>53,840.72</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			53,840.72
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			53,840.72
		Balance per Cash Book is :-	53,840.72
		Difference is :-	0.00

Signatory 1:

Name ALISON CAMPBELL Signed  Date 31/12/2025

Signatory 2:

Name CORINA WATTS Signed  Date 7/1/2026

Bank Reconciliation up to 31/12/2025 for Cashbook No 1 - Current A/c

Date	Cheque/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
27/11/2025	34792		30.25	30.25		R <input checked="" type="checkbox"/>	Receipt(s) Banked
30/11/2025	04716-1658	100.00		100.00		R <input checked="" type="checkbox"/>	Canva
30/11/2025	ERR04716	-100.00		-100.00		R <input checked="" type="checkbox"/>	Canva
01/12/2025	Nov2025	259.16		259.16		R <input checked="" type="checkbox"/>	Trade UK Account
01/12/2025	1007877572	247.00		247.00		R <input checked="" type="checkbox"/>	Lewes District Council
01/12/2025	1007879642	205.00		205.00		R <input checked="" type="checkbox"/>	Lewes District Council
01/12/2025	1007890272	87.00		87.00		R <input checked="" type="checkbox"/>	Lewes District Council
01/12/2025	1007890302	499.00		499.00		R <input checked="" type="checkbox"/>	Lewes District Council
01/12/2025	100899386	125.00		125.00		R <input checked="" type="checkbox"/>	Lewes District Council
01/12/2025	1012479112	384.00		384.00		R <input checked="" type="checkbox"/>	Lewes District Council
01/12/2025	70345+2	1,651.01		1,651.01		R <input checked="" type="checkbox"/>	Computer-Eyez (South) Ltd
01/12/2025	RNLI1.12	78.00		78.00		R <input checked="" type="checkbox"/>	RNLI
01/12/2025	34757		30.25	30.25		R <input checked="" type="checkbox"/>	Receipt(s) Banked
01/12/2025	34759		60.50	60.50		R <input checked="" type="checkbox"/>	Receipt(s) Banked
01/12/2025	34748		30.25	30.25		R <input checked="" type="checkbox"/>	Receipt(s) Banked
01/12/2025	34752		30.25	30.25		R <input checked="" type="checkbox"/>	Receipt(s) Banked
01/12/2025	34788		60.50	60.50		R <input checked="" type="checkbox"/>	Receipt(s) Banked
01/12/2025	34771		30.25	30.25		R <input checked="" type="checkbox"/>	Receipt(s) Banked
01/12/2025	34803		30.25	30.25		R <input checked="" type="checkbox"/>	Receipt(s) Banked
01/12/2025	34814		305.00	305.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
01/12/2025	34769		30.25	30.25		R <input checked="" type="checkbox"/>	Receipt(s) Banked
02/12/2025	34815		285.00	285.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
03/12/2025	9238243	54.97		54.97		R <input checked="" type="checkbox"/>	Prestige Hampers
03/12/2025	34764		30.25	30.25		R <input checked="" type="checkbox"/>	Receipt(s) Banked
04/12/2025	34809		30.25	30.25		R <input checked="" type="checkbox"/>	Receipt(s) Banked
05/12/2025	FEES NOV25	24.38		24.38		R <input checked="" type="checkbox"/>	Barclays Bank
05/12/2025	34760		2,377.00	2,377.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
05/12/2025	34705		990.00	990.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
05/12/2025	34761		169.10	169.10		R <input checked="" type="checkbox"/>	Receipt(s) Banked
08/12/2025	8.12.2025	15.97		15.97		R <input checked="" type="checkbox"/>	Sainsburys S'Markets
08/12/2025	34767		30.25	30.25		R <input checked="" type="checkbox"/>	Receipt(s) Banked
08/12/2025	34777		30.25	30.25		R <input checked="" type="checkbox"/>	Receipt(s) Banked
08/12/2025	34749		30.25	30.25		R <input checked="" type="checkbox"/>	Receipt(s) Banked
08/12/2025	34746		30.25	30.25		R <input checked="" type="checkbox"/>	Receipt(s) Banked
08/12/2025	34781		30.25	30.25		R <input checked="" type="checkbox"/>	Receipt(s) Banked
09/12/2025	34779		30.25	30.25		R <input checked="" type="checkbox"/>	Receipt(s) Banked
09/12/2025	34799		60.50	60.50		R <input checked="" type="checkbox"/>	Receipt(s) Banked
09/12/2025	34791		30.25	30.25		R <input checked="" type="checkbox"/>	Receipt(s) Banked
10/12/2025	0172392111	18.94		18.94		R <input checked="" type="checkbox"/>	Barclaycard Payments Ltd
10/12/2025	34765		30.25	30.25		R <input checked="" type="checkbox"/>	Receipt(s) Banked
10/12/2025	34751		30.25	30.25		R <input checked="" type="checkbox"/>	Receipt(s) Banked
11/12/2025	34805		60.50	60.50		R <input checked="" type="checkbox"/>	Receipt(s) Banked
11/12/2025	34811		30.25	30.25		R <input checked="" type="checkbox"/>	Receipt(s) Banked
11/12/2025	34787		30.25	30.25		R <input checked="" type="checkbox"/>	Receipt(s) Banked
11/12/2025	34822		75.60	75.60		R <input checked="" type="checkbox"/>	Receipt(s) Banked
12/12/2025	33773	5,700.00		5,700.00		R <input checked="" type="checkbox"/>	Tansleys Printers
12/12/2025	0209	372.90		372.90		R <input checked="" type="checkbox"/>	Pulse South Coast
12/12/2025	01816170	26.50		26.50		R <input checked="" type="checkbox"/>	Clares Office Supplies Ltd

Bank Reconciliation up to 31/12/2025 for Cashbook No 1 - Current A/c

Date	Cheque/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
12/12/2025	11299	84.00		84.00		R <input type="checkbox"/>	J Kirby Electrical Ltd
12/12/2025	0538269	13.93		13.93		R <input type="checkbox"/>	Orbis Protect Ltd
12/12/2025	1138	300.00		300.00		R <input type="checkbox"/>	Elevators Ltd
12/12/2025	39626	96.00		96.00		R <input type="checkbox"/>	Plumbwells Plumbing Ltd
12/12/2025	0010300101	56.46		56.46		R <input type="checkbox"/>	Tates of Sussex
12/12/2025	3723811	99.22		99.22		R <input type="checkbox"/>	SSE
12/12/2025	5734	189.00		189.00		R <input type="checkbox"/>	Clerks & Councils Direct
12/12/2025	1085843319	64.50		64.50		R <input type="checkbox"/>	Stannah Lift Services Limited
12/12/2025	20102025	120.00		120.00		R <input type="checkbox"/>	Newhaven Art Projects
12/12/2025	3722613	180.60		180.60		R <input type="checkbox"/>	SSE
12/12/2025	33552	84.00		84.00		R <input type="checkbox"/>	Tansleys Printers
12/12/2025	9780	14.25		14.25		R <input type="checkbox"/>	Pipers News
12/12/2025	01811219	76.08		76.08		R <input type="checkbox"/>	Clares Office Supplies Ltd
12/12/2025	34819		811.00	811.00		R <input type="checkbox"/>	Receipt(s) Banked
12/12/2025	34772		30.25	30.25		R <input type="checkbox"/>	Receipt(s) Banked
12/12/2025	34818		297.00	297.00		R <input type="checkbox"/>	Receipt(s) Banked
12/12/2025	34826		325.50	325.50		R <input type="checkbox"/>	Receipt(s) Banked
12/12/2025	DC00128378		57,933.85	57,933.85		R <input type="checkbox"/>	Receipt(s) Banked
15/12/2025	014278239	549.00		549.00		R <input type="checkbox"/>	Arval UK Limited
15/12/2025	044935	79.99		79.99		R <input type="checkbox"/>	Advo Payroll
15/12/2025	6261058	9,433.45		9,433.45		R <input type="checkbox"/>	Lewes District Council
15/12/2025	Top Up PC	60.00		60.00		R <input type="checkbox"/>	Petty Cash
15/12/2025	FLLB779225	244.20		244.20		R <input type="checkbox"/>	BNP Paribas Leasing Solutions
15/12/2025	FPSB779234	48.00		48.00		R <input type="checkbox"/>	BNP Paribas Leasing Solutions
15/12/2025	34824		143.00	143.00		R <input type="checkbox"/>	Receipt(s) Banked
15/12/2025	34782		30.25	30.25		R <input type="checkbox"/>	Receipt(s) Banked
15/12/2025	34813		69.60	69.60		R <input type="checkbox"/>	Receipt(s) Banked
15/12/2025	34789		30.25	30.25		R <input type="checkbox"/>	Receipt(s) Banked
15/12/2025	34774		30.25	30.25		R <input type="checkbox"/>	Receipt(s) Banked
15/12/2025	34802		30.25	30.25		R <input type="checkbox"/>	Receipt(s) Banked
15/12/2025	MayorConce		116.03	116.03		R <input type="checkbox"/>	Receipt(s) Banked
15/12/2025	34801		30.25	30.25		R <input type="checkbox"/>	Receipt(s) Banked
15/12/2025	34812		990.00	990.00		R <input type="checkbox"/>	Receipt(s) Banked
15/12/2025	34798		30.25	30.25		R <input type="checkbox"/>	Receipt(s) Banked
15/12/2025	34794		30.25	30.25		R <input type="checkbox"/>	Receipt(s) Banked
15/12/2025	34729		180.00	180.00		R <input type="checkbox"/>	Receipt(s) Banked
16/12/2025	82DFEE9E-0	16.12		16.12		R <input type="checkbox"/>	E-On Energy Solutions Ltd
16/12/2025	FE7E4DA4-4	188.29		188.29		R <input type="checkbox"/>	E-On Energy Solutions Ltd
16/12/2025	34763		30.25	30.25		R <input type="checkbox"/>	Receipt(s) Banked
16/12/2025	34820		85.80	85.80		R <input type="checkbox"/>	Receipt(s) Banked
16/12/2025	34790		30.25	30.25		R <input type="checkbox"/>	Receipt(s) Banked
17/12/2025	A700C35C-0	53.66		53.66		R <input type="checkbox"/>	E-On Energy Solutions Ltd
17/12/2025	ESCCNOV25	4,937.88		4,937.88		R <input type="checkbox"/>	Pension ESCC
17/12/2025	34823		1,716.04	1,716.04		R <input type="checkbox"/>	Receipt(s) Banked
17/12/2025	34773		60.50	60.50		R <input type="checkbox"/>	Receipt(s) Banked
17/12/2025	34806		60.50	60.50		R <input type="checkbox"/>	Receipt(s) Banked
18/12/2025	34821		381.30	381.30		R <input type="checkbox"/>	Receipt(s) Banked
18/12/2025	34754		30.25	30.25		R <input type="checkbox"/>	Receipt(s) Banked

Bank Reconciliation up to 31/12/2025 for Cashbook No 1 - Current A/c

Date	Cheque/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
18/12/2025	34784		30.25	30.25		R <input type="checkbox"/>	Receipt(s) Banked
19/12/2025	0104001115	35.00		35.00		R <input type="checkbox"/>	Tates of Sussex
19/12/2025	2511	519.90		519.90		R <input type="checkbox"/>	Clubcards121
19/12/2025	0241771063	134.65		134.65		R <input type="checkbox"/>	EE
19/12/2025	016F62D9-4	575.00		575.00		R <input type="checkbox"/>	E-On Energy Solutions Ltd
19/12/2025	CB778D50-4	237.95		237.95		R <input type="checkbox"/>	E-On Energy Solutions Ltd
19/12/2025	60F9407A-4	375.16		375.16		R <input type="checkbox"/>	E-On Energy Solutions Ltd
19/12/2025	3230834/36	848.59		848.59		R <input type="checkbox"/>	PPL PRS Ltd
19/12/2025	5589	180.60		180.60		R <input type="checkbox"/>	Clerks & Councils Direct
19/12/2025	0432	60.00		60.00		R <input type="checkbox"/>	K & H Plumbing & Heating
19/12/2025	331	72.00		72.00		R <input type="checkbox"/>	North Laine Window Cleaning
19/12/2025	11287	378.00		378.00		R <input type="checkbox"/>	J Kirby Electrical Ltd
19/12/2025	3408	4,554.98		4,554.98		R <input type="checkbox"/>	Grasstex Limited
19/12/2025	01820625	198.36		198.36		R <input type="checkbox"/>	Clares Office Supplies Ltd
19/12/2025	0894	6,804.00		6,804.00		R <input type="checkbox"/>	Ichthus Event Solutions Ltd
19/12/2025	9701	5,220.00		5,220.00		R <input type="checkbox"/>	J Kirby Electrical Ltd
19/12/2025	34830		40.60	40.60		R <input type="checkbox"/>	Receipt(s) Banked
19/12/2025	34768		30.25	30.25		R <input type="checkbox"/>	Receipt(s) Banked
22/12/2025	333193/511	161.05		161.05		R <input type="checkbox"/>	Premier Managed Technologies G
22/12/2025	1-01909653	14.69		14.69		R <input type="checkbox"/>	ENGIE Gas Limited
22/12/2025	1-01909654	545.54		545.54		R <input type="checkbox"/>	ENGIE Gas Limited
22/12/2025	SS DEC2025	15,111.10		15,111.10		R <input type="checkbox"/>	Staff Salaries
22/12/2025	HMRC DEC25	5,083.43		5,083.43		R <input type="checkbox"/>	PAYE Payments
22/12/2025	39801	8,361.00		8,361.00		R <input type="checkbox"/>	Plumbwells Plumbing Ltd
22/12/2025	LUMENH	20.00		20.00		R <input type="checkbox"/>	Lumenhaven Ltd
22/12/2025	KALIETURN	20.00		20.00		R <input type="checkbox"/>	Kalie Turner
22/12/2025	ARLETTEREF	20.00		20.00		R <input type="checkbox"/>	Arlettes
22/12/2025	ESHARP	20.00		20.00		R <input type="checkbox"/>	Emma Sharp
22/12/2025	34797		30.25	30.25		R <input type="checkbox"/>	Receipt(s) Banked
22/12/2025	34775		30.25	30.25		R <input type="checkbox"/>	Receipt(s) Banked
23/12/2025	MayorKB		85.00	85.00		R <input type="checkbox"/>	Receipt(s) Banked
23/12/2025	ESharp		20.00	20.00		R <input type="checkbox"/>	Receipt(s) Banked
24/12/2025	9323598	143.44		143.44		R <input type="checkbox"/>	Business Stream
24/12/2025	9323059	43.48		43.48		R <input type="checkbox"/>	Business Stream
24/12/2025	9321507	330.01		330.01		R <input type="checkbox"/>	Business Stream
24/12/2025	34766		60.50	60.50		R <input type="checkbox"/>	Receipt(s) Banked
24/12/2025	34831		238.50	238.50		R <input type="checkbox"/>	Receipt(s) Banked
24/12/2025	34681		50.00	50.00		R <input type="checkbox"/>	Receipt(s) Banked
31/12/2025	CCNov25	3,403.28		3,403.28		R <input type="checkbox"/>	Credit Cards
31/12/2025	34837		107.25	107.25		R <input type="checkbox"/>	Receipt(s) Banked
31/12/2025	NL Jorda		30.25	30.25		R <input type="checkbox"/>	Receipt(s) Banked
		<u>80,208.67</u>	<u>69,304.67</u>				

Signatory 1:

Name ALISON CAMPBELL Signed  Date 31/12/2026

Bank Reconciliation up to 31/12/2025 for Cashbook No 1 - Current A/c

Signatory 2:

Name CORINA WATTS Signed  Date 7/1/2026



Transactions

Barclays Business Account

20-49-76 60669288

Available balance	£50,165.49
Last night's balance	£50,677.34
Overdraft limit	£0.00

Showing **123** transactions between **01/12/2025** and **31/12/2025** from 01/12/2025 to 31/12/2025

Date	Description	Money in	Money out	Balance
31/12/2025	Counter Credit PRINCE SV 34831 BGC	£107.25 ✓		£53,840.72 <i>POW</i>
29/12/2025	Counter Credit BCARD1723921241225 BGC BCARD1723921241225 B GC	£299.00 ✓		£53,733.47
29/12/2025	Remittance POST OFFICE CREDIT 100790 REM <i>34821</i>	£381.30 ✓		£53,434.47
29/12/2025	Direct Debit BCARD COMMERCIAL 80000579010III7536 DD R		-£3,403.28 ✓	£53,053.17
24/12/2025	Funds Transfer DRIN + DINE T INV 34681 FT	£50.00 ✓		£56,456.45
24/12/2025	Direct Debit SCOTTISH WATER BUS 27452786 DDR		-£330.01 ✓	£56,406.45
24/12/2025	Direct Debit SCOTTISH WATER BUS 27441569 DDR		-£43.48 ✓	£56,736.46
24/12/2025	Direct Debit SCOTTISH WATER BUS 27154587 DDR		-£143.44 ✓	£56,779.94

23/12 /2025	Counter Credit SHARP EL/ADVG Refund Return BGC	£20.00 ✓	£56,923.38
23/12 /2025	Cash Deposit POST OFFICE KEN 23DEC 12.47 ATM MYR K BISHOP	£85.00 ✓	£56,903.38
23/12 /2025	Counter Credit BCARD1723921221225 BGC BCARD1723921221225 B GC 34775	£30.25 ✓	£56,818.38
22/12 /2025	Bill Payment PLUMBWELLS PLUMBIN 39801 - NTC BBP	-£8,361.00 ✓	£56,788.13
22/12 /2025	Bill Payment LUMEN HAVEN LTD REFUND STALL HIRE BBP	-£20.00 ✓	£65,149.13
22/12 /2025	Bill Payment KALIE TURNER REFUND STALL HIRE BBP	-£20.00 ✓	£65,169.13
22/12 /2025	Bill Payment ARLETTE FLORIST REFUND STALL HIRE BBP	-£20.00 ✓	£65,189.13
22/12 /2025	Bill Payment MISS E L SHARP REFUND STALL HIRE BBP	-£20.00 ✓	£65,209.13
22/12 /2025	Counter Credit BCARD1723921191225 BGC BCARD1723921191225 B GC 34830, 34768	£70.85 ✓	£65,229.13
22/12 /2025	Direct Debit NEWHAVEN TOWN BACS DDR	-£5,083.43 ✓	£65,158.28
22/12 /2025	Direct Debit NEWHAVEN TOWN BACS DDR	-£15,111.10 ✓	£70,241.71
22/12 /2025	Direct Debit ENGIE GAS 10328543001 DDR	-£545.54 ✓	£85,352.81
22/12 /2025	Direct Debit ENGIE GAS 10328542001 DDR	-£14.69 ✓	£85,898.35
22/12 /2025	Direct Debit PREMIER MANAGED TE 0NEW02 DDR	-£161.05 ✓	£85,913.04
22/12	Counter Credit Emily Simmons AL29A	£30.25 ✓	£86,074.09

/2025	INV NO 34797 BGC		
19/12 /2025	Bill Payment PASS SPORT CONTROL 2511 BBP	-£519.90 <i>vt</i>	£86,043.84
19/12 /2025	Bill Payment TATES 104001115 NTC BBP	-£35.00 <i>vt</i>	£86,563.74
19/12 /2025	Bill Payment J KIRBY ELECTRICAL 9701 NTC BBP	-£5,220.00 <i>vt</i>	£86,598.74
19/12 /2025	Bill Payment ICTHUS EVENT SOLUT 0894 BBP	-£6,804.00 <i>vt</i>	£91,818.74
19/12 /2025	Bill Payment BUSINESS SUPPLIES INV01820625 BBP	-£198.36 <i>vt</i>	£98,622.74
19/12 /2025	Bill Payment GRASSTEX LIMITED 3408 NTC BBP	-£4,554.98 <i>vt</i>	£98,821.10
19/12 /2025	Bill Payment J KIRBY ELECTRICAL 11287 NTC BBP	-£378.00 <i>vt</i>	£103,376.08
19/12 /2025	Bill Payment MITCHELL MULVAY 331 NTC BBP	-£72.00 <i>vt</i>	£103,754.08
19/12 /2025	Bill Payment KURTIS LUKE POWER 0432 NTC BBP	-£60.00 <i>vt</i>	£103,826.08
19/12 /2025	Bill Payment COMMUNICORP / CLER 5589 - NTC BBP	-£180.60 <i>vt</i>	£103,886.08
19/12 /2025	Bill Payment PPL PRS LIMITED 3230834/3230836NTC BB P	-£848.59 <i>vt</i>	£104,066.68
19/12 /2025	Direct Debit E.ON NEXT LTD A-60F9407A-001 DDR	-£375.16 <i>vt</i>	£104,915.27
19/12 /2025	Direct Debit E.ON NEXT LTD A-CB778D50-001 DDR	-£237.95 <i>vt</i>	£105,290.43
19/12 /2025	Direct Debit E.ON NEXT LTD A-016F62D9-001 DDR	-£575.00 <i>vt</i>	£105,528.38
	Direct Debit		

19/12 /2025	EE LIMITED Q29509271680935362 DD R		-£134.65 ✓	£106,103.38
18/12 /2025	Counter Credit OSBORNE K & D 34536 - ALL15B BGC 34784	£30.25 ✓		£106,238.03
18/12 /2025	Remittance POST OFFICE CREDIT 100789 REM 34824	£143.00 ✓		£106,207.78
18/12 /2025	Counter Credit MR J M SWIFT 34754 BGC	£30.25 ✓		£106,064.78
17/12 /2025	Counter Credit D Cambridge 34806 BGC	£60.50 ✓		£106,034.53
17/12 /2025	Counter Credit BROWN & MEADOWS 34773 BGC	£60.50 ✓		£105,974.03
17/12 /2025	Funds Transfer NORCROSS DANC 34823NORCROSS FT	£1,716.04 ✓		£105,913.53
17/12 /2025	Cash Deposit POST OFFICE KEN 17DEC 11.22 ATM	£367.63 ✓	£69.60 £30.25 £60.50 £30.25 £30.25 £30.25 £30.25 £116.03 £30.25	£104,197.49
17/12 /2025	Counter Credit BCARD1723921161225 BGC BCARD1723921161225 B GC AL2B	£30.25 ✓		£103,829.86
17/12 /2025	Direct Debit E.ON NEXT LTD A-A700C35C-001 DDR		-£53.66 ✓	£103,799.61
17/12 /2025	Direct Debit NEWHAVEN TOWN BACS DDR		-£4,937.88 ✓	£103,853.27
16/12 /2025	Counter Credit BURROWS D 34790. burrows BGC	£30.25 ✓		£108,791.15
16/12 /2025	Counter Credit BCARD1723921151225 BGC BCARD1723921151225 B GC 14B-34782	£30.25 ✓		£108,760.90
16/12 /2025	Counter Credit HIBBERT S Hibbert 34820 BGC	£85.80 ✓		£108,730.65
16/12	Direct Debit E.ON NEXT LTD		-£188.29 ✓	£108,644.85

/2025	A-FE7E4DA4-001 DDR		
16/12 /2025	Direct Debit E.ON NEXT LTD A-82DFEE9E-001 DDR		-£16.12 ✓ £108,833.14
15/12 /2025	Counter Credit NEWHAVEN SEAFORD NEWHAVEN TOWN BGC	£180.00 ✓	£108,849.26
15/12 /2025	Direct Debit BNP PARIBAS LEASIN A1G05400 V5251268 DDR		-£48.00 ✓ £108,669.26
15/12 /2025	Direct Debit BNP PARIBAS LEASIN A1G05400 V5251180 DDR		-£244.20 ✓ £108,717.26
15/12 /2025	Direct Debit LEWES DISTRICT COU 300286 DDR		-£9,433.45 ✓ £108,961.46
15/12 /2025	Direct Debit ADVO PAY NEWHTC DDR		-£79.99 ✓ £118,394.91
15/12 /2025	Direct Debit ARVAL UK LTD NE3560 DDR		-£549.00 ✓ £118,474.90
15/12 /2025	Counter Credit J Abreu 34794 BGC	£30.25 ✓	£119,023.90
15/12 /2025	Counter Credit N Nicholson 34798 BGC	£30.25 ✓	£118,993.65
15/12 /2025	Counter Credit DIGNITY FUNERALS 004257 BGC 34812	£990.00 ✓	£118,963.40
12/12 /2025	Bill Payment TANSLEYS PRINTERS 33773 NTC BBP		-£5,700.00 ✓ £117,973.40
12/12 /2025	Bill Payment PULSE SOUTH COAST 0209 NTC BBP		-£372.90 ✓ £123,673.40
12/12 /2025	Bill Payment BUSINESS SUPPLIES INV01816170 BBP		-£26.50 ✓ £124,046.30
12/12 /2025	Bill Payment J KIRBY ELECTRICAL 11299 NTC BBP		-£84.00 ✓ £124,072.80
12/12	Bill Payment ORBIS PROTECT LIM		-£13.93 ✓ £124,156.80

/2025	0538269 NTC BBP		
12/12 /2025	Bill Payment ELEVATOR INSPECTIO 1138 NTC BBP	-£300.00 ✖	£124,170.73
12/12 /2025	Bill Payment PLUMBWELLS PLUMBIN 39626 - NTC BBP	-£96.00 ✖	£124,470.73
12/12 /2025	Bill Payment BUSINESS SUPPLIES INV0181219 BBP	-£76.08 ✖	£124,566.73
12/12 /2025	Bill Payment TATES 103001018 NTC BBP	-£56.46 ✖	£124,642.81
12/12 /2025	Bill Payment SSE ENERGY SUPPLY IV03723811 NTC BBP	-£99.22 ✖	£124,699.27
12/12 /2025	Bill Payment COMMUNICORP / CLER 5734 - NTC BBP	-£189.00 ✖	£124,798.49
12/12 /2025	Bill Payment STANNAH LIFT SERVI 1085843319 - NTC BBP	-£64.50 ✖	£124,987.49
12/12 /2025	Bill Payment NEWHAVEN ART PROJE 6.12.2025 NTC BBP	-£120.00 ✖	£125,051.99
12/12 /2025	Bill Payment TANSLEYS PRINTERS 33552 - NTC BBP	-£84.00 ✖	£125,171.99
12/12 /2025	Bill Payment SSE ENERGY SUPPLY IV03722613 NTC BBP	-£180.60 ✖	£125,255.99
12/12 /2025	Counter Credit THE REDEEMED CHRIS 34826 BGC	£325.50 ✖	£125,436.59
12/12 /2025	Counter Credit MEECHING AMATEUR D 34818 BGC	£297.00 ✖	£125,111.09
12/12 /2025	Counter Credit BCARD1723921111225 BGC BCARD1723921111225 B GC	£60.50 ✖ 238-34787 37A-34811	£124,814.09
12/12 /2025	Counter Credit A Smith 34772 BGC	£30.25 ✖	£124,753.59
12/12	Counter Credit		

/2025	N.I.P.P.E.R.S. RENT BGC	£811.00	✓	£124,723.34
12/12 /2025	Direct Debit PIPERS NEWS STORES PIPERS15791 DDR		-£14.25 ✓	£123,912.34
12/12 /2025	Counter Credit LEWES DISTRICT COU 100219 BGC	£57,933.85	✓	£123,926.59
11/12 /2025	Funds Transfer VAUGHAN J A EARTHQUAKE FT	£75.60	✓	£65,992.74
11/12 /2025	Remittance POST OFFICE CREDIT 100788 REM	£60.50	✓ AL34A AL30	£65,917.14
11/12 /2025	Counter Credit BCARD1723921101225 BGC BCARD1723921101225 B GC ES08	£30.25	✓	£65,856.64
10/12 /2025	Direct Debit BARCLAYCARD BCD01723921301125 DDR		-£18.94 ✓	£65,826.39
09/12 /2025	Counter Credit S Confue plot 26a BGC 34791	£30.25	✓	£65,845.33
09/12 /2025	Funds Transfer PLANCK RM+DA PLOT 13B FT 34781, AL13B	£30.25	✓	£65,815.08
09/12 /2025	Contactless Card Purchase SAINSBURY'S S/MKT ON 08 DEC CLP		-£15.97 ✓	£65,784.83
09/12 /2025	Counter Credit BCARD1723921081225 BGC BCARD1723921081225 B GC ES01-34746	£30.25	✓	£65,800.80
08/12 /2025	Counter Credit EVE TAYLOR 34749 BGC ES06	£30.25	✓	£65,770.55
08/12 /2025	Funds Transfer WHITE CA INV 34777 FT AL11B	£30.25	✓	£65,740.30
08/12 /2025	Counter Credit L Harris INVOICE 34779 BGC AL12B	£30.25	✓	£65,710.05
08/12 /2025	Funds Transfer KEEN A D 34767 FT AL4B	£30.25	✓	£65,679.80

05/12 /2025	Counter Credit CHRISTOPHER SARSON 34760 BGC	£2,377.00 ✓	£65,649.55
05/12 /2025	Counter Credit TOWNER 34761 & ADJ 34586 BGC	£169.10 ✓	£63,272.55
05/12 /2025	Credit Payment CHARGES COMMISSION FOR PERIOD 13OCT/12NOV ***** *****	-£24.38 ✓	£63,103.45
05/12 /2025	Counter Credit DIGNITY FUNERALS 004257 BGC 34705	£990.00 ✓	£63,127.83
04/12 /2025	Counter Credit J Charrington 34809 BGC AL36A	£30.25 ✓	£62,137.83
04/12 /2025	Debit PRESTIG*EHAMPERS ON 03 DEC BDC	-£54.97 ✓	£62,107.58
03/12 /2025	Counter Credit C Whande AL3A BGC 34764	£30.25 ✓	£62,162.55
02/12 /2025	Contactless Card Purchase RNL ON 01 DEC CLP	-£78.00 ✓	£62,132.30
02/12 /2025	Counter Credit BCARD1723921011225 BGC BCARD1723921011225 B GC	£335.25 ✓ 34814 34769 AL6A	£62,210.30
02/12 /2025	Counter Credit STANYARD N 34815 BGC	£285.00 ✓	£61,875.05
01/12 /2025	Counter Credit Frederick Confue 34369 BGC 34803 AL32B	£30.25 ✓	£61,590.05
01/12 /2025	Counter Credit C Aldridge 34771 BGC AL7A	£30.25 ✓	£61,559.80
01/12 /2025	Counter Credit WILKS O F 34788 BGC AL24	£60.50 ✓	£61,529.55
01/12 /2025	Counter Credit ATKINS A & M ALLOTES09 BGC 34752	£30.25 ✓	£61,469.05
01/12	Direct Debit		

/2025	COMPUTER EYEZ LTD EYEZ0002059 DDR		-£1,651.01	✓	£61,438.80
01/12 /2025	Direct Debit LEWES DISTRICT COU 101247911 DDR		-£384.00	✓	£63,089.81
01/12 /2025	Direct Debit LEWES DISTRICT COU 100899386 DDR		-£125.00	✓	£63,473.81
01/12 /2025	Direct Debit LEWES DISTRICT COU 100789030 DDR		-£499.00	✓	£63,598.81
01/12 /2025	Direct Debit LEWES DISTRICT COU 100789027 DDR		-£87.00	✓	£64,097.81
01/12 /2025	Direct Debit LEWES DISTRICT COU 100787964 DDR		-£205.00	✓	£64,184.81
01/12 /2025	Direct Debit LEWES DISTRICT COU 100787757 DDR		-£247.00	✓	£64,389.81
01/12 /2025	Direct Debit SCREWFIX DIRECT LT 6331640012255717 DDR		-£259.16	✓	£64,636.81
01/12 /2025	Counter Credit PHILIBERT-LOCKYER 34748 BGC <i>ES04</i>	£30.25		✓	£64,895.97
01/12 /2025	Counter Credit J Roads 34759 BGC <i>ES12</i>	£60.50		✓	£64,865.72
01/12 /2025	Counter Credit El Korash M&L 34757 BGC <i>ES03</i>	£30.25		✓	£64,805.22
01/12 /2025	Funds Transfer MRS N L JORDA ALLOTMENT FT	} <i>1160301</i> <i>ANON</i>	£0.25	✓	£64,774.97
01/12 /2025	Funds Transfer MRS N L JORDA ALLOTMENT FT		£30.00	✓	£64,774.72

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NEWHAVEN TOWN COUNCIL

FORT ROAD
NEWHAVEN

MID: 1723921

TID: 38286566

AID: A0000000031010

VISA DEBIT

UTCA DEBIT

CONTACTLESS SALE
EXP 08/26
PAN.SEQ 0

MERCHANT COPY

AMOUNT £30.25

No CVM Used

10:15:17 01/12/25

AUTH CODE: 001181

RECEIPT 0121

INV 34769

NEWHAVEN TOWN COUNCIL

FORT ROAD
NEWHAVEN

MID: 1723921

TID: 38286566

AID: A0000000031010

Visa

VISA DEBIT

START 08/21
ICC
SALE
EXP 09/26
PAN.SEQ 5

MERCHANT COPY

AMOUNT £305.00

Verified by PIN

PLEASE DEBIT MY ACCOUNT

10:00:30 01/12/25

40IF6:00

AUTH CODE:

RECEIPT 012

Inv 34814



Lifeboats

RNLI SHOP

RNLI (SALES) LTD

REG. CHARITY NO. 209603

VOLUNTEER	REG	Terminal 1
MONDAY 1 DECEMBER 2025		13:39 007962
1	LOCAL C CARD ALB 25	£6.00
1	LOCAL C CARD ALB 25	£6.00
1	LOCAL C CARD ALB 25	£6.00
1	LOCAL C CARD ALB 25	£6.00
1	LOCAL C CARD ALB 25	£6.00
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1	LOCAL C CARD ALB 25	£6.00
1	LOCAL C CARD ALB 25	£6.00
1	LOCAL C CARD ALB 25	£6.00

TOTAL 13 No **£78.00**
 PDQ CARD £78.00
 V.A.T. No. 256 4406 04
 LIFESAVING SHOPPING
 CONTACT : 0300 300 9913
 RNLI - NEWHAVEN

Thank you

**Your shopping today
helps save lives tomorrow**



SCAN HERE
to browse more
lifesaving gifts
online
shop.RNLI.org

Sainsbury's

Good food for all of us

NEWHAVEN HARBOUR
01273 612036

Sainsbury's Supermarkets Ltd
33 Charterhouse Street London EC1M 6HA
www.sainsburys.co.uk
Vat Number : 660 4548 36

JS S/SKIM MLK 2.272L	£1.75
JS G/RST I/COFFE	£2.85
*JS BAG FOR LIFE	£0.40
PYRAMID TEABAGS	£3.00
*MILK CHOC DIGS	£1.25
JS S/SKIM MLK 1.136L	£1.20
YNP Promotion	-£0.30
BY JS BOURBON 200G	£0.50
JS DIGESTIVE BISCUIT	£0.59
BY JS BOURBON 200G	£0.50
JS ICED MINCE PIE X6	£1.69
JS ICED MINCE PIE X6	£1.69
JS GRANU SUGAR	£0.85

12 BALANCE DUE	£15.97
Visa Debit	£15.97

contactless)))

[ICC] *****4019
AID: A0000000031010
PAN SEQUENCE: 00
MERCHANT: ***6606
AUTH CODE: 012444
TID: ****9664

No Cardholder Verification

CHANGE	£0.00
--------	-------

YOUR SAVINGS TODAY:	
PROMOTIONS	-£0.30

MY NECTAR SUMMARY

[C] **** *3032	
POINTS EARNED ON	£15.97
PREVIOUS POINTS BALANCE	4359
POINTS EARNED	15
NEW POINTS BALANCE	4374
YOUR POINTS ARE WORTH	£21.87

Check the Nectar app or nectar.com to see any bonus points you might have collected.

**** For a chance to win ****
100,000 Nectar points
please tell us how we did at
lettuce-know.com

PLEASE KEEP FOR YOUR RECORDS
PUBLISHED TERMS AND CONDITIONS APPLY



6292136027476300081225

0669 #4763 14:34:47 08DEC2025
52136 R27

Thank you for your visit.

NEWHAVEN TOWN COUNCIL

FORT ROAD
NEWHAVEN

MID: 1723921
TID: 38286566
AID: A0000000031010

Visa DEBIT

VISA DEBIT

**** * 3595
EXP 08/30
CONTACTLESS PAN.SEQ 0

SALE

MERCHANT COPY

AMOUNT £30.25

Verified by
Cardholder Device

13:14:18 08/12/25

AUTH CODE: 671146

RECEIPT 0122

ES01

INV: 34746

NEWHAVEN TOWN COUNCIL:

FORT ROAD
NEWHAVEN

MID: 1723921
TID: 38286566
AID: A0000000031010

Visa Debit

VISA DEBIT

**** * 2435

EXP 09/27

CONTACTLESS PAN.SEQ 0
SALE

MERCHANT COPY

AMOUNT £30.25

No CVM Used

11:38:55 10/12/25

AUTH CODE: 058600

RECEIPT 0123

NEWHAVEN TOWN COUNCIL

FORT ROAD
NEWHAVEN

MID: 1723921
TID: 38286566
AID: A0000000041010

Debit Mastercard

MASTERCARD DEBIT

**** * 9981

START 06/22 EXP 07/26

CONTACTLESS PAN.SEQ 0
SALE

MERCHANT COPY

AMOUNT £30.25

No CVM Used

10:13:07 11/12/25

AUTH CODE: 502921

RECEIPT 0124

ES08

MCCORMICK

23B

Common

34787

NEWHAVEN TOWN COUNCIL

FORT ROAD
NEWHAVEN
MID: 1723921
TID: 38286566
AID: A0000000041010

MASTERCARD
MASTERCARD

**** * 9944
START 08/24 EXP 08/27
CONTACTLESS PAN.SEQ 1
SALE

MERCHANT COPY

AMOUNT £30.25

No CVM Used

12:13:37 11/12/25

AUTH CODE: 012107

RECEIPT 0125

NEWHAVEN TOWN COUNCIL

FORT ROAD
NEWHAVEN
MID: 1723921
TID: 38286566
AID: A0000000031010

Visa DEBIT
VISA DEBIT

**** * 5445
CONTACTLESS EXP 12/31
SALE PAN.SEQ 0

MERCHANT COPY

AMOUNT £30.25

Verified by
Cardholder Device

09:47:43 15/12/25

AUTH CODE: 004266

RECEIPT 0126

NEWHAVEN TOWN COUNCIL

FORT ROAD
NEWHAVEN
MID: 1723921
TID: 38286566
AID: A0000000041010

Debit Mastercard

MASTERCARD DEBIT

**** * 7204
START 04/22 EXP 04/26
CONTACTLESS PAN.SEQ 1
SALE

MERCHANT COPY

AMOUNT £30.25

No CVM Used

11:03:28 16/12/25

AUTH CODE: 694948

RECEIPT 0127

Plot 37A
Brito

Abell - All 14B

Inv: 34782

AL2B
Scardinetli

NEWHAVEN TOWN COUNCIL

FORT ROAD
NEWHAVEN

MID: 1723921
TID: 38286566
AID: A0000000041010
DEBIT MASTERCARD

MASTERCARD DEBIT

**** * 4799
START 03/24 EXP 04/27
CONTACTLESS PAN.SEQ 0
SALE

MERCHANT COPY

AMOUNT £30.25

No CVM Used

12:48:30 19/12/25

AUTH CODE: 177056

RECEIPT 0129

34768 ALSA
Petit

NEWHAVEN TOWN COUNCIL

FORT ROAD
NEWHAVEN

MID: 1723921
TID: 38286566
AID: A0000000031010
VISA CREDIT

VISA

**** * 3831
EXP 01/27
CONTACTLESS PAN.SEQ 2
SALE

MERCHANT COPY

AMOUNT £40.60

No CVM Used

11:13:12 19/12/25

AUTH CODE: 005269

RECEIPT 0128

34830
Williams

NEWHAVEN TOWN COUNCIL

FORT ROAD
NEWHAVEN

MID: 1723921
TID: 38286566
AID: A0000000031010

Visa Debit

VISA DEBIT

**** * 7806
EXP 12/28
CONTACTLESS PAN.SEQ 4
SALE

MERCHANT COPY

AMOUNT £60.50

No CVM Used

09:43:53 24/12/25

AUTH CODE: 596645

RECEIPT 0131

NEWHAVEN TOWN COUNCIL

FORT ROAD
NEWHAVEN

MID: 1723921
TID: 38286566
AID: A0000000041010

Debit Mastercard

MASTERCARD DEBIT

**** * 5583
START 07/25 EXP 07/29
CONTACTLESS PAN.SEQ 0
SALE

MERCHANT COPY

AMOUNT £30.25

No CVM Used

14:42:06 22/12/25

AUTH CODE: 975049

RECEIPT 0130

34766
AL4A
Bonfield

CHICK - 10B

34775

NEWHAVEN TOWN COUNCIL

FORT ROAD
NEWHAVEN

MID: 1723921

TID: 38286566

AID: A0000000031010

Visa DEBIT

VISA

**** * 9473

EXP 03/30

CONTACTLESS PAN.SEQ 0

SALE

MERCHANT COPY

AMOUNT £238.50

Verified by

Cardholder Device

11:17:00 24/12/25

AUTH CODE: 085404

RECEIPT 0132


Inv

34831

Bank Reconciliation Statement as at 31/12/2025
for Cashbook 2 - Business Premium

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Business Premium Account	31/12/2025		777,821.83
			<u>777,821.83</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			777,821.83
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			777,821.83
		Balance per Cash Book is :-	777,821.83
		Difference is :-	0.00

Signatory 1:

Name ALISON CAMPBELL Signed  Date 5/1/2026

Signatory 2:

Name CORINA WATTS Signed  Date 7/1/2026

Bank Reconciliation up to 31/12/2025 for Cashbook No 2 - Business Premium

Date	Cheque/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
08/12/2025	INTDec25		2,915.99	2,915.99		R <input checked="" type="checkbox"/>	Receipt(s) Banked
		<u>0.00</u>	<u>2,915.99</u>				

Signatory 1:

Name ALISON CAMPBELL Signed  Date 5/1/2026

Signatory 2:

Name CORINA WATTS Signed  Date 7/1/2026



Transactions

Business Premium ME

20-49-76 20669253

Available balance	£777,821.83
Last night's balance	£777,821.83
Overdraft limit	n/a

Showing 1 transaction between **08/12/2025** and **08/12/2025** from 01/12/2025 to 31/12/2025

Date	Description	Money in	Money out	Balance
08/12/2025	Credit Payment INTEREST PAID GROSS FOR PERIOD 8SEP/ 7DEC	£2,915.99		£777,821.83

Need to view older transactions?

If you have registered for online statements, then follow the link to view them
 If you don't have online statements, then statements may still be visible in Barclays Cloud It
 If you can't find the relevant statement/transactions online, you can order a copy statement

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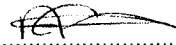
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Bank Reconciliation Statement as at 31/12/2025
for Cashbook 3 - Petty Cash

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Petty Cash	31/12/2025		112.20
			<u>112.20</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			112.20
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			112.20
		Balance per Cash Book is :-	112.20
		Difference is :-	0.00

Signatory 1:

Name ALISON CAMPBELL Signed  Date 5/1/2026

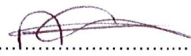
Signatory 2:

Name CORINA WATTS Signed  Date 7/1/2026

Bank Reconciliation up to 31/12/2025 for Cashbook No 3 - Petty Cash

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
02/12/2025	229	37.50		37.50		R <input checked="" type="checkbox"/>	Sainsburys S'Markets
02/12/2025	230	5.65		5.65		R <input checked="" type="checkbox"/>	Sainsburys S'Markets
05/12/2025	231	9.90		9.90		R <input checked="" type="checkbox"/>	Poundstretcher
06/12/2025	232	19.00		19.00		R <input checked="" type="checkbox"/>	Halls Fruits
08/12/2025	233	1.40		1.40		R <input checked="" type="checkbox"/>	Sainsburys S'Markets
15/12/2025	Top Up PC		60.00	60.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
16/12/2025	234	8.50		8.50		R <input checked="" type="checkbox"/>	Morrisons Daily
17/12/2025	235	1.75		1.75		R <input checked="" type="checkbox"/>	Morrisons Daily
24/12/2025	236	1.75		1.75		R <input checked="" type="checkbox"/>	Sainsburys S'Markets
24/12/2025	236X	-3.50		-3.50		R <input checked="" type="checkbox"/>	Sainsburys S'Markets
		<u>81.95</u>	<u>60.00</u>				

Signatory 1:

Name ALISON CAMPBELL Signed  Date 5/1/2026

Signatory 2:

Name CORINA WATTS Signed  Date 7/1/2026

12/26/25

235

233

Morrisons Daily
46 High Street, NEWHAVEN. BN9 9PD

12/11 POS/ Jan 17/12/25 11:31

Description	Qty	Total	
FRESH SEMI SKIMMED MILK 2L	1	1.75	
Total Item(s) Sold	1	1.75	
Total to Pay		£1.75	
Tender Amount	Cash	£1.75	
VAT Rate	Sale Amount	VAT Amount	Net Sales
0.00%	1.75	0.00	1.75
Total	1.75	0.00	1.75

Sainsbury's

Good food for all of us
NEWHAVEN HARBOUR
01273 612036

232

Sainsbury's Supermarkets Ltd
33 Charterhouse Street London EC1M 6HA
www.sainsburys.co.uk
Vat Number : 660 4548 36

JS S/SKIM MLK 2.272L £1.75
 YNP Promotion -£0.35

1 BALANCE DUE £1.40
 Visa DEBIT £1.40
 contactless)))
 [ICC] *****5124
 AID: A0000000031010
 PAN SEQUENCE: 00
 MERCHANT: ***6606
 AUTH CODE: 008227
 TID: ****9662

Hall's Fruits

BN6 9DQ

*****71233
****1803

Visa debit

Card no: *****3967
PAN seq no: 00
AID: 6000000031010

Sale

Amount £19.00
Total: £19.00

APPROVED

Date & time: 17/12/2025 12:40
Auth code: 008867
Payment method: Contactless
Verification method: None
Transaction ID: 802d6

Processed by DOJO
Privacy policy and legal privacy



06450500000612711R

use 012/25

234



Wm Morrison Supermarkets Ltd RD3 7DL
VAT Number 343475355
Seaford

Store Manager - Nell Diffeey
Melanie.Diffeey@Morrisonsplc.co.uk
Customer Services - 0345 611 6111

QTY DESCRIPTION	PRICE	AMOUNT
1 NESCAFE ORIGINAL	£6.50	£6.50 F
1 M MILK/FARMERS	£1.82	£1.82 F
1 FAIRY WASHING LIQUID	£2.00	£2.00 A
1 M FRUIT SHERBETS	£1.35	£1.35 A
1 RADOX SHOWER GEL	£1.00	£1.00 A
BALANCE BEFORE DEDUCTIONS		£12.67
Card		£12.67

Card Debit PAYMENT
D : A0000000031010
N : *****8576 CONTACTLESS
P : 0128
Q : 02 TRN: 288257
D : **45064 TID: ***8490
thCode:11 - 041513

CHANGE £0.00
Number of items: 5

More Card Offers:

Points balance on last shop 3075
More Points earned this shop 25
5 More Points on every Product 25

Morrisons More

Pay Less with More Card. Keep scanning to earn More Card Points, access More Card Prices and receive personalised offers.
For more information visit morrisons.com/more



63003620040100151220251109

15/12/2025 11:09:36 00362 004 0100 0005

Help is available if you're experiencing domestic abuse Call Refuge's National Domestic Abuse Helpline on 0808 2000 247 Download the Brightsky app

THANK YOU FOR SHOPPING
AT MORRISONS

Cardholder Device Verified

CHANGE £0.00

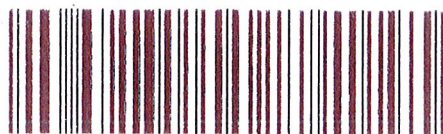
YOUR SAVINGS TODAY:
PROMOTIONS -£0.35

MY NECTAR SUMMARY

[C] **** * 2033
POINTS EARNED ON £1.40
POINTS EARNED 1

***** For a chance to win *****
100,000 Nectar points
please tell us how we did at
lettuce-know.com

PLEASE KEEP FOR YOUR RECORDS
PUBLISHED TERMS AND CONDITIONS APPLY



6292136025434600081225

C325 #4346 09:08:57 08DEC2025
S2136 R25

Thank you for your visit.

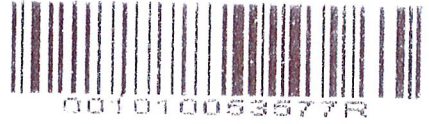
231

229



Poundstretcher Newhaven
14 High Street, Newhaven,
East Sussex
BN9 9PE
Vat No 349290574

53577	TILL01 Jack	05/12/25 12:50
Description	Qty	Total £
340103-CANDY CANES PEINT R&G	10	9.90
Total Item(s) Sold	10	9.90
Total To Pay		£9.90
Tender Amount	Cash	£10.00
	CHANGE DUE	£-0.10
Promotion Details		Qty Discount
VAT Rate	Sale Amount	VAT Amount Net Sales
20.00%	9.90	1.65 8.25
Total	9.90	1.65 8.25



You were served by: Jack
Sign up to our newsletter to
get latest money-saving super
deals, promotions and giveaways
delivered direct to your inbox.



Sainsbury's

Good food for all of us
NEWHAVEN HARBOUR
01273 612036

Sainsbury's Supermarkets Ltd
33 Charterhouse Street London EC1M 6HA
www.sainsburys.co.uk
Vat Number : 660 4548 36

TTD MINCE PIES	£3.50
TTD MINCE PIES	
9 @ £3.50	£31.50
10 X Nectar Price Savin	-£17.50
*JS MLK CHOC COIN70G	
20 @ £1.25	£25.00
20 X Nectar Price Savin	-£5.00
30 BALANCE DUE	£37.50
CASH	£40.00
CHANGE	£2.50
YOUR SAVINGS TODAY: PROMOTIONS	-£22.50

MY NECTAR SUMMARY
 [C] **** *6039
 POINTS EARNED ON £37.50
 PREVIOUS POINTS BALANCE 4035
 POINTS EARNED 37
 NEW POINTS BALANCE 4072
 YOUR POINTS ARE WORTH £20.36

 Check the Nectar app or nectar.com to see
 any bonus points you might have collected.

***** For a chance to win *****
100,000 Nectar points
please tell us how we did at
lettuce-know.com



C #2233 16:07:25 02DEC2025
S2136 R73

Thank you for your visit.

NEWHAVEN TOWN COUNCIL

Payment Voucher 230

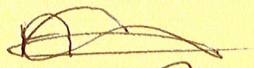
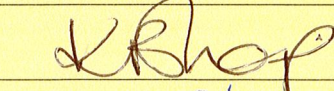
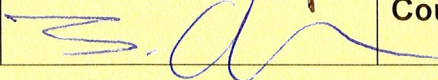
PAYEE Sainsburys			
Invoice Date	Invoice Number	Date Received	Order Number
2.12.25	N/A		

Narrative to appear on Payment Schedule and Remittance Advice
Coffee for Office

Account Code	Cost Centre	Sub-Analysis (if needed)	VAT (Note 1)	Net
4 1 5 0	1 0 1	Coffee for Office		5.65

Sub Total (Exc VAT)	£	5.65
VAT	£	-
INVOICE TOTAL	£	5.65

Comments/Special Instructions

Goods Received	Prices Checked	Certified for Payment	Authority Officer
			Officer
			Councillor
			Councillor

Payment Method	Cheque Number : Direct: X	D.Debit	S.Order	CC:
-----------------------	----------------------------------	----------------	----------------	------------

Notes.

1. VAT
 - S for standard rate goods (20%)
 - Z for zero rated goods (0%)
 - E for exempt goods (0%)

2. Invoice certification: *Goods Received* must not be completed by the officer who placed the order.
Goods Received and *Certified for Payment* must be completed by different officers.

Bank Reconciliation Statement as at 31/12/2025
for Cashbook 4 - Base Rate Reward Account

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Base Rase Reward Account	31/12/2025		0.00
			<hr/> 0.00
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			0.00
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<hr/> 0.00
			0.00
		Balance per Cash Book is :-	0.00
		Difference is :-	0.00

Signatory 1:

Name ALISON CAMPBELL Signed  Date 31/12/2025

Signatory 2:

Name CORINA WATTS Signed  Date 7/1/2026



Transactions

Business Premium ME

20-49-76 13831183

Available balance	£0.00
Last night's balance	£0.00
Overdraft limit	n/a

*val
aw*

Showing **No** transactions between and from 01/12/2025 to 31/12/2025

Date	Description	Money in	Money out	Balance
No Transaction Found				

Need to view older transactions?

If you have registered for online statements, then follow the link to view them
 If you don't have online statements, then statements may still be visible in Barclays Cloud It
 If you can't find the relevant statement/transactions online, you can order a copy statement

Barclays Bank UK PLC. Authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority (Financial Services Register number: 759676). Barclays Bank UK PLC adheres to The Standards of Lending Practice which is monitored and enforced by The Lending Standards Board. Further details can be found at www.lendingstandardsboard.org.uk.

Barclays Insurance Services Company Limited is authorised and regulated by the Financial Conduct Authority (Financial Services Register number: 312078).

Barclays Smart Investor is a trading name of Barclays Investment Solutions Limited. Barclays Investment Solutions Limited is authorised and regulated by the Financial Conduct Authority. (Financial Services Register number: 155595). Barclays Investment Solutions Limited is a member of the London Stock Exchange & NEX.

Barclays Bank PLC. Authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority (Financial Services Register number: 122702).

Barclays Bank UK PLC. Registered no. 9740322. Barclays Insurance Services Company Limited. Registered no. 973765. Barclays Investment Solutions Limited. Registered no. 2752982. Barclays Bank PLC. Registered no. 1026167. All registered in England. Registered office for all: 1 Churchill Place, London E14 5HP.

Bank Reconciliation Statement as at 31/12/2025
for Cashbook 5 - Credit Cards

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Card 1851 3279 KD	31/12/2025		0.00
Card 2597 1956 AC	31/12/2025		0.00
			<hr/> 0.00
<u>Unpresented Payments (Minus)</u>			<u>Amount</u>
17/12/2025 1058527026 B&Q Financial Services		54.95	
23/12/2025 802185991W Viking Direct		45.07	
			<hr/> 100.02
			-100.02
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<hr/> 0.00
			-100.02
		Balance per Cash Book is :-	-100.02
		Difference is :-	0.00

Signatory 1:

Name ALISON CAMPBELL Signed  Date 5/1/2026

Signatory 2:

Name CORINA WATTS Signed  Date 7/1/2026

Bank Reconciliation up to 31/12/2025 for Cashbook No 5 - Credit Cards

Date	Cheque/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
06/11/2025	54710	1,534.99		1,534.99		<input checked="" type="checkbox"/>	Royal Mail Group Ltd
10/11/2025	5888189	8.46		8.46		<input checked="" type="checkbox"/>	Amazon Marketplace UK
10/11/2025	GB5093U7YO	3.90		3.90		<input checked="" type="checkbox"/>	Amazon Marketplace UK
10/11/2025	204-588818	12.36		12.36		<input checked="" type="checkbox"/>	Amazon Marketplace UK
10/11/2025	15617179	50.36		50.36		<input checked="" type="checkbox"/>	Land Registry Searches
10/11/2025	DUP10.11	-12.36		-12.36		<input checked="" type="checkbox"/>	Amazon Marketplace
13/11/2025	GB5A081AA	18.57		18.57		<input checked="" type="checkbox"/>	Amazon Marketplace UK
13/11/2025	2025017378	1,000.80		1,000.80		<input checked="" type="checkbox"/>	Adobe Systems Software Ireland
13/11/2025	3275587714	-195.68		-195.68		<input checked="" type="checkbox"/>	Adobe Systems Software Ireland
13/11/2025	13.11.2025	-62.86		-62.86		<input checked="" type="checkbox"/>	Adobe Systems Software Ireland
13/11/2025	3275575768	-32.80		-32.80		<input checked="" type="checkbox"/>	Adobe Systems Software Ireland
13/11/2025	3277557526	-29.52		-29.52		<input checked="" type="checkbox"/>	Adobe Systems Software Ireland
17/11/2025	2025016985	198.96		198.96		<input checked="" type="checkbox"/>	Adobe Systems Software Ireland
18/11/2025	188	470.00		470.00		<input checked="" type="checkbox"/>	Memorial Benches UK
18/11/2025	GB5A63EAA	18.64		18.64		<input checked="" type="checkbox"/>	Amazon Marketplace UK
21/11/2025	LRNOV25	98.00		98.00		<input checked="" type="checkbox"/>	Land Registry
24/11/2025	GB5AF4B4AB	18.92		18.92		<input checked="" type="checkbox"/>	Amazon Marketplace UK
25/11/2025	1057592113	112.00		112.00		<input checked="" type="checkbox"/>	B&Q Financial Services
30/11/2025	30.11.2025	100.00		100.00		<input checked="" type="checkbox"/>	Canva
11/12/2025	1433918	90.54		90.54		<input checked="" type="checkbox"/>	Posturite Limited
17/12/2025	1058527026	54.95			54.95	<input type="checkbox"/>	B&Q Financial Services
23/12/2025	802185991W	45.07			45.07	<input type="checkbox"/>	Viking Direct
31/12/2025	CCNov25		3,403.28	3,403.28		<input checked="" type="checkbox"/>	Receipt(s) Banked
		<u>3,503.30</u>	<u>3,403.28</u>				

Signatory 1:

Name ALISON CAMPBELL Signed  Date 5/1/2026

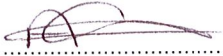
Signatory 2:

Name CORINA WATTS Signed  Date 7/1/2026

Bank Reconciliation Statement as at 31/12/2025
for Cashbook 6 - Unity Trust

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity Trust	31/12/2025		319,717.79
			<u>319,717.79</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			319,717.79
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			319,717.79
		Balance per Cash Book is :-	319,717.79
		Difference is :-	0.00

Signatory 1:

Name ALISON CAMPBELL Signed  Date 31/1/2026

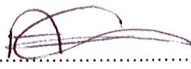
Signatory 2:

Name CORINA WATTS Signed  Date 31/1/2026

Bank Reconciliation up to 31/12/2025 for Cashbook No 6 - Unity Trust

Date	Cheque/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
31/12/2025	INTDec25		1,752.29	1,752.29		R <input checked="" type="checkbox"/>	Receipt(s) Banked
		<u>0.00</u>	<u>1,752.29</u>				

Signatory 1:

Name ALISON CAMPBELL Signed  Date 31/12/2026

Signatory 2:

Name CORINA WATTS Signed  Date 7/1/2026

Your Account Statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc
 PO Box 7193
 Planetary Road
 Willenhall
 WV1 9DG

Mrs Alison Campbell
 Newhaven Town Council
 18 Fort Road
 Newhaven
 BN9 9QE

Date: 31/12/2025

Account Name: Newhaven Town Council

Swift Code (BIC): NWBKGB2L
IBAN Number: GB93NWBK60023571418024

Sort Code: 608301
Account Number: 20501013

Go Paperless! Receive your statements online and we'll notify you by SMS or email when they're available to view. Simply log into Your Online Banking and update your statement preferences or give us a call on 0345 140 1000

The credit interest rate is 2.10% AER as of your statement date.



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: [FSCS.org.uk](https://www.fscs.org.uk) or refer to our FSCS Information Sheet and Exclusions List at [unity.co.uk/fscs](https://www.unity.co.uk/fscs)

Contact Us

- Call us: **0345 140 1000**
- Email us: **us@unity.co.uk**
- Visit us: **[unity.co.uk](https://www.unity.co.uk)**

Your Instant Access account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
30/11/2025		Balance brought forward	£0.00	£0.00	£317,965.50
31/12/2025	Credit Interest	Credit Interest	£0.00	£1,752.29	£319,717.79

Alison Campbell

**For Businesses.
 For Communities.
 For Good.**



Sending or Receiving Currency

You may be asked for your SWIFTBIC (Bank Identification Code) and IBAN (International Bank Account Number). These can be found at the top of this statement and are required to ensure that international banks can find the correct account to credit or debit funds.

When receiving currency into your Unity account, you must inform us of the transaction. The SWIFTBIC number relates to a central Unity account. We use this account to receive international currency before allocating the payment to your account. Please call us on **0345 140 1000** for more information.

Fraud Concerns

If you have any concerns regarding fraud on your account, then please call the freephone number **0808 196 8420**.

What happens when something goes wrong?

If you have a problem with your Unity account or our service, please get in touch with us on **0345 140 1000**. We aim to resolve any issues as soon as possible.

Accessibility

Unity offers a number of supporting services such as statements in braille or large print. Please contact us for more information.

Additional information

A copy of our interest rates can be found on our website – [unity.co.uk/interest-rates](https://www.unity.co.uk/interest-rates)

A copy of our fees and charges can be found on our website – <https://www.unity.co.uk/terms-and-conditions/>

This information is also available by calling **0345 140 1000**.

To help us improve our service and maintain security, we may monitor and/or record your telephone calls with us.



**For Businesses.
For Communities.
For Good.**

NEWHAVEN TOWN COUNCIL

Payment Voucher

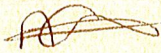
PAYEE Staff Salaries December 2025			
Invoice Date	Invoice Number	Date Received	Order Number
22.12.2025			NTC

Narrative to appear on Payment Schedule and Remittance Advice
Staff Salaries December 2025

Account Code	Cost Centre	Sub-Analysis (if needed)	VAT (Note 1)	Net
4 0 0 0	1 0 2	Salaries		15111.10
4 0 0 8	1 0 2	Expenses KD		
4 0 0 8	1 0 2	Mileage KD		
4 0 0 8	1 0 2	Mileage MC		2.76
4 0 0 8	1 0 2	Mileage SH		9.66
4 0 0 2	1 0 2	Overtime KD		

Sub Total (Exc VAT)	
VAT	£ -
INVOICE TOTAL	£ 15,111.10

Comments/Special Instructions

Goods Received	Prices Checked	Certified for Payment	Authority
			Officer
		<i>Jan</i>	Councillor
		<i>See attached - KT</i>	Councillor

Payment Method	Cheque Number :	D.Debit X	S.Order
----------------	-----------------	-----------	---------

Notes.

1. VAT
 - S for standard rate goods (20%)
 - Z for zero rated goods (0%)
 - E for exempt goods (0%)

2. Invoice certification: *Goods Received* must not be completed by the officer who placed the order.
Goods Received and *Certified for Payment* must be completed by different officers.

NEWHAVEN TOWN COUNCIL

Payment Voucher


PAYEE Inland Revenue (HMRC) December 2025			
Invoice Date	Invoice Number	Date Received	Order Number
22.01.2026			NTC

Narrative to appear on Payment Schedule and Remittance Advice
Staff PAYE inc NI December 2025

Account Code	Cost Centre	Sub-Analysis (if needed)	VAT (Note 1)	Net
4 0 0 0	1 0 2	PAYE Inc Tax		2109.06
4 0 0 0	1 0 2	Employee Nat Ins		926.38
4 0 0 1	1 0 2	Employer Nat Ins		2476.91

Sub Total (Exc VAT)	£	5,512.35
VAT	£	-
INVOICE TOTAL	£	5,512.35

Comments/Special Instructions

Goods Received	Prices Checked	Certified for Payment	Authority
			Officer
		<i>Janis</i>	Councillor
		<i>See attached - KT</i>	Councillor

Payment Method	Cheque Number :	D.Debit X	S.Order
----------------	-----------------	-----------	---------

Notes.

1. VAT S for standard rate goods (20%)
 Z for zero rated goods (0%)
 E for exempt goods (0%)

2. Invoice certification: *Goods Received* must not be completed by the officer who placed the order.
 Goods Received and *Certified for Payment* must be completed by different officers.

NEWHAVEN TOWN COUNCIL

Payment Voucher

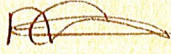
PAYEE ESCC Staff Pensions – December 2025			
Invoice Date	Invoice Number	Date Received	Order Number
18.01.2026			NTC

Narrative to appear on Payment Schedule and Remittance Advice Staff Pensions December 2025
--

Account Code	Cost Centre	Sub-Analysis (if needed)	VAT (Note 1)	Net
4 0 0 0	1 0 2	ESCC Pension Employee Contribution		1297.56
4 0 0 1	1 0 2	ESCC Pension Employer Contribution		3905.76

Sub Total (Exc VAT)	£	5,203.32
VAT	£	-
INVOICE TOTAL	£	5,203.32

Comments/Special Instructions

Goods Received	Prices Checked	Certified for Payment	Authority Officer
			Officer
		<i>Jim</i>	Councillor
		<i>See attached -KT</i>	Councillor

Payment Method	Cheque Number :	D.Debit X	S.Order
-----------------------	------------------------	------------------	----------------

Notes.

1. VAT
 - S for standard rate goods (20%)
 - Z for zero rated goods (0%)
 - E for exempt goods (0%)

2. Invoice certification: *Goods Received* must not be completed by the officer who placed the order. *Goods Received* and *Certified for Payment* must be completed by different officers.

Current A/c

Payments made between 01/09/2025 and 31/12/2025

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
01/09/2025	Computer-Eyez (South) Ltd	002059	1,615.36	1,615.36		501			Office 365 Agreement Sep 2025
01/09/2025	Lewes District Council	1007877572	247.00	247.00		501			Business Rates - DH
01/09/2025	Lewes District Council	1007879642	205.00	205.00		501			Business Rates - MH
01/09/2025	Lewes District Council	1007890272	87.00	87.00		501			Business Rates - CEM
01/09/2025	Lewes District Council	1007890302	499.00	499.00		501			Business Rates - CEM
01/09/2025	Lewes District Council	100899386	125.00	125.00		501			Business Rates - ES
01/09/2025	Lewes District Council	1012479112	384.00	384.00		501			Business Rates - NTCO
01/09/2025	Sainsburys S'Markets	DC29.8.25	12.90			4150	202	12.90	Refreshment for the office
01/09/2025	Trade UK Account	July 2025	116.65	116.65		501			Mortar - NTCO
04/09/2025	Rick Sharpe International	0001	50.00	50.00		501			Performance at Sx Day 2025
04/09/2025	Orbis Protect Ltd	0533497	13.93	13.93		501			Orbis protect August 2025
04/09/2025	Denton Island Indoor Bowls Clu	10/8A	584.00	584.00		501			Refreshments Dieppe Raid 25
04/09/2025	MB Building & Construction	28.8.25ES	1,164.00	1,164.00		501			Eastside Repair Work
04/09/2025	The Sign Shop Horsham Ltd	81496	714.00	714.00		501			AO Sign board - ES Park
04/09/2025	Business Premium	Duplicate	50,000.00			203		50,000.00	Duplicated Transfer 4.9.25
04/09/2025	SLCC Enterprises Ltd	MEM254956-	416.00	416.00		501			Membership - KD
04/09/2025	SLCC Enterprises Ltd	MEM255051-	300.00	300.00		501			Membrship - SH
10/09/2025	Barclaycard Payments Ltd	0172392108	24.00	24.00		501			Payment Card Machine - Aug 25
10/09/2025	Lewes District Council	LDW000944	21.00			4080	300	21.00	TENS Application Mayors Quiz
12/09/2025	Pipers News	8868	14.25	14.25		501			Weekly nespapers - August 25
15/09/2025	Arval UK Limited	013878583	549.00	549.00		501			Van Lease - September 2025
15/09/2025	Lewes District Council	6260074	9,433.45	9,433.45		501			Grounds Maintenance - Sept 25
15/09/2025	BNP Paribas Leasing Solutions	FLLB742346	244.20	244.20		501			Photocopier Leasing 13/9-12/12
16/09/2025	E-On Energy Solutions Ltd	A700C35C-4	50.70	50.70		501			Electric - LRD
17/09/2025	E-On Energy Solutions Ltd	016F62D9-4	144.32	144.32		501			Electric - ES
17/09/2025	Advo Payroll	43301	79.99	79.99		501			Payroll services - Sept 2025
17/09/2025	E-On Energy Solutions Ltd	60F9407A-4	37.34	37.34		501			Electric - D&MP

Subtotal Carried Forward:

67,132.09

17,098.19

0.00

50,033.90

Current A/c

Payments made between 01/09/2025 and 31/12/2025

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
17/09/2025	E-On Energy Solutions Ltd	CB778D50-4	84.66	84.66		501			Electric - MH
17/09/2025	E-On Energy Solutions Ltd	FE7E4DA4-4	116.36	116.36		501			Electric - NTCO
18/09/2025	Clares Office Supplies Ltd	01773309+2	64.92	64.92		501			Stationery
18/09/2025	J Kirby Electrical Ltd	10702	84.00	84.00		501			Emergency visit - MH
18/09/2025	Hampson Architects Ltd	237	3,300.00	3,300.00		501			Architect Costs Planning
18/09/2025	Toms Property Services	254/255	5,680.00	5,680.00		501			Cem Allotment Fencing
18/09/2025	Tansleys Printers	32454	5,700.00	5,700.00		501			NH Matters Sep 2025
18/09/2025	Still Creative Ltd	599065	180.00	180.00		501			Website Maintenance - Aug 2025
18/09/2025	East Sussex County Council	ESCC17.9	5,723.40			4000	102	1,444.28	ESCC Pension Employee Aug 2025
						4001	102	4,279.12	ESCC Pension Employer Aug 2025
18/09/2025	Barclays Bank	FEES AUG25	21.72			4058	101	21.72	Bank Fees 14/JUL/12AUG
19/09/2025	Tates Sussex Gdn Centres	105001094+	517.57		86.26	4511	301	431.31	Various plants & shrubs
19/09/2025	N&DMRC	EVENTGR25	1,160.00			4218	360	1,160.00	Event Grant 2025 - 19.9.2025
19/09/2025	MAD Bonfire Society	EVGRANT25	6,300.00			4218	360	6,300.00	Event Grant 2025 - 18.9.2025
19/09/2025	Stephen Voice	REFGRG3407	83.50			1152	150	83.50	Refund of Grave Purchade G3407
19/09/2025	EE	V023887362	135.85	135.85		501			Mobile Phones x 4 Sep 25
22/09/2025	Premier Managed Technologies G	330726/143	184.68	184.68		501			Photocopies 21/7-19/8/25
22/09/2025	PAYE Payments	HMRCAUG25	6,561.25			4000	102	2,767.06	PAYE Inc Tax August 2025
						4000	102	1,038.68	Employee NI August 2025
						4001	102	2,755.51	Employer NI August 2025
23/09/2025	ENGIE Gas Limited	1-01805754	27.68	27.68		501			Gas - MH
23/09/2025	ENGIE Gas Limited	1-01805756	95.13	95.13		501			GAS - NTCO
23/09/2025	Business Stream	8634015	563.24	563.24		501			Water - Es
23/09/2025	Business Stream	8636184	136.76	136.76		501			Water - LRD
23/09/2025	Susie Brewer	PHOTCOMP2	20.00			4512	301	20.00	Photo Competition R/Up U18
23/09/2025	Neo Chinehasha	PHOTOCOM2	70.00			4512	301	70.00	Photo Competition Winner U18
24/09/2025	Staff Salaries	SSSEPT2025	14,069.85			4000	102	14,065.25	Staff Salaries September 2025
						4008	102	4.60	Mileage September
Subtotal Carried Forward:			118,012.66	33,451.47	86.26			84,474.93	

Payments made between 01/09/2025 and 31/12/2025

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
									2025 SH
29/09/2025	Credit Cards	CC 29.9.25	1,587.62			202		1,587.62	Credit Card Payment 29.9.25
01/10/2025	Computer-Eyez (South) Ltd	0002059	2,794.88	2,794.88		501			Agreement Master Agreement
01/10/2025	Lewes District Council	100899386	125.00	125.00		501			Business Rates - ES
01/10/2025	Lewes District Council	1012479112	384.00	384.00		501			Business Rates - NTCO
01/10/2025	Trade UK Account	August 25	140.75	140.75		501			Replacement sleeve/wood paint
02/10/2025	Lewes District Council	1007877572	247.00	247.00		501			Business Rates - DH
02/10/2025	Lewes District Council	1007879642	205.00	205.00		501			Business Rates - MH
02/10/2025	Lewes District Council	1007890272	87.00	87.00		501			Business Rates - LRD
02/10/2025	Lewes District Council	1007890302	499.00	499.00		501			Business Rates - CEM
03/10/2025	Tates of Sussex	0010200063	125.00	125.00		501			Various shrubs
03/10/2025	SSE	013397301	931.98	931.98		501			Electric - Cemetery
03/10/2025	Clares Office Supplies Ltd	01782816	100.76	100.76		501			Cleaning products
03/10/2025	SSE	03423809	881.07	881.07		501			Electric - Mortuary
03/10/2025	SSE	03499724	54.19	54.19		501			Electric - Cemetery
03/10/2025	Ms Elizabeth Eleftheriou	11/12	253.75	253.75		501			Community Garden 6hrs Jul
03/10/2025	Bay Media Ltd	14307	3,120.00	3,120.00		501			Photo Comp Banners 2025
03/10/2025	Middleton Heating & Plumbing L	25065	318.00	318.00		501			MH, ESPlay & ES Repairs
03/10/2025	SouthCoast Services Sussex Ltd	7614	64.80	64.80		501			Bamboo Trophies x 2
03/10/2025	Beverley Chumbley	PCOMP25BC	40.00			4512	301	40.00	Photo Comp Prize 2025
03/10/2025	Christopher Cook	PCOMP25CC	170.00			4512	301	170.00	Photo Comp Prize 2025
03/10/2025	Christopher Dawson	PCOMP25CD	110.00			4512	301	110.00	Photo Comp Prize 2025
03/10/2025	Frank Day	PCOMP25FD	20.00			4512	301	20.00	Photo Comp Prize 2025
03/10/2025	Helen Hubbard	PCOMP25HH	150.00			4512	301	150.00	Photo Comp Prize 2025
03/10/2025	Martin Brewer	PCOMP25MB	20.00			4512	301	20.00	Photo Comp Prize 2025
03/10/2025	Paul Trunfull	PCOMP25PT	140.00			4512	301	140.00	Photo Comp Prize 2025
03/10/2025	Ruth Farber	PCOMP25RF	20.00			4512	301	20.00	Photo Comp Prize 2025
03/10/2025	Richard Mills	PCOMP25RM	70.00			4512	301	70.00	Photo Comp Prize 2025
Subtotal Carried Forward:			130,672.46	43,783.65	86.26			86,802.55	

Payments made between 01/09/2025 and 31/12/2025

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
03/10/2025	Richard West	PCOMP25RW	20.00			4512	301	20.00	Photo Comp Prize 2025
03/10/2025	Stephen Day	PCOMP25SD	20.00			4512	301	20.00	Photo Comp Prize 2025
03/10/2025	Miss S Farnsworth	PCOMP25SF	20.00			4512	301	20.00	Photo Comp Prize 2025
03/10/2025	T A Pateman	PCOMP25TP	70.00			4512	301	70.00	Photo Comp Prize 2025
04/10/2025	Mr Mark Wardle	542342747	9.99			4022	101	9.99	Meeting Clicker
06/10/2025	Business Stream	8816574	19.54	19.54		501			Water - Cemetery
06/10/2025	Barclays Bank	FEESSEP25	18.02			4058	101	18.02	13Aug/14Sep 2025 - Fees
10/10/2025	Wave Active Ltd	016089	104.05	104.05		501			Mayor Funded Trip 2.9.2025
10/10/2025	Orbis Protect Ltd	0535054	13.93	13.93		501			Lone Worker Device - Sept 2025
10/10/2025	Barclaycard Payments Ltd	1723921092	18.00	18.00		501			Payment Card Machine Sep25
10/10/2025	North Laine Window Cleaning	318	72.00	72.00		501			Window cleans - MH, ES, NTCO
10/10/2025	The Sign Shop Horsham Ltd	81738	954.00	954.00		501			Eastside Playground Sign
10/10/2025	Business Stream	8834943	376.47	376.47		501			Water - D&MP
10/10/2025	Pipers News	9404	11.40	11.40		501			Weekly Newspapers - Office
10/10/2025	SLCC Enterprises Ltd	MEM2554956	4.00	4.00		501			Membership Fee KD
10/10/2025	Cllr Kim Bishop	MQUIZ10.25	43.79			4080	300	43.79	Mayors Quiz 10.2025
15/10/2025	Arval UK Limited	0014014354	549.00	549.00		501			NTC Van Lease October 2025
15/10/2025	Advo Payroll	043831	79.99	79.99		501			Payroll services October 2025
15/10/2025	Lewes District Council	6260394+	9,711.73	9,711.73		501			Trade Refuse Collection - MH
16/10/2025	E-On Energy Solutions Ltd	FE7E4DA4-4	160.17	160.17		501			Electric - NTCO
16/10/2025	Mamoosh	MAMO16.10	50.00		8.33	4082	300	41.67	Hospitality - French Visitors
17/10/2025	Clares Office Supplies Ltd	01791938	86.36	86.36		501			Scissors & files
17/10/2025	Ichthus Event Solutions Ltd	0881	11,340.00	11,340.00		501			Christmas Lights - 1st Payment
17/10/2025	HAGS-SMP Ltd	104816	18,257.24	18,257.24		501			Refurbishment Eastside Play
17/10/2025	HAGS-SMP Ltd	104817	52.80	52.80		501			Inspection Eastside Play Area
17/10/2025	Unda Consulting Limited	153265-964	1,194.00	1,194.00		501			Flood risk assess - D&MP
17/10/2025	Pulse South Coast	233	118.80	118.80		501			ES Playground Opening

Subtotal Carried Forward:

174,047.74

86,907.13

94.59

87,046.02

Payments made between 01/09/2025 and 31/12/2025

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
17/10/2025	E-On Energy Solutions Ltd	A7000C35C-	43.49	43.49		501			Electric - LRD
17/10/2025	E-On Energy Solutions Ltd	CB778D50-4	77.69	77.69		501			Electric - MH
17/10/2025	Pension ESCC	ESCCSEP25	4,861.21			4000	102	1,220.95	ESCC Employee Pensions
						4001	102	3,640.26	ESCC Employer Pensions
17/10/2025	Mrs K Bishop	QUIZ17.10	96.75			4080	300	96.75	Mayors Quiz Items 17.10.25
20/10/2025	HAGS-SMP Ltd	104816-2	50,000.00	50,000.00		501			Refurbishment Eastside Play
20/10/2025	Premier Managed Technologies G	331948	143.76	143.76		501			Photocopying Sept 2025
21/10/2025	E-On Energy Solutions Ltd	016F62D9-4	103.27	103.27		501			Electricity - ES
21/10/2025	HAGS-SMP Ltd	104816-3	50,000.00	50,000.00		501			Refurbishment Eastside Play
21/10/2025	E-On Energy Solutions Ltd	60F9407A-4	63.54	63.54		501			Electricity D&MP
21/10/2025	EE	V023974987	153.24	153.24		501			4 x NTC Mobile Oct 2025
22/10/2025	HAGS-SMP Ltd	104816-4	50,000.00	50,000.00		501			Refurbishment Eastside Play
22/10/2025	PAYE Payments	HMRCSEP25	5,103.34			4000	102	2,003.86	PAYE Inc Tax September 2025
						4000	102	820.71	Employee NI September 2025
						4001	102	2,278.77	Employer NI September 2025
23/10/2025	ENGIE Gas Limited	1-01839608	14.69	14.69		501			Gas - MH
23/10/2025	ENGIE Gas Limited	1-01839609	147.13	147.13		501			Gas - NTCO
23/10/2025	Lewes District Council	LDW2000950	21.00	21.00		501			Tens License - Xmas Market
24/10/2025	Business Stream	8865554	323.34	323.34		501			Water - ES
24/10/2025	Business Stream	8867183	13.67	13.67		501			Water - MH
24/10/2025	Business Stream	8867710	143.44	143.44		501			Water - LRD
24/10/2025	Staff Salaries	SS OCT25	15,100.22			4000	102	14,721.92	Staff Salaries October 2025
						4008	102	338.56	KD Mileage
						4008	102	4.83	SH Mileage
						4008	102	34.91	KD Travel Expenses
27/10/2025	Credit Cards	CC27.10.25	2,252.26			202		2,252.26	CC Payment September 25
28/10/2025	Petty Cash	Top Up Oct	80.00			210		80.00	Top Up - October 2025
30/10/2025	PWLB Lending Facility	PWLBOCT25	5,501.23			4060	101	5,501.23	Loan Repayment October 25
03/11/2025	Lewes District Council	1007877572	247.00	247.00		501			Business Rates - DH
03/11/2025	Lewes District Council	1007879642	205.00	205.00		501			Business Rates - MH
Subtotal Carried Forward:			358,743.01	238,607.39	94.59			120,041.03	

Current A/c

Payments made between 01/09/2025 and 31/12/2025

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
03/11/2025	Lewes District Council	1007890272	87.00	87.00		501			Business Rates - LRD
03/11/2025	Lewes District Council	1007890302	499.00	499.00		501			Business Rates - CEM
03/11/2025	Lewes District Council	100899386	125.00	125.00		501			Business Rates - ES
03/11/2025	Lewes District Council	1012479112	384.00	384.00		501			Business Rates - NTCO
03/11/2025	Computer-Eyez (South) Ltd	69718+2	1,825.84	1,825.84		501			Agreement Master Services
03/11/2025	ENGIE Gas Limited	70048	540.00	540.00		501			Upgrade to Windows11 NTCO
03/11/2025	Barclays Bank	FEESOCT25	23.92			4058	101	23.92	Bank Fees - 15SEP/12OCT 25
03/11/2025	Trade UK Account	x5 Sep 25	385.73	385.73		501			Park repairs & PPE - WR
07/11/2025	Pipers News	9134	11.40	11.40		501			Weekly Newspapers (Sep 25)
10/11/2025	Barclaycard Payments Ltd	0172392110	20.99	20.99		501			Payment Card Machine Oct 25
10/11/2025	Pulse South Coast	0213	237.60	237.60		501			Medical Provision Remembrance
10/11/2025	SSE	03596836	91.07	91.07		501			Electric - Cemetery Chapel
10/11/2025	SSE	03598663	101.07	101.07		501			Electric - Mortuary
10/11/2025	Mulberry Local Authority Servi	1649	330.36	330.36		501			Internal Audit October 2025
10/11/2025	Middleton Heating & Plumbing L	25169	76.18	76.18		501			Repairs ES Changing Rooms
10/11/2025	Grasstex Limited	3275	2,456.78	2,456.78		501			Verge Cuts Highway/Urban
10/11/2025	Tansleys Printers	33128	143.00	143.00		501			OOS Remembrance Day 2025
10/11/2025	Still Creative Ltd	599072	180.00	180.00		501			Website Maintain Sep 25
10/11/2025	Harry Carter-Owen	BANK ERROR	79.74			1170	300	79.74	Refund of bank error
10/11/2025	Emma Scorgie	STALL HIRE	20.00			1013	100	20.00	Refund of Stall Hire Fee
10/11/2025	Clares Office Supplies Ltd	x5 Oct/Nov	219.13	219.13		501			Bleach & Toilet Paper
14/11/2025	Advo Payroll	044263	79.99	79.99		501			Payroll November 2025
17/11/2025	Arval UK Limited	014149605	549.00	549.00		501			Van Lease - November 2025
17/11/2025	Lewes District Council	6260661	9,433.45	9,433.45		501			Grounds Maintenance Nov25
17/11/2025	Pension ESCC	ESCC OCT25	5,058.51			4000	102	1,265.13	ESCC Pensions Employee Oct 25
						4001	102	3,793.38	ESCC Pensions Employer Oct 25
Subtotal Carried Forward:			381,701.77	256,383.98	94.59			125,223.20	

Current A/c

Payments made between 01/09/2025 and 31/12/2025

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
18/11/2025	E-On Energy Solutions Ltd	016F62D9-4	258.87	258.87		501			Electric - ES
18/11/2025	E-On Energy Solutions Ltd	60F9407A-4	154.76	154.76		501			Electric - D&MP
18/11/2025	E-On Energy Solutions Ltd	82DFEE9E-0	429.39	429.39		501			Electric - Bandstand
18/11/2025	E-On Energy Solutions Ltd	A700C35C-4	44.94	44.94		501			Electric - LRD
18/11/2025	E-On Energy Solutions Ltd	CB778D50-4	174.89	174.89		501			Electric - MH
18/11/2025	E-On Energy Solutions Ltd	FE7E4DA4-4	203.67	203.67		501			Electric - NTCO
19/11/2025	EE	0240746205	140.32	140.32		501			4 x Mobile Phones Nov25
19/11/2025	Poi Passion	055	350.00	350.00		501			LED Walk About Act
19/11/2025	J Kirby Electrical Ltd	11035+2	295.20	295.20		501			Electrical Repairs - MH
19/11/2025	Middleton Heating & Plumbing L	25222	126.00	126.00		501			Gas Safety Check/Service NTCO
19/11/2025	Tansleys Printers	33390	84.00	84.00		501			Banner Xmas 2025
19/11/2025	Newton Newton Flag Makers Ltd	4958	822.00	822.00		501			Union Flag, Pole & Base
19/11/2025	Mr Dean Amy	GG-06/12/2	250.00	250.00		501			Grinch Grotto - Xmas Market 25
19/11/2025	Lewes District Assoc of Local	LD06	60.00	60.00		501			LDALC Fees 23/24/25/26
19/11/2025	SLCC Enterprises Ltd	ORD510304-	149.40	149.40		501			14th Edit Local Council Admin
19/11/2025	Emma Sharp	REFUND SH	20.00			1013	100	20.00	Refund of Stall Hire
19/11/2025	SCDA	REFUNDHH	93.00			1010	204	93.00	Refund of Cancelled Hall Hire
20/11/2025	Premier Managed Technologies G	332789	137.34	137.34		501			Printing/Photocopies
21/11/2025	ENGIE Gas Limited	1-01875271	15.18	15.18		501			Gas - MH
21/11/2025	ENGIE Gas Limited	1-01875273	361.61	361.61		501			Gas - NTCO Oct 2025
21/11/2025	PAYE Payments	HMRCOCT25	5,278.55			4000	102	2,003.86	PAYE inc October 2025
						4000	102	881.65	Employee Nat Ins Oct 25
						4001	102	2,393.04	Employer NI Oct 2025
24/11/2025	Business Stream	9098527	316.14	316.14		501			Water ES
24/11/2025	Business Stream	9099723	36.28	36.28		501			Water MH
24/11/2025	Business Stream	9100152	142.90	142.90		501			Water LRD Hall
24/11/2025	Staff Salaries	SSNOV2025	14,423.65			4000	102	14,408.47	Staff Salaries - November 2025
						4008	102	12.88	Mileage KD
						4008	102	2.30	Mileage SH
27/11/2025	Credit Cards	CCOct2025	174.31			202		174.31	CC Payment October 2025
30/11/2025	Canva	04716-1658	100.00	100.00		501			Canva Pro Solo
30/11/2025	Canva	ERR04716	-100.00			4022	101	-100.00	Err Reversal
Subtotal Carried Forward:			406,244.17	261,036.87	94.59			145,112.71	

Current A/c

Payments made between 01/09/2025 and 31/12/2025

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
01/12/2025	Lewes District Council	1007877572	247.00	247.00		501			Business Rates - DH
01/12/2025	Lewes District Council	1007879642	205.00	205.00		501			Business Rates - MH
01/12/2025	Lewes District Council	1007890272	87.00	87.00		501			Business Rates - LRD
01/12/2025	Lewes District Council	1007890302	499.00	499.00		501			Business Rates - CEM
01/12/2025	Lewes District Council	100899386	125.00	125.00		501			Business Rates - ES
01/12/2025	Lewes District Council	1012479112	384.00	384.00		501			Business Rates - NTCO
01/12/2025	Computer-Eyez (South) Ltd	70345+2	1,651.01	1,651.01		501			Agreement Office 365 Dec 25
01/12/2025	Trade UK Account	Nov2025	259.16	259.16		501			Paint & primer - ES
01/12/2025	RNLI	RNLI1.12	78.00			4022	101	78.00	Mayors Christmas Cards
03/12/2025	Prestige Hampers	9238243	54.97			4022	101	54.97	KD - Get Well Soon
05/12/2025	Barclays Bank	FEES NOV25	24.38			4058	101	24.38	Fees - 13Oct-12Nov25
08/12/2025	Sainsburys S'Markets	8.12.2025	15.97			4218	100	15.97	Xmas Concert Refreshments
10/12/2025	Barclaycard Payments Ltd	0172392111	18.94	18.94		501			Card Payment Machine - Nov25
12/12/2025	Tates of Sussex	0010300101	56.46	56.46		501			Fencing for NTCO Exterior
12/12/2025	Clares Office Supplies Ltd	01811219	76.08	76.08		501			A4 Paper
12/12/2025	Clares Office Supplies Ltd	01816170	26.50	26.50		501			A4 card - White
12/12/2025	Pulse South Coast	0209	372.90	372.90		501			Medical Provision Xmas Market
12/12/2025	Orbis Protect Ltd	0538269	13.93	13.93		501			Lone worker device Dec 25
12/12/2025	Stannah Lift Services Limited	1085843319	64.50	64.50		501			Lift Servicing 7.10-6.1.26
12/12/2025	J Kirby Electrical Ltd	11299	84.00	84.00		501			Fault find - heater - MH
12/12/2025	Elevators Ltd	1138	300.00	300.00		501			LOLER - Lift Inspection
12/12/2025	Newhaven Art Projects	20102025	120.00	120.00		501			Project Space - Grinch Grotto
12/12/2025	Tansleys Printers	33552	84.00	84.00		501			Christmas Banner 2025
12/12/2025	Tansleys Printers	33773	5,700.00	5,700.00		501			NH Matters - Winter 25
12/12/2025	SSE	3722613	180.60	180.60		501			Electric - Cemetery Oct 2025
12/12/2025	SSE	3723811	99.22	99.22		501			Electric - Mortuary October 25
12/12/2025	Plumbwells Plumbing Ltd	39626	96.00	96.00		501			Boiler leak - MH
12/12/2025	Clerks & Councils Direct	5734	189.00	189.00		501			2 x Freedom Scrolls

Subtotal Carried Forward:

417,356.79 271,976.17

94.59

145,286.03

Current A/c

Payments made between 01/09/2025 and 31/12/2025

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
									- R Cohen
12/12/2025	Pipers News	9780	14.25	14.25		501			Weekly newspapers
15/12/2025	Arval UK Limited	014278239	549.00	549.00		501			Van lease - December 2025
15/12/2025	Advo Payroll	044935	79.99	79.99		501			Payroll services - Dec 2025
15/12/2025	Lewes District Council	6261058	9,433.45	9,433.45		501			Grounds Maintenance Dec25
15/12/2025	BNP Paribas Leasing Solutions	FLLB779225	244.20	244.20		501			Copier servicing 13.12-12.3.26
15/12/2025	BNP Paribas Leasing Solutions	FPSB779234	48.00	48.00		501			Photocopier rental Nov25
15/12/2025	Petty Cash	Top Up PC	60.00			210		60.00	Top Up Petty Cash
16/12/2025	E-On Energy Solutions Ltd	82DFEE9E-0	16.12	16.12		501			Electric - Bandstand
16/12/2025	E-On Energy Solutions Ltd	FE7E4DA4-4	188.29	188.29		501			Electric - NTCO
17/12/2025	E-On Energy Solutions Ltd	A700C35C-0	53.66	53.66		501			Electric - LRD
17/12/2025	Pension ESCC	ESCCNOV25	4,937.88			4000	102	1,238.11	ESCC Staff Pensions Nov 2025
						4001	102	3,699.77	ESCC Staff Pensions Nov 2025
19/12/2025	Tates of Sussex	0104001115	35.00	35.00		501			Flowers - NTC
19/12/2025	E-On Energy Solutions Ltd	016F62D9-4	575.00	575.00		501			Electric - ES
19/12/2025	Clares Office Supplies Ltd	01820625	198.36	198.36		501			Cleaning products
19/12/2025	EE	0241771063	134.65	134.65		501			4 x Mobile phone Nov 25
19/12/2025	K & H Plumbing & Heating	0432	60.00	60.00		501			Leak/fix - D&MP
19/12/2025	Ichthus Event Solutions Ltd	0894	6,804.00	6,804.00		501			Xmas Lights Install
19/12/2025	J Kirby Electrical Ltd	11287	378.00	378.00		501			Replace immersion element - ES
19/12/2025	Clubcards121	2511	519.90	519.90		501			Lanyards LDC
19/12/2025	PPL PRS Ltd	3230834/36	848.59	848.59		501			Music License - D&MP
19/12/2025	North Laine Window Cleaning	331	72.00	72.00		501			Window Cleans - NTCO, MH, ES
19/12/2025	Grasstex Limited	3408	4,554.98	4,554.98		501			Highway Verges Dec 2025
19/12/2025	Clerks & Councils Direct	5589	180.60	180.60		501			Freedom Scroll - Juliet
19/12/2025	E-On Energy Solutions Ltd	60F9407A-4	375.16	375.16		501			Electric - D&MP
19/12/2025	J Kirby Electrical Ltd	9701	5,220.00	5,220.00		501			Replace Electric Heating MH
19/12/2025	E-On Energy Solutions Ltd	CB778D50-4	237.95	237.95		501			Electric - MH
22/12/2025	ENGIE Gas Limited	1-01909653	14.69	14.69		501			Gas - MH
22/12/2025	ENGIE Gas Limited	1-01909654	545.54	545.54		501			Gas - NTCO
22/12/2025	Premier Managed Technologies G	333193/511	161.05	161.05		501			Photocopying - Oct/Nov 25
Subtotal Carried Forward:			453,897.10	303,518.60	94.59			150,283.91	

Current A/c

Payments made between 01/09/2025 and 31/12/2025

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>
22/12/2025	Plumbwells Plumbing Ltd	39801	8,361.00	8,361.00		501			Replace Heating Boiler - MH
22/12/2025	Arlettes	ARLETTEREF	20.00			1013	100	20.00	Refund of stall hire
22/12/2025	Emma Sharp	ESHARP	20.00			1013	100	20.00	Refund of Stall Hire
22/12/2025	PAYE Payments	HMRC DEC25	5,083.43			4000	102	1,915.86	PAYE inc TAX - Nov25
						4000	102	844.39	Employee Nat Ins - Nov25
						4001	102	2,323.18	Employer Nat Ins - Nov25
22/12/2025	Kalie Turner	KALIETURN	20.00			1013	100	20.00	Refund of Stall Hire
22/12/2025	Lumenhaven Ltd	LUMENH	20.00			1013	100	20.00	Refund of stall hire
22/12/2025	Staff Salaries	SS DEC2025	15,111.10			4008	102	2.76	Mileage MC
						4008	102	9.66	Mileage SH
						4000	102	15,098.68	Staff Salaries - December 2025
24/12/2025	Business Stream	9321507	330.01	330.01		501			Water - ES
24/12/2025	Business Stream	9323059	43.48	43.48		501			Water - MH
24/12/2025	Business Stream	9323598	143.44	143.44		501			Water - LRD
31/12/2025	Credit Cards	CCNov25	3,403.28			202		3,403.28	CC Payment November 2025
Total Payments:			486,452.84	312,396.53	94.59			173,961.72	

Credit Cards

Payments made between 01/09/2025 and 31/12/2025

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
01/09/2025	Amazon Marketplace UK	GB57EYMAB	13.19	13.19		501			Visitor book
04/09/2025	PortalPlan Quest Ltd	14232964	967.00		14.17	4500	301	882.00	Planning application D&MP Hall
						4500	301	70.83	Planning application D&MP Hall
10/09/2025	Amazon Marketplace UK	GB57RJNEBE	20.97	20.97		501			Helpin Hand
10/09/2025	Lewes District Council	LDW2000944	21.00	21.00		501			TENS license - Mayors Quiz
10/09/2025	Lewes District Council	LDW200094X	-21.00			4080	300	-21.00	Reverse Payment
16/09/2025	Amazon Marketplace UK	GB501WVTA	16.70	16.70		501			Stakes for NH CEM
16/09/2025	Amazon Marketplace UK	GB57ZD02A	17.29	17.29		501			Magnetsfor noticeboards
17/09/2025	Screwfix Direct Limited	2165934004	51.99	51.99		501			Workwear coat - WR
17/09/2025	Amazon Marketplace UK	GB5001QKK	9.65	9.65		501			Magnets for noticeboards
17/09/2025	Amazon Marketplace UK	GB580BKAB	53.98	53.98		501			Workwear trousers - WR
18/09/2025	Amazon Marketplace UK	GB50065MM1	45.99	45.99		501			Heavy duty cleaning buffers
18/09/2025	Amazon Marketplace UK	GB581HB6A	48.97	48.97		501			Workwear shorts - WR
18/09/2025	Amazon Marketplace UK	GB5829NHA	14.68	14.68		501			Microperforated paper
19/09/2025	Tates of Sussex	105001094/	517.57	517.57		501			Plant - Tree Wardens
19/09/2025	Tates Sussex Gdn Centres	19.9.25X	-517.57		-86.26	4511	301	-431.31	Transfer payment Current Acc
22/09/2025	Amazon Marketplace UK	GB5863UJAB	52.01	52.01		501			Black Gloves
23/09/2025	Amazon Marketplace UK	GB50A95AY	16.00	16.00		501			Heavy Duty Gloves x 2 pairs
27/09/2025	Workwear Express Limited	2278548	123.25	123.25		501			Workwear - WR
28/09/2025	Amazon Marketplace UK	GB501QJ7JT	17.33	17.33		501			Pedal bin liners
03/10/2025	SLCC Enterprises Ltd	BK222794-1	739.20	739.20		501			SLCC Conference 2025 - KD
06/10/2025	Workwear Express Limited	2287112	57.25	57.25		501			Polo & Fleece - MC
06/10/2025	Amazon Marketplace UK	GB58NOHHA	9.78	9.78		501			Envelopes
12/10/2025	Amazon Marketplace UK	GB58VB69A	16.94	16.94		501			Hoover replacement head
14/10/2025	Amazon Marketplace UK	GB58XNW3A	8.28	8.28		501			Hole reinforcement rings
22/10/2025	Amazon Marketplace UK	GB598SN1A	24.93	24.93		501			Coffee - Office/KD
22/10/2025	Amazon Marketplace UK	GB598SYDA	8.00	8.00		501			Coffee - Office
24/10/2025	B&Q Financial Services	1056618451	44.95	44.95		501			Urinal Blocks - MH
Subtotal Carried Forward:			2,378.33	1,949.90	-72.09			500.52	

Credit Cards

Payments made between 01/09/2025 and 31/12/2025

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
24/10/2025	Royal Mail Group Ltd	BT45456916	4.45	4.45		501			Postage Item to Ingenio
24/10/2025	Amazon Marketplace UK	GB598SMOA	24.98	24.98		501			Car seat caddy - VAN
31/10/2025	Barclaycard	CCFEEOct25	32.00			4058	101	32.00	Credit Card Fee - KD Oct 2025
06/11/2025	Royal Mail Group Ltd	54710	1,534.99	1,534.99		501			Mail Drop NH Matters Winter 25
10/11/2025	Land Registry Searches	15617179	50.36	50.36		501			Land search
10/11/2025	Amazon Marketplace UK	204-588818	12.36	12.36		501			Ipad charger & batteries - KD
10/11/2025	Amazon Marketplace UK	5888189	8.46	8.46		501			Ipad Charger - SH
10/11/2025	Amazon Marketplace	DUP10.11	-12.36		-2.06	4022	101	-10.30	Duplicate Entry x 2
10/11/2025	Amazon Marketplace UK	GB5093U7Y	3.90	3.90		501			AAAA Batteries - KD
13/11/2025	Adobe Systems Software Ireland	13.11.2025	-62.86	-62.86		501			Refund Acrobat Pro
13/11/2025	Adobe Systems Software Ireland	2025017378	1,000.80	1,000.80		501			Adobe Acrobat Pro x 4 Business
13/11/2025	Adobe Systems Software Ireland	3275575768	-32.80	-32.80		501			Refund Acrobat Pro
13/11/2025	Adobe Systems Software Ireland	3275587714	-195.68	-195.68		501			Credit
13/11/2025	Adobe Systems Software Ireland	3277557526	-29.52	-29.52		501			Refund Acrobat Pro
13/11/2025	Amazon Marketplace UK	GB5A081AA	18.57	18.57		501			Phone Case - WR
17/11/2025	Adobe Systems Software Ireland	2025016985	198.96	198.96		501			Acrobat Pro 25/26
18/11/2025	Memorial Benches UK	188	470.00	470.00		501			Memorial Bench - Teak
18/11/2025	Amazon Marketplace UK	GB5A63EAA	18.64	18.64		501			A5 paper
21/11/2025	Land Registry	LRNOV25	98.00			4022	101	98.00	Land Registry Searches x 8
24/11/2025	Amazon Marketplace UK	GB5AF4B4A	18.92	18.92		501			Plastic Memorial Tags
25/11/2025	B&Q Financial Services	1057592113	112.00	112.00		501			2 x Dewalt Batteries
30/11/2025	Canva	30.11.2025	100.00	100.00		501			Canva Pro30.11.2025/Canv
11/12/2025	Posturite Limited	1433918	90.54	90.54		501			Replacement Arms - SE
17/12/2025	B&Q Financial Services	1058527026	54.95	54.95		501			Cherry Urinal Blocks
23/12/2025	Viking Direct	802185991W	45.07	45.07		501			Toilet roll - Halls
Total Payments:			5,943.06	5,396.99	-74.15			620.22	

Detailed Income & Expenditure by Budget Heading 05/01/2026

Month No: 9

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>Regeneration & Strategic Dev</u>								
100 <u>Regeneration & Strategic Dev</u>								
1013 Bar @ Bandstand Ticket Sales	0	37	0	(37)			0.0%	
Regeneration & Strategic Dev :- Income	0	37	0	(37)				0
4218 Partnership Cont/Event Support	5,609	8,931	35,000	26,069		26,069	25.5%	
4228 Bandstand	0	0	2,000	2,000		2,000	0.0%	
4500 Professional Fees	514	0	2,500	2,500		2,500	0.0%	
Regeneration & Strategic Dev :- Indirect Expenditure	6,123	8,931	39,500	30,569	0	30,569	22.6%	0
Net Income over Expenditure	(6,123)	(8,894)	(39,500)	(30,606)				
Regeneration & Strategic Dev :- Income	0	37	0	(37)			0.0%	
Expenditure	6,123	8,931	39,500	30,569	0	30,569	22.6%	
Movement to/(from) Gen Reserve	(6,123)	(8,894)	(39,500)	(30,606)				
<u>Promotion Partnership/Finance</u>								
101 <u>Administration & Office Costs</u>								
1050 Miscellaneous Income	389	0	180	180			0.0%	
1091 LDC Grant	0	57,934	0	(57,934)			0.0%	
1176 Precept Received	672,430	723,962	723,962	0			100.0%	
1190 Interest Received	18,130	15,557	15,400	(157)			101.0%	
Administration & Office Costs :- Income	690,949	797,453	739,542	(57,911)			107.8%	0
4012 Business Rates	3,842	3,842	4,072	230		230	94.4%	
4014 Utilities, Elec/Water/Sew/Fire	9,310	3,737	3,925	188		188	95.2%	
4015 Repairs and Maintenance	15,593	3,003	3,600	597		597	83.4%	
4017 IT Support	18,156	16,362	17,305	943		943	94.6%	
4021 Communications	2,833	2,788	2,449	(339)		(339)	113.9%	
4022 General Office Costs	9,392	3,789	6,545	2,756		2,756	57.9%	
4023 Printing & Stationery	4,185	2,923	4,309	1,386		1,386	67.8%	
4025 Insurance	18,450	20,523	19,003	(1,520)		(1,520)	108.0%	
4027 Website Maintenance NTC	0	300	0	(300)	750	(1,050)	0.0%	
4057 Audit Fees	2,249	2,748	2,318	(430)	253	(683)	129.4%	
4058 Bank Charges	720	395	700	305		305	56.5%	
4060 Loan Repayments	11,002	11,002	11,002	(0)		(0)	100.0%	
4081 Membership Subscriptions	3,505	3,207	3,545	338		338	90.5%	
4150 Consumables	236	130	250	120		120	52.1%	
Administration & Office Costs :- Indirect Expenditure	99,474	74,750	79,023	4,273	1,003	3,270	95.9%	0
Net Income over Expenditure	591,475	722,703	660,519	(62,184)				
6000 plus Transfer from EMR	3,586	0	0	0				

Detailed Income & Expenditure by Budget Heading 05/01/2026

Month No: 9

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Movement to/(from) Gen Reserve	595,061	722,703	660,519	(62,184)				
300 Community Engagement & Promoti								
1169 Mayoral Event/Promotion	356	1,075	0	(1,075)			0.0%	
1170 Newsletter - Advert Income	867	2,769	1,000	(1,769)			276.9%	
1173 NTC Events Income	0	180	0	(180)			0.0%	
Community Engagement & Promoti :- Income	1,222	4,025	1,000	(3,025)			402.5%	0
4024 Publications	23,788	26,727	30,400	3,673		3,673	87.9%	
4030 Advertising - Recruitment	2,687	0	500	500		500	0.0%	
4031 Advertising & Publicity	5,373	0	500	500		500	0.0%	
4079 Young Mayors Allowance	0	0	500	500		500	0.0%	
4080 Mayoral Expenses	1,854	1,559	1,600	41		41	97.4%	
4082 Hospitality	497	102	300	198		198	34.0%	
4221 Dieppe Raid/Remembrance	3,993	5,760	5,000	(760)		(760)	115.2%	
4224 Town Crier	0	0	150	150		150	0.0%	
Community Engagement & Promoti :- Indirect Expenditure	38,192	34,148	38,950	4,802	0	4,802	87.7%	0
Net Income over Expenditure	(36,969)	(30,124)	(37,950)	(7,826)				
360 Support and Services								
1172 CIL Income	0	50,874	0	(50,874)			0.0%	
Support and Services :- Income	0	50,874	0	(50,874)				0
4015 Repairs and Maintenance	1	0	0	0		0	0.0%	
4215 Grant Aid	9,056	0	20,000	20,000		20,000	0.0%	
4218 Partnership Cont/Event Support	17,940	14,960	10,000	(4,960)		(4,960)	149.6%	
4226 Community Partnership Grants	10,387	0	20,000	20,000		20,000	0.0%	
Support and Services :- Indirect Expenditure	37,384	14,960	50,000	35,040	0	35,040	29.9%	0
Net Income over Expenditure	(37,384)	35,914	(50,000)	(85,914)				
Promotion Partnership/Finance :- Income	692,171	852,352	740,542	(111,810)			115.1%	
Expenditure	175,050	123,858	167,973	44,115	1,003	43,112	74.3%	
Net Income over Expenditure	517,121	728,494	572,569	(155,925)				
plus Transfer from EMR	3,586	0	0	0				
Movement to/(from) Gen Reserve	520,707	728,494	572,569	(155,925)				

Environment & Amenities

Detailed Income & Expenditure by Budget Heading 05/01/2026

Month No: 9

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
150 Cemetery-Building & Grounds								
1016 Misc Income	0	590	0	(590)			0.0%	
1149 Transfer of Exclusive Right of	0	50	500	450			10.0%	
1152 Excl Right of Burial Full Grav	30,604	6,480	16,863	10,384			38.4%	
1153 Excl Right of Burial Ashes Plo	566	1,132	485	(647)			233.4%	
1154 Burial Single Depth	5,940	8,910	6,789	(2,121)			131.2%	
1155 Burial Double Depth	19,260	6,420	4,402	(2,018)			145.8%	
1157 Burial/Scattering of Ashes	5,260	5,985	5,374	(611)			111.4%	
1158 Memorial Permits	7,819	4,255	8,491	4,236			50.1%	
1159 Hire Newhaven Cemetery Chapel	0	50	0	(50)			0.0%	
Cemetery-Building & Grounds :- Income	69,449	33,871	42,904	9,033			78.9%	0
4012 Business Rates	4,034	4,990	4,246	(744)		(744)	117.5%	
4014 Utilities, Elec/Water/Sew/Fire	35	2,304	1,058	(1,246)		(1,246)	217.8%	
4015 Repairs and Maintenance	7,542	2,630	4,000	1,370		1,370	65.8%	1,493
4016 Grounds Maintenance	97,117	70,751	127,638	56,887		56,887	55.4%	
4150 Consumables	101	0	0	0		0	0.0%	
Cemetery-Building & Grounds :- Indirect Expenditure	108,829	80,675	136,942	56,267	0	56,267	58.9%	1,493
Net Income over Expenditure	(39,380)	(46,804)	(94,038)	(47,234)				
6000 plus Transfer from EMR	2,305	1,493	0	(1,493)				
Movement to/(from) Gen Reserve	(37,075)	(45,311)	(94,038)	(48,727)				
201 Denton Social Centre								
1010 Hall Hire Charges	15,816	13,514	15,739	2,225			85.9%	
Denton Social Centre :- Income	15,816	13,514	15,739	2,225			85.9%	0
4012 Business Rates	2,470	2,470	2,627	157		157	94.0%	
4014 Utilities, Elec/Water/Sew/Fire	4,689	2,483	3,888	1,405		1,405	63.9%	
4015 Repairs and Maintenance	4,174	1,186	3,500	2,314		2,314	33.9%	
4150 Consumables	223	144	250	106		106	57.6%	
4500 Professional Fees	0	995	0	(995)		(995)	0.0%	995
Denton Social Centre :- Indirect Expenditure	11,556	7,279	10,265	2,986	0	2,986	70.9%	995
Net Income over Expenditure	4,260	6,236	5,474	(762)				
6000 plus Transfer from EMR	0	995	0	(995)				
Movement to/(from) Gen Reserve	4,260	7,231	5,474	(1,757)				

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	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>202 East Side Social Centre</u>								
1010 Hall Hire Charges	8,844	6,062	9,732	3,670			62.3%	
East Side Social Centre :- Income	8,844	6,062	9,732	3,670			62.3%	0
4012 Business Rates	1,248	1,248	1,327	80		80	94.0%	
4014 Utilities, Elec/Water/Sew/Fire	5,411	4,145	3,077	(1,068)		(1,068)	134.7%	
4015 Repairs and Maintenance	10,753	3,046	2,000	(1,046)		(1,046)	152.3%	
4150 Consumables	191	54	0	(54)		(54)	0.0%	
East Side Social Centre :- Indirect Expenditure	17,603	8,492	6,404	(2,088)	0	(2,088)	132.6%	0
Net Income over Expenditure	(8,758)	(2,430)	3,328	5,758				
<u>203 Lewes Road Social Centre</u>								
1010 Hall Hire Charges	6,853	2,485	2,600	115			95.6%	
Lewes Road Social Centre :- Income	6,853	2,485	2,600	115			95.6%	0
4012 Business Rates	873	873	929	56		56	94.0%	
4014 Utilities, Elec/Water/Sew/Fire	3,224	1,889	3,795	1,906		1,906	49.8%	
4015 Repairs and Maintenance	5,533	557	2,000	1,443		1,443	27.9%	
4150 Consumables	224	332	250	(82)		(82)	132.9%	
Lewes Road Social Centre :- Indirect Expenditure	9,854	3,652	6,974	3,322	0	3,322	52.4%	0
Net Income over Expenditure	(3,001)	(1,167)	(4,374)	(3,207)				
<u>204 Meeching Hall</u>								
1010 Hall Hire Charges	14,072	10,683	14,011	3,328			76.2%	
Meeching Hall :- Income	14,072	10,683	14,011	3,328			76.2%	0
4012 Business Rates	2,046	2,046	2,176	130		130	94.0%	
4014 Utilities, Elec/Water/Sew/Fire	9,273	3,423	5,910	2,487		2,487	57.9%	
4015 Repairs and Maintenance	4,750	13,405	4,000	(9,405)		(9,405)	335.1%	
4150 Consumables	269	141	250	109		109	56.3%	
Meeching Hall :- Indirect Expenditure	16,339	19,014	12,336	(6,678)	0	(6,678)	154.1%	0
Net Income over Expenditure	(2,268)	(8,332)	1,675	10,007				
<u>301 Community Services</u>								
1151 Memorial Slat on Bench	508	254	915	661			27.8%	
1160 Allotment Income Cemetery	1,948	1,801	1,732	(69)			104.0%	
1161 Allotment Income East Side	0	424	385	(39)			110.0%	
1175 Grass Verge Income	0	0	3,210	3,210			0.0%	
1178 Misc Income	1,000	950	0	(950)			0.0%	
Community Services :- Income	3,456	3,429	6,242	2,813			54.9%	0

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4014 Utilities, Elec/Water/Sew/Fire	2,265	1,222	2,965	1,743		1,743	41.2%	
4015 Repairs and Maintenance	48	69	0	(69)		(69)	0.0%	
4200 CCTV Maintenance/Operating	1,859	1,254	3,030	1,776		1,776	41.4%	
4202 Defibrillator Elec/Pads	490	943	2,100	1,157		1,157	44.9%	
4210 Christmas Lights	18,187	19,280	25,000	5,720		5,720	77.1%	
4213 Grass Verge Expenditure	14,854	13,899	17,454	3,555	10,392	(6,837)	139.2%	
4230 Play Areas	130,473	141,848	10,000	(131,848)	774	(132,622)	1426.2%	140,000
4234 Environmental Enhancements	12,809	0	10,000	10,000		10,000	0.0%	
4235 Amenity Areas	18,760	5,292	19,000	13,708		13,708	27.9%	
4236 Allotments	18,763	25,778	7,000	(18,778)		(18,778)	368.3%	19,416
4248 Business Asset Management	44,486	12,500	0	(12,500)		(12,500)	0.0%	2,750
4500 Professional Fees	4,130	15,113	2,000	(13,113)		(13,113)	755.6%	11,936
4510 Tree Work	12,716	2,375	14,000	11,625	1,500	10,125	27.7%	
4511 Tree Wardens	2,470	1,179	3,600	2,421		2,421	32.8%	
4512 Banners on Riverside	2,695	3,614	5,500	1,886		1,886	65.7%	
Community Services :- Indirect Expenditure	285,003	244,368	121,649	(122,719)	12,666	(135,385)	211.3%	174,102
Net Income over Expenditure	(281,547)	(240,939)	(115,407)	125,532				
6000 plus Transfer from EMR	162,556	174,102	0	(174,102)				
Movement to/(from) Gen Reserve	(118,991)	(66,837)	(115,407)	(48,570)				
Environment & Amenities :- Income	118,491	70,044	91,228	21,184			76.8%	
Expenditure	449,185	363,480	294,570	(68,910)	12,666	(81,576)	127.7%	
Net Income over Expenditure	(330,694)	(293,435)	(203,342)	90,093				
plus Transfer from EMR	164,861	176,589	0	(176,589)				
Movement to/(from) Gen Reserve	(165,834)	(116,846)	(203,342)	(86,496)				

Personnel102 Staff Costs

4000 Salaries	194,746	170,734	230,446	59,712		59,712	74.1%	
4001 National Insurance & Pension	57,947	55,085	79,093	24,008		24,008	69.6%	
4002 Staff Overtime	72	0	1,000	1,000		1,000	0.0%	
4006 NTC Van	10,868	3,790	6,588	2,798		2,798	57.5%	
4007 Subsistence	0	0	200	200		200	0.0%	
4008 Travel	1,377	561	500	(61)		(61)	112.1%	
4009 Payroll Costs	800	600	900	300		300	66.7%	
4010 Training Staff & Councillors	2,034	2,198	3,000	802		802	73.3%	
4013 Employment Law/Health & Safety	5,893	7,490	7,500	10		10	99.9%	

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	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4153 PPE	688	683	500	(183)		(183)	136.5%	
Staff Costs :- Indirect Expenditure	<u>274,425</u>	<u>241,140</u>	<u>329,727</u>	<u>88,587</u>	<u>0</u>	<u>88,587</u>	<u>73.1%</u>	<u>0</u>
Net Expenditure	<u>(274,425)</u>	<u>(241,140)</u>	<u>(329,727)</u>	<u>(88,587)</u>				
Personnel :- Income	0	0	0	0			0.0%	
Expenditure	274,425	241,140	329,727	88,587	0	88,587	73.1%	
Movement to/(from) Gen Reserve	<u>(274,425)</u>	<u>(241,140)</u>	<u>(329,727)</u>	<u>(88,587)</u>				
Full Council								
800 Full Council								
1172 CIL Income	90,936	3,932	0	(3,932)			0.0%	
1181 Town Deal Fund	231,520	0	0	0			0.0%	
Full Council :- Income	<u>322,457</u>	<u>3,932</u>	<u>0</u>	<u>(3,932)</u>				<u>0</u>
4096 CIL Expenditure	663	0	0	0		0	0.0%	
4097 EastSide Rec - Town Deal	301,436	0	0	0		0	0.0%	
Full Council :- Indirect Expenditure	<u>302,098</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		<u>0</u>
Net Income over Expenditure	<u>20,358</u>	<u>3,932</u>	<u>0</u>	<u>(3,932)</u>				
6000 plus Transfer from EMR	137,511	0	0	0				
6001 less Transfer to EMR	38,750	0	0	0				
Movement to/(from) Gen Reserve	<u>119,120</u>	<u>3,932</u>	<u>0</u>	<u>(3,932)</u>				
Full Council :- Income	322,457	3,932	0	(3,932)			0.0%	
Expenditure	302,098	0	0	0	0	0	0.0%	
Net Income over Expenditure	<u>20,358</u>	<u>3,932</u>	<u>0</u>	<u>(3,932)</u>				
plus Transfer from EMR	137,511	0	0	0				
less Transfer to EMR	38,750	0	0	0				
Movement to/(from) Gen Reserve	<u>119,120</u>	<u>3,932</u>	<u>0</u>	<u>(3,932)</u>				
Earmarked Reserves								
901 Earmarked Reserves								
9034 Towns Deal - East Side Project	13,189	0	0	0		0	0.0%	
Earmarked Reserves :- Indirect Expenditure	<u>13,189</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		<u>0</u>
Net Expenditure	<u>(13,189)</u>	<u>0</u>	<u>0</u>	<u>0</u>				
Earmarked Reserves :- Income	0	0	0	0			0.0%	
Expenditure	13,189	0	0	0	0	0	0.0%	
Movement to/(from) Gen Reserve	<u>(13,189)</u>	<u>0</u>	<u>0</u>	<u>0</u>				

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	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Income	1,133,119	926,365	831,770	(94,595)			111.4%	
Expenditure	1,220,070	737,409	831,770	94,361	13,669	80,692	90.3%	
Net Income over Expenditure	(86,951)	188,956	0	(188,956)				
plus Transfer from EMR	305,958	176,589	0	(176,589)				
less Transfer to EMR	38,750	0	0	0				
Movement to/(from) Gen Reserve	180,257	365,545	0	(365,545)				