



NEWHAVEN TOWN COUNCIL

Ken Dry
Town Clerk

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To: Promotion Partnership & Finance **Agenda Item 7.**

Date: 30th June 2026

Report Contact: Town Clerk

Subject: Event Funding Decision by E-Mail

1. The purpose of this report is to inform the committee of an Event Grant funding decision resultant of e-mail consultation and that the decision is duly noted.
2. On May 20th 2026, the RFO informed members of this Committee via email of an Event Grant application that she was in receipt of, that was 'time dependent' by virtue of the Event date and the next scheduled meeting of the committee.
3. The same email additionally informed members that following scoring of the application by officers, it was adjudged to have scored 14 points, when the minimum number of points required under the current policy was 20. The RFO sought their decision to grant or otherwise by 12:00 Noon Friday 29th May 2026.
4. The Event Grant Application under consideration was one received from **Newhaven Bowling Club** for their planned event on **June 28th 2026** in Newhaven. The amount applied for was **£492**. (Redacted copy of Application at Appendix A).
5. As part of email communications between committee members and officers regarding this application, officers advised members that they were at liberty to visit the scoring themselves if they considered officers had been unduly harsh (or generous), but that under the Policy the application still had to achieve a minimum of 20 points to be successful.
6. On May 28th 2026, Cllr. Harrison proposed via email that the committee use its discretion to grant £350 to the applicant with a supporting rationale and citing a potential precedent to the same.
7. In reply, the Town Clerk acknowledged the potential precedent, though reiterated that where members had not 're-scored' the application themselves, then they must be satisfied with their rationale should the Event Grant be awarded as such an action was contrary to existing policy and may draw criticism.
8. At this point in time Cllr. Carr had indicated her support for the proposal of Cllr. Harrison though both Cllrs. S. Boniface and Saunders indicated to the contrary.

9. On June 9th 2026, the Town Clerk emailed the committee regarding the Event Application and summarising the committees 'balanced position' on the matter thus far, requesting the committee to reach a voted resolution by 12 noon Friday 12th June 2026.
10. On June 12th, the following position was achieved;

For	Against	Abstention
Cllr Harrison	Cllr Saunders	Cllr Macleod
Cllr Carr	Cllr. S. Boniface	
Cllr Chapman	Cllr Wardle	

As the Chair of the Committee, Cllr. Wardle then provided his 'casting vote' against the proposal. The result was thus.

For	x3 votes
Against	x4 votes
Abstention	x1 vote.

It was therefore **RESOLVED** that no Event Grant be paid to Newhaven Bowling Club on this occasion.

11. Later that same day, the Town Clerk communicated the committee's decision via email along with some constructive feedback and an offer to assist the Applicant in future applications.

Recommendation:

That the Committee notes this report.



Newhaven Town Council

Event Grant Application Policy

1. How does this Policy operate?

- 1.1 Newhaven Town council is funded only by its residents and therefore has finite funds available to assist organisations providing events for Newhaven residents and potential outside visitors.
- 1.2 Through this policy, the Council remains fully committed to ensuring that any Event Grant can tangibly support the Town in remaining an active, vibrant and sustainable community.
- 1.3 In general terms, the council defines an 'Event' as a planned and organised occasion, such as a social activity, sports event or specific activity such as a dog show, theatrical play or music concert, which can be open to the general public free of charge or on a pay to attend basis.
- 1.4 The Event can be on a single day or over multiple days and/or a combination single or multiple days over a given period.
- 1.5 An Event Grant can be awarded for any amount up to a **maximum of £6,000**, however available council budgets will dictate the amount of any grant awarded to a successful applicant.
- 1.6 The Event Grant applied for must be for an event which takes place within a 2 mile radius¹ of Newhaven Town and be of a demonstrable benefit to the Towns residents, or a specific community therein. It must also be on a specific date(s) and/or for a specific period of time.

2 Who can apply?

- 2.1 Applications from Commercial entities, businesses, political groups/parties, or individuals will not be considered.
- 2.2 Applications may be made by the following types of organisations.

¹ Measured from the Control Tower Mast western side of the mouth of the river Ouse at Google Co-ordinates 50°46'54.4"N 0°03'25.6"E

i. Charitable and non-profit making organisations established for charitable, benevolent, social, cultural, recreational or philanthropic purposes and for the benefit of Newhaven residents and surrounding communities.

ii. Any club/association/charity/sports club serving a specific section of the community or the community as a whole. A more socially inclusive group will likely be more successful in their application.

2.3 There will be certain conditions attached to the award of each Event Grant.

i. Support from Newhaven Town Council through the award of an Event Grant must be acknowledged appropriately on any publicity and promotional material including posters, advertisements, press releases and leaflets.

ii. Funding cannot be used for any activity that may be party-political by way of intention, use or presentation, or to propagate a religion or belief.

iii. An Event Grant received cannot be 'gifted' to or used to subsidise or aid the activities of another group or organisation in any way. Where this is subsequently found to be the case the council will require return of all grant monies awarded and reserves the right to take appropriate legal action to secure the same.

iv. An Event Grant can only be used for the purpose stated on the application.

v. An Event Grant must be fully used within 12 months of the date of the grant payment and documentation of the spend may be required.

vi. Where appropriate, to demonstrate that Child and Vulnerable Adult Safeguarding measures are in place, usually in the form of an appropriate policy that requires those working directly with children and vulnerable adults to be DBS checked and approved.

vii. It remains the sole responsibility of the applicant for the grant or their agent or parent organisation to secure all relevant licenses and documentary permissions pertaining to the actual event and its intended location. E.g. Landowner Permissions, Alcohol and Performance Licences and any legislative requirements e.g. Martyn's Law.

viii. Where any such event is to be held on land owned or leased to Newhaven Town Council, then all aforementioned documentation together with all Risk Assessments and Public Liability Insurance of at least £5Million must be included in the application.

3 **Application Requirements.**

3.1 The decision to award any grant rests with the Promotion, Partnership & Finance

Committee, with those Event Applications in excess of £7500 requiring further consideration and authorisation by the Full Town Council. The decision by either the PP&F Committee and/or the Full Council is final and there is no 'appeal process'.

- 3.2 An Event Grant Application must be made on the correct (and latest version) application form and be in the name of the organisation to which the grant is to be awarded with all relevant details completed.
- 3.3 All eligible applications will be assessed on their individual merits against clear and consistent criteria, though any award made may not necessarily be for the full amount applied for.
- 3.4 Applications must be accompanied by any and all supporting documentation, and can be submitted at any time, though will only be considered at the next scheduled meeting of the Promotion, Partnership & Finance Committee, and subsequent Full Council meeting (where applicable).
- 3.5 Irrespective of an Event Grant application being deemed successful by the Promotion, Partnership & Finance Committee (or Full Council), or the existence of sufficient council budgets, the Committee or Council are not obliged to make an award to the monetary value stated on the application form.
- 3.6 Where an Event Grant application has been deemed successful, but the Council has insufficient budget to make an award either in full or part, the applicant will be encouraged to resubmit their application in the following financial year.
- 3.7 Only one application can be made in each Financial Year.
- 3.8 Applications from any group or organisation who have an outstanding loan with or who are financially indebted to the Council will not be considered.
- 3.9 Applications concerning an Event already delivered (in its entirety or otherwise) will not be considered.
- 3.10 Where there is a large shortfall between the value of funding applied for and the total event cost, then that application is unlikely to be successful.
- 3.11 Where an Event Grant has been awarded and the money has not been spent in total, then any remaining monies must be returned to the council. The applicant should retain all bona fide receipts as proof of funding spent.
- 3.12 Should the applicant organisation disband or merge with another prior to the Event, the council may ask for return of all or part of the monies.

4 **Required Supporting Documentation.**

- 4.1 The following documents are to be submitted in support of all Event Applications
 - i) Either a set of annual accounts and/or the organisations bank statements for the previous 12 months,

- ii) A current written set of rules, constitution or other governing document duly authorised and adopted,
- iii) Details of a Bank Account held in the name of the applicant organisation. In the case of a public event, a copy of the organisations current Public Liability Insurance to a minimum of £5 million in cover,
- iv) An Equalities and/or Equal Opportunities Policy either as separate documents or encompassed by their constitution or other governing document.

5 **Scoring Criteria.**

5.1 Following the receipt of an Event Application and all required supporting documentation, it will be scored and assessed by the Town Clerk, Responsible Finance Officer and Administration & Finance Officer using the following criteria (scoring anything from zero to five points per criterion)

i. What do you hope to achieve from this event, what are the outcomes that demonstrate 'success'?

(5 points)

ii. What sections of, or communities in Newhaven will benefit from this Event and how?

(5 points)

iii. The application identifies a detailed breakdown of costs for the Event and the amount of funding applied for is less than 60% of the total cost, **(5 points)**

iv. The application identifies a range of successful fund-raising activities over the 12 months prior to application. **(5 points)**

v. The application illustrates an active consideration and contribution towards sustainability and the environment through its delivery. **(5 points)**

The total number of points that can be scored is 25. Applications scoring less than 20 points will be judged as 'unsuccessful'.

5.2 The scores for each application together with a copy of the application will then be reported to the next scheduled Promotion, Partnership & Finance Committee for their consideration and final decision.

6 **The Grants Process.**

6.1 Event Grant applications (and all supporting documents) can be submitted electronically to admin@newhaventowncouncil.gov.uk or by hard copy (paper) to the council offices at 18 Fort Road, Newhaven, East Sussex. BN9 9QE.

- 6.2 All applications together with their supporting documentation must be received in their entirety (e.g. one email or one envelope) before they are placed before the next scheduled meeting of the Promotion, Partnership & Finance Committee.
- 6.3 The Town Council does not accept any responsibilities for any losses or delays in delivery of any application and its supporting documentation.
- 6.4 Payment of grants will be by BACs to the organisation specified on the application form.

7 **Awarding Grants and Publicity.**

- 7.1 Where an Event Grant is awarded, the Council may wish to have the Mayor and the Chairman of the P, P&F Committee present the applicant organisation their award and have photographs taken for subsequent press release. Representatives of these organisations may be required to provide a presentation to the next annual Town Meeting on how they have used the grant.

Date of policy & procedure: October 21st 2025
Approving committee: Promotion Partnership & Finance
Date of committee meeting: October 21st 2025
Supersedes (name of old policy and reference): N/A
Policy version reference: 54 NTC
Policy adopted by Full Council on: April 8th 2025
Date for next review: October 21st 2026




Newhaven Town Council

Event Grant Application Form.

Please supply as much information as possible, using additional sheets of paper for additional information.

If you need any help or advice on completing this form, please call us on 01273 516100.

Name of Event -	Newhaven Town Cup & Bradbury Cup
Name of Organisation Applying -	Newhaven Bowling Club
Amount of Funding Sought -	£492 = 60% of £820
Dates and Description of the Event -	<p>Sunday June 28th 2026</p> <p>Newhaven Town Cup – Community Bowling Event Proposal</p> <p>Newhaven Bowling Club proposes to host the <i>Newhaven Town Cup</i>, a one-day lawn bowls event on Sunday 28th June at the Fort Road Recreation Ground, Newhaven.</p> <p>This special event aims to bring the town together while celebrating the club’s 125 years of service and support to the Newhaven community. It will provide a welcoming and inclusive opportunity for people of all ages and abilities to take part in a relaxed and enjoyable day of sport for competitors and spectators.</p> <p>There is also a special memorial cup to remember local Doctor and Councillor Tony Bradbury who was also a great lawn Bowler. This will hopefully be the third time we have run the annual event which has grown in popularity year on year.</p>
	

The event will be delivered through an exciting, fun, and community-building programme of short matches, with experienced members on hand to guide and encourage participants. All equipment will be provided, ensuring easy access for beginners.

Our aim is to create a memorable day of friendly competition, where everyone can enjoy themselves, connect with others, and discover — and perhaps even master — a new sport.

What do you hope to achieve from this event, what are the outcomes that demonstrate 'success'?
(5 Points Available)

Through the Newhaven Town Cup, we aim to bring the town together while celebrating Newhaven Bowling Club's 125 years of support to the community.

Our goal is to create a welcoming and inclusive day where people of all ages and abilities can take part, socialise, and enjoy a shared experience.

Success will be measured through strong and diverse community participation, particularly from those new to the sport, demonstrating accessibility and local engagement.

We also aim to deliver a high-quality, enjoyable experience, with a friendly atmosphere, positive feedback, and a sense of fun and achievement among participants.



A key outcome will be inspiring continued involvement, with attendees expressing interest in returning or joining the club.

Ultimately, success will be a lively, well-supported event that strengthens community connections and introduces many to the enjoyment and skills of lawn bowls.

What sections of, or communities in Newhaven will benefit from this Event and how? (5 Points Available)

The Newhaven Town Cup, will benefit a wide range of people across the Newhaven community. Families, young people, older residents, and local community groups will all have the opportunity to take part in a welcoming and inclusive environment.

This has been proven in previous years as the event grows in

For younger participants, the event offers a chance to try a new sport in a relaxed, supportive setting, encouraging confidence, teamwork, and active lifestyles.

For really young attendees there is a bowl taster area where they can get their first experience of this inclusive age old sport.



Older residents will benefit from a gentle, low-impact form of exercise that supports wellbeing and social connection. Families can enjoy spending quality time together, while community groups can strengthen relationships through shared participation.

The event will be particularly valuable for those who may feel isolated, providing an opportunity to meet others and feel part of the community. By bringing people together through a fun and friendly competition, the day will promote inclusivity, improve wellbeing, and help build stronger, more connected local communities.

<p>How will delivery of this event contribute towards sustainability and the environment? (5 Points Available)</p>	<p>The Newhaven Town Cup, held at the Fort Road Recreation Ground, will be delivered with a strong commitment to sustainability and environmental responsibility.</p> <p>As a one-day event, its overall environmental impact will be minimal, and we will take practical steps to reduce this further.</p> <p>We will encourage participants to walk, cycle, or use public transport to attend, given the central location.</p> <p>Waste will be minimised through the use of recycling points and by reducing single-use plastics wherever possible. Refreshments provided will prioritise locally sourced options to reduce food miles.</p> <p>Lawn bowls itself is a low-impact sport, requiring minimal energy and resources, making it an environmentally friendly activity. Equipment is reused and shared, avoiding unnecessary consumption.</p> <p>By promoting responsible practices and raising awareness during the event, we aim not only to deliver a successful community day but also to demonstrate how local events can be run in a sustainable and environmentally conscious way.</p>
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FINANCIAL INFORMATION

What is the Total Cost of the Event?	£820 – 60% claimed £492	
Provide a detailed breakdown of costs for the Event.	Funding Body	££
Funding applied for is less than 60% of the total cost.	Refreshment drinks x 100	60
(5 Points Available)	Cream Tea x 48	80
	Breakfast bun x48	300
	Advertising / Social Media	90
	Team stickers	20
	Medals x 50	50
	Admin / printing	50
	Contingency planning	80
	Total	820
	60% of total	492
	Remainder made up from Club funds	
	In Kind Volunteers person hours x 72 hours	

Position in Organisation – Club Secretary

List of attached documents required

1. Financial – accounts or 12 statements
2. Adopted Constitution
3. Public Liability Insurance
4. Equalities and similar policies

Detailed Income & Expenditure by Budget Heading 23/06/2026

Month No: 3

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
100 Regeneration & Strategic Dev								
1013 Bar @ Bandstand Ticket Sales	(3)	0	0	0			0.0%	
1173 NTC Events Income	0	210	2,000	1,790			10.5%	
Regeneration & Strategic Dev :- Income	(3)	210	2,000	1,790			10.5%	0
4218 Partnership Cont/Event Support	9,523	0	0	0		0	0.0%	
4249 NTC Events Expenditure	748	3,848	52,500	48,652		48,652	7.3%	
4500 Professional Fees	0	1,000	0	(1,000)		(1,000)	0.0%	
Regeneration & Strategic Dev :- Indirect Expenditure	10,270	4,848	52,500	47,652	0	47,652	9.2%	0
Net Income over Expenditure	(10,274)	(4,638)	(50,500)	(45,862)				
101 Administration & Office Costs								
1050 Miscellaneous Income	0	588	0	(588)			0.0%	
1051 Photocopying/Printing	25	(229)	180	409			(126.9%)	
1091 LDC Grant	57,934	0	0	0			0.0%	
1173 NTC Events Income	0	240	0	(240)			0.0%	
1176 Precept Received	723,962	426,737	0	(426,737)			0.0%	
1190 Interest Received	19,120	0	20,000	20,000			0.0%	
Administration & Office Costs :- Income	801,041	427,337	20,180	(407,157)			2117.6%	0
4012 Business Rates	3,842	4,034	3,958	(76)		(76)	101.9%	
4014 Utilities, Elec/Water/Sew/Fire	6,479	1,573	4,546	2,973		2,973	34.6%	
4015 Repairs and Maintenance	4,643	908	3,600	2,692		2,692	25.2%	
4017 IT Support	21,119	8,108	18,824	10,716		10,716	43.1%	
4021 Communications	3,126	366	2,522	2,156		2,156	14.5%	
4022 General Office Costs	4,577	807	5,000	4,193		4,193	16.1%	
4023 Printing & Stationery	3,559	684	4,438	3,754		3,754	15.4%	
4025 Insurance	20,523	21,730	21,138	(592)		(592)	102.8%	
4027 Website Maintenance NTC	600	0	1,800	1,800	450	1,350	25.0%	
4028 Elections	14,233	0	0	0		0	0.0%	
4057 Audit Fees	2,748	140	2,929	2,789	253	2,536	13.4%	
4058 Bank Charges	556	114	515	401		401	22.1%	
4060 Loan Repayments	11,002	5,501	11,002	5,501		5,501	50.0%	
4081 Membership Subscriptions	3,523	2,914	3,550	636		636	82.1%	
4150 Consumables	180	107	250	143		143	42.7%	
4218 Partnership Cont/Event Support	21	0	0	0		0	0.0%	
4420 Small Plant & Tools	0	31	0	(31)		(31)	0.0%	
Administration & Office Costs :- Indirect Expenditure	100,731	47,016	84,072	37,056	703	36,353	56.8%	0
Net Income over Expenditure	700,310	380,321	(63,892)	(444,213)				

Detailed Income & Expenditure by Budget Heading 23/06/2026

Month No: 3

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
102 Staff Costs								
4000 Salaries	223,220	37,512	271,281	233,769		233,769	13.8%	
4001 National Insurance & Pension	73,431	14,076	93,289	79,213		79,213	15.1%	
4002 Staff Overtime	0	0	1,000	1,000		1,000	0.0%	
4006 NTC Van	5,163	1,703	6,588	4,885		4,885	25.9%	
4007 Subsistence	0	0	200	200		200	0.0%	
4008 Travel	575	63	500	437		437	12.6%	
4009 Payroll Costs	800	187	900	713		713	20.7%	
4010 Training Staff & Councillors	2,908	996	3,000	2,004	250	1,754	41.5%	
4013 Employment Law/Health & Safety	7,568	6,701	7,500	799		799	89.3%	
4153 PPE	560	604	500	(104)		(104)	120.8%	
Staff Costs :- Indirect Expenditure	314,224	61,842	384,758	322,916	250	322,666	16.1%	0
Net Expenditure	(314,224)	(61,842)	(384,758)	(322,916)				
150 Cemetery-Building & Grounds								
1016 Misc Income	590	0	0	0			0.0%	
1149 Transfer of Exclusive Right of	50	0	250	250			0.0%	
1152 Excl Right of Burial Full Grav	9,759	3,390	11,098	7,708			30.5%	
1153 Excl Right of Burial Ashes Plo	1,698	7	1,165	1,158			0.6%	
1154 Burial Single Depth	15,840	5,055	14,275	9,220			35.4%	
1155 Burial Double Depth	6,420	6,650	10,580	3,930			62.9%	
1156 Burial Triple Depth	0	0	1,785	1,785			0.0%	
1157 Burial/Scattering of Ashes	6,840	285	9,690	9,405			2.9%	
1158 Memorial Permits	4,356	1,058	5,028	3,970			21.0%	
1159 Hire Newhaven Cemetery Chapel	50	0	150	150			0.0%	
Cemetery-Building & Grounds :- Income	45,602	16,445	54,021	37,576			30.4%	0
4012 Business Rates	4,990	5,194	5,140	(54)		(54)	101.0%	
4014 Utilities, Elec/Water/Sew/Fire	3,301	259	4,404	4,145		4,145	5.9%	
4015 Repairs and Maintenance	3,120	886	4,000	3,114		3,114	22.1%	
4016 Grounds Maintenance	94,335	26,679	170,000	143,321	133,395	9,926	94.2%	
4240 Cemetery Improvements	0	16,151	0	(16,151)	97,192	(113,344)	0.0%	
4420 Small Plant & Tools	0	17,752	0	(17,752)	340	(18,092)	0.0%	
4500 Professional Fees	0	6,801	0	(6,801)	4,533	(11,334)	0.0%	
Cemetery-Building & Grounds :- Indirect Expenditure	105,746	73,721	183,544	109,823	235,460	(125,638)	168.5%	0
Net Income over Expenditure	(60,144)	(57,276)	(129,523)	(72,247)				
6000 plus Transfer from EMR	1,493	0	0	0				
Movement to/(from) Gen Reserve	(58,651)	(57,276)	(129,523)	(72,247)				

Detailed Income & Expenditure by Budget Heading 23/06/2026

Month No: 3

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
201 Denton Social Centre								
1010 Hall Hire Charges	17,615	5,793	17,152	11,359			33.8%	
Denton Social Centre :- Income	17,615	5,793	17,152	11,359			33.8%	0
4012 Business Rates	2,470	2,195	2,544	349		349	86.3%	
4014 Utilities, Elec/Water/Sew/Fire	4,015	1,448	4,711	3,263		3,263	30.7%	
4015 Repairs and Maintenance	3,271	1,655	3,500	1,845	150	1,695	51.6%	
4150 Consumables	379	117	250	133		133	46.9%	
4500 Professional Fees	995	0	0	0		0	0.0%	
Denton Social Centre :- Indirect Expenditure	11,130	5,415	11,005	5,590	150	5,440	50.6%	0
Net Income over Expenditure	6,485	377	6,147	5,770				
6000 plus Transfer from EMR	995	0	0	0				
Movement to/(from) Gen Reserve	7,480	377	6,147	5,770				
202 East Side Social Centre								
1010 Hall Hire Charges	8,090	2,067	10,024	7,957			20.6%	
East Side Social Centre :- Income	8,090	2,067	10,024	7,957			20.6%	0
4012 Business Rates	1,248	1,176	1,285	109		109	91.5%	
4014 Utilities, Elec/Water/Sew/Fire	7,050	970	5,642	4,672		4,672	17.2%	
4015 Repairs and Maintenance	3,046	282	2,500	2,218		2,218	11.3%	
4150 Consumables	84	0	250	250		250	0.0%	
East Side Social Centre :- Indirect Expenditure	11,427	2,428	9,677	7,249	0	7,249	25.1%	0
Net Income over Expenditure	(3,338)	(360)	347	707				
203 Lewes Road Social Centre								
1010 Hall Hire Charges	2,937	1,159	3,760	2,601			30.8%	
Lewes Road Social Centre :- Income	2,937	1,159	3,760	2,601			30.8%	0
4012 Business Rates	873	774	900	126		126	86.0%	
4014 Utilities, Elec/Water/Sew/Fire	2,653	644	3,316	2,672		2,672	19.4%	
4015 Repairs and Maintenance	1,391	612	2,000	1,388		1,388	30.6%	
4150 Consumables	339	0	250	250		250	0.0%	
Lewes Road Social Centre :- Indirect Expenditure	5,257	2,030	6,466	4,436	0	4,436	31.4%	0
Net Income over Expenditure	(2,320)	(872)	(2,706)	(1,834)				
204 Meeching Hall								
1010 Hall Hire Charges	13,054	3,626	15,215	11,589			23.8%	
Meeching Hall :- Income	13,054	3,626	15,215	11,589			23.8%	0

Detailed Income & Expenditure by Budget Heading 23/06/2026

Month No: 3

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4012 Business Rates	2,046	1,921	2,110	189		189	91.0%	
4014 Utilities, Elec/Water/Sew/Fire	6,532	1,877	5,916	4,039		4,039	31.7%	
4015 Repairs and Maintenance	16,015	773	4,000	3,227		3,227	19.3%	
4150 Consumables	249	31	250	219		219	12.3%	
Meeching Hall :- Indirect Expenditure	24,841	4,602	12,276	7,674	0	7,674	37.5%	0
Net Income over Expenditure	(11,787)	(976)	2,939	3,915				
300 Community Engagement & Promoti								
1169 Mayoral Event/Promotion	1,076	(1,040)	0	1,040			0.0%	
1170 Newsletter - Advert Income	3,469	283	1,500	1,217			18.9%	
1173 NTC Events Income	180	0	0	0			0.0%	
Community Engagement & Promoti :- Income	4,725	(757)	1,500	2,257			(50.5%)	0
4024 Publications	33,707	7,108	29,808	22,700		22,700	23.8%	
4030 Advertising - Recruitment	0	0	500	500		500	0.0%	
4031 Advertising & Publicity	0	0	500	500		500	0.0%	
4079 Young Mayors Allowance	0	0	500	500		500	0.0%	
4080 Mayoral Expenses	1,659	1,384	1,600	216		216	86.5%	
4082 Hospitality	102	0	300	300		300	0.0%	
4084 Councillor - OOP Expenses	0	0	500	500		500	0.0%	
4221 Dieppe Raid/Remembrance	5,760	433	5,150	4,717		4,717	8.4%	
4224 Town Crier	0	0	150	150		150	0.0%	
Community Engagement & Promoti :- Indirect Expenditure	41,228	8,925	39,008	30,083	0	30,083	22.9%	0
Net Income over Expenditure	(36,503)	(9,682)	(37,508)	(27,826)				
301 Community Services								
1151 Memorial Slat on Bench	254	254	400	146			63.5%	
1160 Allotment Income Cemetery	1,915	527	1,784	1,257			29.5%	
1161 Allotment Income East Side	454	166	397	232			41.7%	
1162 Eastside Rec Hire	0	76	0	(76)			0.0%	
1175 Grass Verge Income	4,549	0	4,200	4,200			0.0%	
1178 Misc Income	950	0	0	0			0.0%	
1182 Banner Income	0	0	1,000	1,000			0.0%	
Community Services :- Income	8,122	1,022	7,781	6,759			13.1%	0
4014 Utilities, Elec/Water/Sew/Fire	2,681	192	2,000	1,808		1,808	9.6%	
4015 Repairs and Maintenance	138	163	0	(163)		(163)	0.0%	
4029 East Side Changing Rooms	0	0	1,000	1,000		1,000	0.0%	
4200 CCTV Maintenance/Operating	1,254	1,254	5,000	3,746		3,746	25.1%	

Detailed Income & Expenditure by Budget Heading 23/06/2026

Month No: 3

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4202 Defibrillator Elec/Pads	943	0	1,476	1,476		1,476	0.0%	
4210 Christmas Lights	23,238	0	25,000	25,000		25,000	0.0%	
4211 Reinstatement of Ponds	0	0	8,000	8,000		8,000	0.0%	
4213 Grass Verge Expenditure	15,946	0	0	0	3,796	(3,796)	0.0%	
4230 Play Areas	142,953	2,137	15,000	12,863		12,863	14.2%	
4234 Environmental Enhancements	1,231	0	10,000	10,000	1,201	8,799	12.0%	
4235 Amenity Areas	5,324	3,203	19,000	15,797	900	14,897	21.6%	
4236 Allotments	26,849	22,558	14,000	(8,558)	24,195	(32,753)	334.0%	3,763
4248 Business Asset Management	12,500	0	0	0		0	0.0%	
4500 Professional Fees	15,113	1,103	0	(1,103)		(1,103)	0.0%	
4510 Tree Work	2,375	0	14,000	14,000	1,500	12,500	10.7%	
4511 Tree Wardens	1,247	1,128	3,600	2,473	500	1,973	45.2%	
4512 Banners on Riverside	3,614	0	3,725	3,725		3,725	0.0%	
4517 Devolution	0	0	30,000	30,000		30,000	0.0%	
Community Services :- Indirect Expenditure	255,407	31,738	151,801	120,063	32,092	87,971	42.0%	3,763
Net Income over Expenditure	(247,285)	(30,716)	(144,020)	(113,304)				
6000 plus Transfer from EMR	174,102	3,763	0	(3,763)				
Movement to/(from) Gen Reserve	(73,183)	(26,953)	(144,020)	(117,067)				
360 Support and Services								
1172 CIL Income	50,874	0	0	0			0.0%	
Support and Services :- Income	50,874	0	0	0				0
4014 Utilities, Elec/Water/Sew/Fire	0	297	0	(297)		(297)	0.0%	
4215 Grant Aid	10,989	0	20,000	20,000		20,000	0.0%	
4218 Partnership Cont/Event Support	14,960	0	10,000	10,000		10,000	0.0%	
4225 Service Level Agreements	0	10,000	0	(10,000)		(10,000)	0.0%	
4226 Community Partnership Grants	4,975	0	20,000	20,000		20,000	0.0%	
Support and Services :- Indirect Expenditure	30,923	10,297	50,000	39,703	0	39,703	20.6%	0
Net Income over Expenditure	19,951	(10,297)	(50,000)	(39,703)				
800 Full Council								
1172 CIL Income	3,932	1,461	0	(1,461)			0.0%	
1181 Town Deal Fund	0	6,929	0	(6,929)			0.0%	
Full Council :- Income	3,932	8,390	0	(8,390)				0
4097 EastSide Rec - Town Deal	0	6,929	0	(6,929)		(6,929)	0.0%	
Full Council :- Indirect Expenditure	0	6,929	0	(6,929)	0	(6,929)		0
Net Income over Expenditure	3,932	1,461	0	(1,461)				

Detailed Income & Expenditure by Budget Heading 23/06/2026

Month No: 3

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Income	955,990	465,291	131,633	(333,658)			353.5%	
Expenditure	911,184	259,790	985,107	725,317	268,655	456,662	53.6%	
Net Income over Expenditure	44,805	205,501	(853,474)	(1,058,975)				
plus Transfer from EMR	176,589	3,763	0	(3,763)				
Movement to/(from) Gen Reserve	221,395	209,265	(853,474)	(1,062,739)				