



Town Council Offices,
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Email admin@newhaventowncouncil.gov.uk

18th February 2026

Dear Sir/Madam,

PROMOTION, PARTNERSHIP & FINANCE COMMITTEE.

You are hereby summoned to attend a meeting of the Promotion, Partnership & Finance Committee to be held at Meeching Hall, Fort Road, Newhaven on **Tuesday February 24th 2026 at 8:15pm.**

Meeting Link for public participation:-

<https://teams.microsoft.com/meet/36007032418627?p=xeWW499ZHGziMkwruJ>

Please Note:

This meeting will be recorded and then made publicly available on the Newhaven Town Council Website for 28 days, followed by its removal and deletion.

Councillors Mark Wardle (Chair)
James Harrison (Vice Chair)
Julie Carr
Shaun Boniface
Lindsey Macleod
Steve Saunders
Jessa Chapman

Stephen Honey
Executive Officer

AGENDA

Chair to inform all in attendance that:

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1. Apologies for absence.
2. Declarations of Interest - disclosure by Councillors of personal interests in matters on the agenda, and whether the Councillor regards their interest as prejudicial under the terms of the Code of Conduct.
3. To consider whether the minutes of the meeting of the Promotion, Partnership & Finance Committee held on Tuesday 9th December 2025 are an accurate record of the meeting.
4. Petitions/Public Questions.
5. To consider a request from Lewes District Citizen's Advice to implement a Service Level Agreement – Report by the Executive Officer
6. To consider a request from Havens Community Hub to implement a Service Level Agreement – Report by the Executive Officer
7. To consider and approve a number of Small and Large Discretionary Funding Applications – Report by the Executive Officer
8. To consider and approve a number of Community Partnership Funding applications - Report by the Executive Officer
9. To consider revising the previously agreed Hall Hire fees for 2026-27 – Report by the Responsible Finance Officer
10. Budget Report to 19th February 2026.

PLEASE NOTE:

All members of the public are welcome to attend Meetings of the Town Council and its Committees either in person or on-line.

Item 4 - a period of 15 minutes will be set aside for the receipt of petitions (minimum 10 signatures) and public questions relating to the published non-confidential business of the Meeting. Should you wish to present a petition or a specific question to the meeting, please submit this to admin@newhaventowncouncil.gov.uk at least three days before the meeting.

It may be necessary to consider particular items in confidential session. Where this arises, these items will be considered at the end of the Agenda.