

Newhaven Town Council
Town Council Offices
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Newhaven
East Sussex
BN9 9QE
Tel: 01273 516100

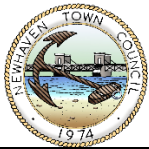
Stallholder Pitch Application (non-catering pitch)

Please email this form back to carrie.higgs@newhaventowncouncil.gov.uk

Your primary contact for enquiries will be the Events and Communications Officer,
Carrie: 07837300587

Stall Details

Event you are applying for:	
Name of company/org/charity:	
About Your Business:	
Website/Social Media Link:	
What you are bringing: <i>If bringing a gazebo, stall or table of your own, please state the size</i>	
Will you require electricity?:	



If you do require electricity, please tell us what you will be using it for:	
Will you be providing a workshop/activity/experience? Please describe your activity:	
Are you happy with your organisation being included in online promotions leading up to the event?	
If you would like an image included in online promotions, please copy and paste:	

Insurance

Do you have public liability insurance? <i>(Minimum £5 million)</i>	
Please send a copy with your application.	

Your Requirements - Extras

Please let us know if you require any of the following.

Chairs	
Stall <i>(6ftx3ft) with cover</i>	
Other <i>(please state)</i>	

Though we will do our best to accommodate, stalls are limited. Please be sure to provide your own table covers and weightings for wind if you have light items.

Personal Details

If you have more than one person on your stall, please fill in the personal details of a primary contact responsible for your stall below.



Full Name	
Phone	
Email	
Address	
Postcode	
Please include the full names of any other persons included on your stall:	

Security Deposit

A refundable deposit of £30.00 is required and will be returned provided the applicant attends the event or does not cancel within 48 hours of the event.

Please provide the email address we can send the invoice to below:

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If you do not pay the pitch deposit before the event date, Newhaven Town Council will refuse entry to the site as we will be unable to accommodate for unassigned pitches.

If there is anything you would like us to be aware of, any questions or any extra requirements, please state them here and we will get back to you:

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